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Date of Receipt by TEA: _____	Date of Committee Review: _____
_____ Approved _____ Not Approved	Date of SBOE Review: _____
	Beginning Date of Operation: _____

**Application for Approval of an
Open-Enrollment Charter**

Instructions: The open-enrollment charter proposal must be submitted in contractual form including, in the order of the items below, these same components. Attach the following after the answers to the questions below: (1) signed facilities agreement, (2) evidence of parent/community support for the proposed charter, and (3) documentation of non-profit status.

Submit two copies of the completed application with attachments to the Texas Education Agency, Document Control Center, 1701 North Congress Ave., Austin, Texas 78701. For assistance, contact the Division of Charter Schools at (512) 463-9575.

Chief Operating Officer
of Proposed Charter: Ted Shobe Title: Director

Name of sponsoring Entity: Dallas County Juvenile Board

The applicant is an "eligible entity" under the following category (check one):
 _____ an institution of higher education (TEC 61.003);
 _____ a tax-exempt organization [501(c)(3)];
 _____ a private/independent institution of higher education (TEC 61.003); or
X a governmental entity.

Sponsor Address: 2600 Lone Star Drive City: Dallas, Texas
 Zip: 75212 Phone Number: (214) 698-2200 Fax: (214) 698-5508

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 TEA DOCUMENT CONTROL CENTER

Type of charter sought: _____ an open-enrollment charter under TEC 12.1011 (a)(1)
X an open-enrollment charter under TEC 12.011 (a)(2) (75% rule) (applicants for this charter must complete additional question #11 and sign the additional assurance found on page 30.)

Name of Proposed Charter School: Dallas County Juvenile Justice Charter School

Date of proposed opening: August 18, 1999
 Charter Site Address: (Dallas County Detention Center) 2600 Lone Star Drive
 City: Dallas Zip: 75212 Phone Number: (214) 698-4212 Fax: _____

Charter Site Address: (Dallas County Emergency Shelter) 2600 Lone Star Drive
 City: Dallas Zip: 75212 Phone Number: (214) 698-4204 Fax: _____

Charter Site Address: (Dallas County Letot Center) 10505 Denton Drive
 City: Dallas Zip: 75220 Phone Number: (214) 357-9818 Fax: _____

Charter Site Address: (Dallas Co. Old Detention Center) 4639 Harry Hines Blvd
 City: Dallas Zip: 75235 Phone Number: TBD Fax: _____

Charter Site Address: (Dallas Co. Day Treatment Center) 4711 Harry Hines Blvd.
 City: Dallas Zip: 75235 Phone Number: (214) 819-7631 Fax: _____

Charter Site Address: (Dallas County Youth Village) 1508 Langdon Road
 City: Dallas Zip: 75241 Phone Number: (972) 225-9700 Fax: _____

Charter Site Address: (Dallas County Secure Youth Village) 1508-A Langdon Road
 City: Dallas Zip: 75241 Phone Number: (972) 225-1280 Fax: _____

	Initial Est.	Maximum
Grade Levels: <u>5th - 12th</u>	Enrollment: <u>600</u>	Enrollment: <u>900</u>

The charter will primarily serve an area that is geographically: urban
 suburban
 rural

The proposed charter will be located in State Board District 057 (number).

In succinct terms describe the proposed school including grade levels offered, student populations served, education focus and any other essential characteristics.

The purpose of the Dallas County Juvenile Justice Charter School is to provide an accelerated learning program for the youth confined in a Dallas County juvenile institution or program. These youth will be 10 to 17 years old, at-risk, and on average two years behind academically. The overall goal will be to improve each student's functioning abilities in math or reading in order for them to have a better chance of succeeding on their return to their home school and to become a more productive member of society.

Indicate the approximate percentage of each student population in as many categories as are applicable:

<u>0%</u> pre-k	<u>20%</u> special education	<u>0%</u> migrant	<u>90%</u> economically disadvantaged
<u>10%</u> LEP	<u>2%</u> gifted	<u>10%</u> recovered drop-out	<u>100%</u> at-risk
<u>5%</u> pregnant or parent students			

002

**Application for Approval of an
Open-Enrollment Charter School**

**Dallas County Juvenile Board
July 1998**

Contents

Section 1: Application

Section 2: Answers to Questions and Assurances

Section 3: Facility Use Agreement

**Section 4: Evidence of Parent and Community
Support**

Section 5: Budget Template

Section 6: Evidence of Status as Eligible Entity

Section 7: Credentials of Sponsoring Entity

**Section 8: Disclosure of Litigation and Criminal
Histories**

Section 1
Application for Approval of an Open-enrollment
Charter School

Section 2
Answers to Questions and
Assurances

1.

Vision and Goals of the Dallas County Juvenile Justice Charter School

1.1 Vision. The vision of the Dallas County Juvenile Justice Charter School (JJCS) is to provide an accelerated learning program for the youth confined to a Dallas County Juvenile Department (Department) institution or program. The educational program for the charter school will be self-paced, accelerated, computer-assisted, and individualized. The Dallas County Juvenile Board (Board) believes that an effective educational program within its institutions can be a key factor in reducing the rate of recidivism for these youth. Educationally, many of these youth are several grade levels behind in their functional abilities in reading and math, and have experienced little or no success in the traditional educational setting. By providing an opportunity for educational success to youth within the juvenile justice system we believe they will have a better chance of becoming contributing members of society. Our vision incorporates a wide range of instructional strategies and methodologies within the structure of a self-paced educational environment.

1.2 Goals.¹ The Juvenile Board has set the following goals for the first academic year of the JJCS:

- A. Provide an academic accountability model, based on the Texas Essential Knowledge and Skills (TEKS) for English language arts and mathematics, that demonstrates accelerated academic growth toward age-appropriate grade level;**
- B. Set in place a system that calculates the previous rate of academic growth for each student to be used as a benchmark in calculating academic growth while enrolled in the program.**
- C. Set a goal for academic growth for each student that will proportionally exceed one year's growth for one year's attendance in the program;**
- D. Develop for each student an Individualized Student Plan (ISP) that is based on achievable academic goals;**
- E. Implement a comprehensive educational program that will include these elements: a self-paced, mastery-based, accelerated curriculum; computer-assisted instruction; and a self-management curriculum that includes pro-social behavioral education;**
- F. Establish a system of evaluations that will ensure consistency and**

¹ Goals are based on students who remain in a county institutional program for at least 18 consecutive weeks.

continuity in services so every student is provided a high quality educational program;

- G. Provide every youth with the academic and behavioral skills necessary to successfully return to a public school system or to make a successful transition to another educational setting;**
- H. Provide for the continuance of the elements of individuality in each of the educational programs within this charter school system which encompasses a wide variety of juvenile justice programs and settings; and**
- I. Ensure that every aspect of the program and curriculum is culturally inclusive and respectful of the students and their cultural heritage.**

2.

**Governing and Administrative Structure of the
Dallas County Juvenile Justice Charter School**

2.1 Governance.² The overall responsibility for the governance of this charter school will rest with the Dallas County Juvenile Board (Board). The day to day supervision will be the responsibility of the Dallas County Juvenile Department (Department).

2.2 Juvenile Board and Juvenile Department.

A. Board Composition.³ According to Section 152.0631 of the Texas Family Code, the Board is comprised of nine (9) members with appointed members serving one year:

- 1. the county judge, by virtue of his/her office;**
- 2. one county commissioner appointed by the commissioners court;**
- 3. each juvenile court judge (2), by virtue of his/her office;**
- 4. the local administrative judge, by virtue of his/her office;**
- 5. one judge of a district court in Dallas County that gives preference to family matters, appointed by the judges of those courts;**
- 6. one judge of a district court in Dallas County that gives preference to criminal matters, appointed by the judges of those courts;**
- 7. one judge of a district court in Dallas County that gives preference to civil matters, appointed by the judges of those courts; and**
- 8. the chairman of the Youth Services Advisory Board (YSAB), appointed by the Juvenile Board.**

B. Board Meetings. The Board meets at least once a year by law with additional meetings scheduled by the Board and open to the public. Generally, the Board meets once a month. Public comments are scheduled and encouraged. Emergency meetings are occasionally called.

C. Board Chairman. At the January annual meeting, the Board elects a chairman from among the members.

D. Role of the Board in the JJCS. The Board will assume the general responsibilities of the School Board for the JJCS. These responsibilities

² Attachment 1 is a copy of the Dallas County Juvenile Board Organizational Chart

³ Attachment 2 is a copy of the roster for the Dallas County Juvenile Board.

will include but are not limited to:

1. Set policies and procedures for the Juvenile Department;
2. Oversee and ensure the accuracy of all fiscal reporting and accounting to the Texas Education Agency;
3. Provide adequate facilities to the Juvenile Department for the JJCS;
4. Provide for adequate personnel to supervise the operation of the JJCS; and
5. Provide for a Request for Proposals (RFP) process to secure the services of a vendor who will be responsible for the daily operation of the JJCS.

E. Role of Juvenile Department in JJCS. The Department will contribute the following services and provide support to the educational programs provided by the JJCS:

1. Maintain all facilities necessary to educate students in County juvenile institutions;
2. Supervise personnel assigned the responsibility for the JJCS;
3. Establish guidelines and performance measures for the operation of the JJCS which apply to the responsibilities of the chosen vendor;
4. Enforce performance measure guidelines established in the RFP;
5. Keep informed of school policies and academic requirements of students;
6. Bring to the attention of school administrators any issues that affect the student's education; and
7. Facilitate cooperation between school administrators and all Department staff involved in the supervision of the youth.

2.3 Role of JJAEP Administrator.

A. Statutory Authority and Obligations. The JJAEP Administrator is responsible for the administration of education services to expelled students under Section 37.011(a), Texas Education Code (TEC). The Administrator is selected by the Board and serves at its pleasure.

B. Role of JJAEP Administrator. In addition to the responsibilities outlined under Section 2.4 (A) and (B) of this application, the JJAEP Administrator will be responsible for ensuring that all students who

010

transfer from the JJCS to the JJAEP shall be provided an educational program which is substantially equivalent to the educational program provided at the JJCS.

2.4 Role of JJCS Administrator.

- A. Statutory Authority and Obligations; the Board designates the JJAEP Administrator as the chief administrator of the JJCS. The JJCS Administrator shall be responsible for the daily administration of the JJCS in compliance with all applicable federal, state, and local laws and regulations.**
- B. Role of the JJCS Administrator. The Board shall specifically require the JJCS Administrator to perform the following duties:**
- 1. Develop and publish an RFP⁴, in accordance with state purchasing law, identifying the specific scope and level of services required by the JJCS and select a qualified vendor (Vendor) to provide all educational services;**
 - 2. Ensure Vendor compliance for the development and administration of all educational services addressed herein;**
 - 3. Oversee the collection and reporting of all student data by the Vendor, including student school records, information required by the Public Education Information Management System (PEIMS), and baseline student performance data;**
 - 4. Facilitate high standards of communication and cooperation between the Vendor, the Department, and the Board;**
 - 5. Oversee the development and operation of a site based management team which will continuously refine the goals and objectives for each JJCS campus;**
 - 6. Regularly report the progress of the JJCS to the Board and the SBOE; and**
 - 7. Promptly respond to all inquiries raised by a public official or any member of the general public concerning this application relating to the operation of the JJCS. All correspondence to the Board regarding this application should be addressed to:**

⁴ Attachment 3 is a copy of the draft for the Dallas County Juvenile Justice charter Schools' Request for Proposals (RFP).

Ted D. Shobe, M. Ed.
Dallas County Juvenile Justice Alternative Education Program Administrator
Henry Wade Juvenile Justice Center
2600 Lone Star Drive
Dallas, Texas 75212
(214)698-2295
fax (214)698-5508

2.5 Vendor.

- A. Selection.** If an open-enrollment charter is granted by the State Board of Education (SBOE), the Board intends to contract with a qualified vendor to provide all educational services described herein. Proposals will be solicited and accepted from public and private sector organizations. A Vendor will be selected through a competitive bidding process, in accordance with all necessary state regulations as determined by the Dallas County Purchasing Agent.
- B. Role of Vendor in the JJCS.** The Vendors's role will be to provide all services in accordance with the specific standards outlined in a separate contract between the vendor and the Board which incorporates all services required herein and in the RFP.
- C.** Every effort will be made to secure the services of a Vendor who will be sensitive to the individual students' needs and to their cultural heritages.

2.6 Selection and Role of School Administrators.

- A. Selection.** All school administrators will be employed by the Vendor in accordance with generally recognized professional standards. Every effort will be maintained to secure the services of certified professional educators who possess experience with the population. The Vendor will be required to provide the Administrator a copy of the criminal history investigations which have been performed on all Vendor employees.
- B. Responsibilities of School Administrators.** The staffing patterns for the JJCS are subject to change depending on the Vendor selected, but will generally adhere to the following guidelines: a School Director, who would have overall responsibility for a JJCS campus; and an Education Director, who would have the responsibility of all aspects of each youth's educational program. School administrators will supervise the development, implementation, and evaluation of all components of the contract. The responsibilities of School Administrators shall included the following duties:
- 1. Provide appropriate support for instructional personnel in addressing student discipline problems;**

- 2. Assume leadership for the educational program, including continuous evaluation of all instructional personnel, strategies and student performance;
- 3. Ensure strict compliance with all components of the contract; and
- 4. Serve as appropriate role models for students in accordance with generally recognized professional standards.

2.7 Selection and Role of Faculty

A. Selection. All instructional personnel will be employed by the Vendor in accordance with generally recognized professional standards. Every effort will be maintained to secure the services of certified professional educators who possess experience with the population. See Attachment 3 for the specific qualifications for professional employees of the vendor.

B. Role and Duties of Faculty.

1. Instructional personnel's role will be to:

- a. Develop an Individualized Student Plan (ISP) for each student;
- b. Supervise the students' successful completion of all assigned course work; and
- c. Facilitate the development of student academic and behavioral skills in the classroom.

2. Instructional personnel's duties will be to:

- a) Perform all instructional duties through appropriate preparation, assignments, and resource materials;
- b) Comply with all policies, rules, and regulations and directives of the Vendor and the Department;
- c) Maintain an orderly classroom atmosphere conducive to learning;
- d) Provide instruction that is within generally accepted professional standards required by the Board, the State of Educator Certification (SBEC), TEA and the SBOE;
- e) Establish rapport and develop an effective working relationship with other instructional personnel and Department personnel;
- f) Motivate students to complete all goals and objectives outlined in each student's ISP;

- g) Encourage good work habits and develop and implement teaching strategies which foster self-discipline and accomplishing academic and behavioral goals; and
- h) Serve as appropriate role models for students, in accordance with generally accepted professional standards for certified educators.

2.8 Selection and Role of JJCS Evaluation and Planning Committees.

A. JJCS Evaluation Committee. The Board will utilize a layered management approach to decision-making at the JJCS. The JJCS Evaluation Committee, overseen by the JJCS Administrator, will include representation from the Department, the Vendor, and the Community. Objectives of the Evaluation Committee will include the following:

1. Develop, review, and revise the JJCS improvement plan and an improvement plan for each campus that will increase the academic performance of all students in the JJCS;
2. Provide for regular evaluation of goals and objectives of the JJCS, including student performance measures, compliance with all components of the contract, and compliance with the guidelines set forth by the SBOE and TEA for open-enrollment charter schools;
3. Evaluate the JJCS academic accountability program and ensure that all data on student performance is regularly reported to the SBOE;
4. Conduct an annual needs assessment of all components of the education program at each JJCS campus and oversee the implementation of all Board-approved modifications to the program;
5. Ensure that all relevant parties participate in the evaluation and improvement of the JJCS; and
6. Provide an annual report to the Board on the status of student performance in the JJCS, including the goals and objectives targeted in the JJCS and campus improvement plans.

B. Site-Based Management Committee (SBMC). Every JJCS campus will establish an SBMC, made up of representatives from the instructional staff, campus administrative staff, and Department staff assigned to the facility. The JJCS in each institution will be overseen by the Program Manager, who will report the progress of the SBMC to the JJCS Evaluation Committee. The SBMC's objectives will include:

1. Develop, review, and revise the campus improvement plan that will increase academic performance of all students in the JJCS;
2. Provide for regular evaluation of campus goals and objectives,

performance measurements of each student, and compliance with all statutes, rules, and regulation for open-enrollment charter schools;

3. Ensure that all student performance data is regularly reported to the SBOE;
4. Conduct an annual campus needs assessment and implement all Board-approved modifications to the program; and
5. Ensure that all relevant parties participate in the evaluation and improvement of the JJCS.

2.9 Role of the Students. Juveniles assigned to a county juvenile institution will be held responsible for the following standards of behavior while under the authority of the JJCS:

- A. Accomplish the goals and objectives outlined in the student's ISP;
- B. Demonstrate punctuality, preparedness, and a positive attitude;
- C. Exhibit responsible behavior in school and respect toward individuals and property;
- D. Refrain from making profane, insulting, threatening or inflammatory remarks, and from engaging in disruptive conduct or cheating;
- E. Seek assistance from instructional or Department personnel when experiencing acute school-related or personal problems;
- F. Follow all JJCS and Department rules; and
- G. Seek changes in school policies and regulations through official channels.

2.10 Role of Parents. Students are under the legal custody of the Chief JPO while in a county juvenile institution. When students are released from custody, the parent or guardian will resume responsibility for the student. At this point, the parent assumes responsibility for the student's re-entry into the public school system or another educational setting.

Students assigned to the Substance Abuse/Day Treatment Program have been released to their parents or guardians and are residing at home. Therefore, there is an increased opportunity, desire and need to involve the parents in their educational program.

3.

Educational Services

3.1 Education Programs in Pre-Adjudication Institutions.

A. Rationale. Student placement in a County pre-adjudication institution currently averages 35.3 days. Approximately 535 students annually are transferred into a County post-adjudication institution upon adjudication. Determinations regarding the length of placement in a pre-adjudication institution are made by the Department, the detention hearing officer and the court. Similar decisions regarding the length of placement for adjudicated students are made solely by the court. Consequently, decisions regarding when students enter an institution and how long students remain at an institution are determinations not within the program's discretion. For this reason, the design of the educational program must accommodate the demands of the juvenile justice system and must reflect an "open-entry, open-exit" framework. The program design must also recognize that these youth generally represent the most academically deficient and behaviorally challenged students in the state's public educational system. Therefore, the academic program must focus on an instructional curriculum which will best serve the students' needs. The Board believes the short placement period for students who are detained at a County juvenile detention center strongly suggests an academic program which focuses on, diagnostics, TAAS remediation skills, and social skills development. The RFP (Attachment 3) reflects these criteria.

B. Collection of Historical Data. To generate data on the existing educational program, a survey of current programs was conducted. This information reflects the condition of the educational programs as reported in June 1998. A copy of the survey instrument and a summary of the results are provided in Attachment 4⁵. In addition, an analysis of student characteristics for the projected population is provided in Attachment 5⁶.

C. Diagnostic Component.

1. Record Collection. Because of the limited placement period for most students in a pre-adjudication institution, only the following academic records will be secured for purposes of student analysis:

- a) The student's withdrawal form (which should list the student's current enrolled courses and the withdrawal grades;
- b) The summary sheet of the Texas assessment of Academic Skills

⁵ Attachment 4 is the Dallas County Juvenile Institution Survey and Summary of Responses.

⁶ Attachment 5 is the Analysis of the Juvenile Justice Charter School Projected Population.

(TAAS), or the TAAS stamp; and

- c) For Special Education students, a copy of the Individualized Education Plan (IEP).

2. **Diagnostic Assessment Instruments.** The JJCS will require each student placed in a pre-adjudication institution for more than 48 hours be assessed using a standardized assessment instrument (pre-test). These tests shall determine the students's grade-level academic equivalency for reading, writing, and mathematics.

D. Proposed Academic Curriculum.

1. **Academic Program.** The Board will ensure that the vendor will offer a broad range of academic programs for youth confined to a County juvenile institution. The program must emphasize a curriculum that is based on TEKS and meets the requirements of Section 28.002 of the TEC. The educational programs in each JJCS facility will include the following:

- a) An academic curriculum aligned with TEKS, focusing on student academic growth as measured by student progress toward mastery of TAAS objectives, and instructional targets in English language arts, mathematics, science and social studies;
- b) An English-as -a-Second Language (ESL) program for limited English proficiency students with an emphasis on improving student oral communication skills and students developing English comprehension in print and the written production of English;
- c) Social/life skills instruction which includes, but is not limited to, instruction in substance abuse awareness, family relationships, civic and legal responsibilities, health maintenance, money management, and other related and relevant life skills; and
- d) Sensitivity to different cultures and respectful of individual differences.

2. **Proposed Course Offerings.** To better explain the rationale for the JJCS education program and to complete the necessary budget requirements of this application, a model of each JJCS pre-adjudication institution was developed. The models delineate the academic courses that will be offered.⁷ While the board feels these models will substantially reflect the courses to be taught in the educational program at each facility, potential vendors who respond to the RFP will not be limited to providing the exact courses described

⁷ Attachment 6 provides program models for each County juvenile institution.

in the Board's model.

E. Proposed Instructional Strategies and Technologies. The JJCS Vendor will be required to demonstrate the following instructional materials, strategies, and technologies:

1. Written curricula for all academic programs, which must be student appropriate and which accommodates an open-entry, open-exit academic environment;
2. An instructional delivery process which considers the varying styles and rates of student learning and the varying student ages, levels, and interests; and
3. Augmentation of basic instruction with appropriate computer- and video-assisted instruction, to facilitate student mastery of TAAS and social skills objectives.

F. Attendance. Students confined to a pre-adjudication institution are physically restricted to that facility for the duration of their placement periods. Attending the educational program provided at this facility is a placement requirement. Only students diagnosed as ill by department medical staff or who have scheduled court appearances will be excused from academic instruction.

G. Extra-curricular Activities. The Department provides a wide range of after-school, evening, and weekend activities for residents in each juvenile residential facility.⁸

3.2 Educational Programs in Post-Adjudication Institutions.

A. Rationale for JJCS Educational Program in Post-Adjudication Institutions. Data collected and analyzed from the Department indicate that the length of student placement in a County post-adjudication institution currently averages 6 to 9 months. Determinations regarding length of placement are made solely by the Department and the juvenile court. Every student placed into a County juvenile institution is defined by Chapter 29, TEC, as a child at risk of dropping out. For these reasons, the design of the educational program must accommodate the "open-entry, open-exit" environment necessitated when students are placed in a County post-adjudication institution. In addition, the program design must recognize that these youth generally represent the most academically deficient and behaviorally challenged students in the state's public educational system. Innovative instructional strategies are required emphasizing accelerated student learning. The RFP in attachment 2 emphasizes these criteria, and specifically draws upon the

018

⁸ Attachment 7 provides a non-exclusive list of activities provided in each facility which are school related.

Board's commitment to academic effectiveness, excellence, and accountability.

B. Collection of Historical Data. To generate data on the existing educational program, a survey of current programs was conducted. This information reflects the condition of the educational programs as reported in June 1998. A copy of the survey instrument and a summary of the results are provided in Attachment 4. In addition, an analysis of student characteristics for the projected population is provided in Attachment 5.

C. Diagnostic Component.

1. Record Collection. The following academic records will be secured, where available, for analysis:

- a) For students in middle school, the student's Middle School Plan;
- b) For students in grades 9-12, the student's Graduation Plan;
- c) The student's current transcript, including all achievement test records;
- d) The student's withdrawal form, indicating the student's list of current courses, and their current grade;
- e) The student's TAAS summary sheet;
- f) The student's current year's attendance record; and
- g) For Special Education students, a copy of the Individualized Education Plan (IEP).

2. Diagnostic Assessment Instruments. The JJCS will require each student when entering a post-adjudication institution be assessed using a standardized assessment instrument (pre-test)(provided the student was not tested at a pre-adjudication institution). These tests shall determine the students's grade-level academic equivalency for reading, writing, and mathematics.

3. Individualized Student Plan (ISP). An ISP shall be developed for each student using data obtained from the student's former school, diagnostic assessments, and other evaluations performed by the Department. Each ISP will specify measurable academic goals and objectives for students placed in the program for a minimum of 18 weeks. The specific academic goals and objectives outlined in each student's ISP will be determined by one of the following academic classifications assigned to each student:

019

- a) **Academic Category 1 - Students determined to be performing at (or above) age-appropriate grade level; or**
 - b) **Academic Category 2 - Students determined to be performing below or significantly below age-appropriate grade level; or**
 - c) **Academic Category 3 - Students who are assigned to a high school equivalency program (GED)⁹.**
- 4. Academic Category 1 - Students determined to be at, or above, age-appropriate grade level will be assigned course work substantially similar to the courses in which they were enrolled at their former school. Instructional strategies for these students will focus on accomplishing the following academic goals:**
- a) **Prevent academic regression;**
 - b) **Provide a curriculum based on the TEKS which, as closely as is practical, reflects those courses the students needs to continue uninterrupted progression toward graduation;**
 - c) **Provide a curriculum which results in all students passing the TAAS examination; and**
 - d) **Provide a curriculum that adequately prepares students to pass the Texas Academic Skills Program (TASP).**
- 5. Academic Category 2 - Students below or significantly below age-appropriate grade level will be assigned to course work which will allow them to advance toward age-appropriate grade level material. Instructional strategies for these students will focus on accomplishing the following academic goals:**
- a) **Halt academic regression;**
 - b) **Provide a program emphasizing academic student acceleration toward age-appropriate grade level in reading, writing, and mathematics;**
 - c) **Provide a curriculum emphasizing improvement in TAAS scores; and**
 - d) **Provide sufficient curricula allowing students in the 9th grade and above (not assigned to a GED program) to receive credit for academic courses that correspond to the high school graduation curriculum as defined by Chapter 28, TEC.**

⁹ Based on JJAEP student diagnostic data, it is projected that at least 90% of students assigned to a JJCS would be placed in categories 2 or 3.

6. Academic Category 3 - Students determined to be best served academically by placement in a GED program will be assigned course work which will prepare the student to pass the GED examination. Any decision to place a student in a GED program who is not ordered by a juvenile court to enroll in a GED program shall occur only where the student's academic records and assessment scores indicate the student is unlikely to receive a high school diploma. Instructional strategies for these students will focus on the following academic goals:

- a) Provide students with effective and efficient instruction so they will successfully pass the GED examination;**
- b) Provide a curriculum that emphasizes improvement in TAAS scores; and**
- c) Provide for those students who are likely to pass the GED examination a curriculum that will prepare these students to successfully pass the TASP.**

D. Proposed Academic Curriculum.

1. Academic Program. The Board will ensure the selected vendor will provide a broad range of academic programs for youth confined to a County post-adjudication institution. The educational program shall provide a curriculum based on TEKS and meet the requirements of Section 28.002 of the TEC. The educational program in each JJCS facility will include the following components:

- a) An academic curriculum based on TEKS and focusing on student academic growth as measure by TAAS objectives and instructional targets in English language arts, mathematics, science, and social studies;**
- b) An academic curriculum designed to be age-appropriate for youth ages 10-17, as well as directed to cover academic course work encompassing all three proposed academic categories;**
- c) A GED program which shall include, but not limited to , instruction in reading, language arts, writing, mathematics, literature, science, and social studies appropriate to prepare the student for successful completion of the GED test battery;**
- d) English-as-a-Second Language (ESL) instruction designed for limited English proficient students emphasizing student improvement in oral communication skills as well as increased student comprehension in reading and writing;**
- e) Social/life skills instruction which includes, but is not limited to,**

021

instruction in substance abuse awareness, family relationships, civic and legal responsibilities, health maintenance, money management, and other related and relevant life skills;

f) Employment training skills and school-to-work learning; and

g) Administration of the TAAS as required by Sub-chapter B, Chapter 39 of the Texas Education Code.

2. **Proposed courses Offered.** To better explain the rationale for the JJCS education program and to complete the necessary budget requirements of this application, a model of each JJCS post-adjudication institution was developed. The models delineate the academic courses that will be offered.¹⁰ While the board feels these models will substantially reflect the courses to be taught in the educational program at each facility, potential vendors who respond to the RFP will not be limited to providing the exact courses described in the Board's model.

E. Proposed Instructional Strategies and Technologies. The Vendor will be required to demonstrate the following instructional strategies and technologies:

1. Written curricula for all academic programs. Curricula must be competency-based and student-appropriate, and must accommodate an open-entry, open-exit academic environment;
2. An instructional delivery process which considers each of the three proposed academic classifications, the varying styles and rates of student learning, and the various student ages, instructional levels, and interests; and
3. Augmentation of basic academic instruction with appropriate computer- and video-assisted instruction to facilitate student mastery of diagnosed learning objectives.

F. Attendance. Students confined to a post-adjudication institution are physically restricted to that facility for the duration of their placement periods. Attending the educational program provided at this facility is a placement requirement. Only students diagnosed as ill by department medical staff or who have scheduled court appearances will be excused from academic instruction.

G. Extra-curricular Activities. The Department provides a wide range of after-school, evening and weekend activities for residents in each post-

022

¹⁰ Attachment 6 provides program models for each County juvenile institution.

adjudication institution.¹¹

APPLICATION

H. Transition Services. The JJCS will assist each student in transition from a post-adjudication County institution to a public school or other appropriate educational program when the student approaches his or her release date. The JJCS will schedule mandatory academic counseling sessions for each student within the last few weeks of the students placement in the institution. The purpose of this counseling session is to discuss the student's academic and behavioral progress while enrolled in the JJCS and the additional course work the student needs to receive a high school diploma or a GED. The JJCS will coordinate the student's transition with the school district and school campus where the student is scheduled to return, including notifying the district and campus of the student's impending release and overseeing the transfer of all academic, behavioral, and attendance records when a student returns to the school district.

023

¹¹ Attachment 7 provides a non-exclusive list of activities provided in each facility which are school related.

4.
Accountability

4.1 Basis for Proposed Accountability Model. An analysis of available performance data, provided in Attachment 5, significantly influenced the development of the proposed accountability methodology. In addition, the following provisions of the Texas Education Code provide statutory guidance for programs that serve at-risk student populations and support the framework for the JJCS accountability model:

- A. Chapter 29, TEC, provides that accelerated instruction shall be provided to students who have failed any portion of the TAAS exit exam or who are at-risk of dropping out of school. Section 29.081(d)(3) specifically defines students at-risk of dropping out of school to include those students placed in a detention or a residential placement facility;**
- B. Chapter 37, TEC, provides that the academic mission of alternative education programs shall be to enable students to perform at grade level; and**
- C. Chapter 39, TEC, provides that school districts must offer intensive programs of instruction for students who do not perform satisfactorily on TAAS. Such programs must enable students to perform at grade level at the conclusion of the next regular term.**

4.2 Proposed Accountability Model.

- A. In consideration of the statutory provisions expressed in Section 4.1 A.-C., the Board will establish an accountability model for the JJCS that includes the following components:**
 - 1. A model that establishes clearly defined goals which will be used as the basis to evaluate the effectiveness of the program;**
 - 2. A model that provides quantifiable and measurable academic objectives for students assigned to the program;**
 - 3. A model that generates relevant entry-level academic performance measures for every student who enters the program;**
 - 4. A model that generates relevant and parallel exit-level academic performance measures for every student who exits a post-adjudication program;**
 - 5. A model that tracks the length of each student's placement in the program; and**

6. A model that establishes performance standards that directly relate to the State's accountability system, emphasizing the objectives expressed in Chapters 29, 37, and 39 of the TEC.

B. Using the above components as a guide, the Board will use an accountability model designed to objectively measure student academic growth while the student resides in the program. Student academic growth will be based primarily on a pre- and post-test methodology applied to every student assigned to the program. The Board will use assessment instruments that correlate as closely as possible to TAAS objectives and instructional targets for reading, writing, and mathematics.¹²

4.3 Goals of the JJCS Accountability Model for the First Two Years.

A. Generate baseline data that will provide a basis for future research and analysis of the targeted student population; and

B. Demonstrate a level of student growth that, on average, proportionately exceeds one year's growth for one year's attendance in the program.

4.4 Goals of the Accountability Model for the JJCS after the First Two Years.

After the first two years of the charter program, the accountability model will accomplish the following goals:

A. Establish specific performance targets for student academic growth; and

B. Evaluate the success of the program relative to the establishment of performance targets.

4.5 Other Accountability Measures. To provide for a more comprehensive evaluation of program effectiveness, other performance measures will be incorporated into the accountability model. The additional accountability measures below are based on the premise that every non-exempt student shall be administered the TAAS:

A. TAAS score improvement, as measured by the Texas Learning Index (TLI), for students who have been in the program for 18 consecutive weeks as compared to scores on their most recent TAAS exam;

B. Improvement in course curricula mastered every 18 weeks, compared to courses completed in the prior semester the student was enrolled in school. The comparison is based on the number of courses the student completed, course credit earned, and overall improvements in the student's grade point average;

¹² As defined by TAAS objectives and Measurement Specifications.

C. For students assigned to a GED preparatory course and who have been assigned to the program for at least 18 weeks, the number of students who pass all areas of the GED examination as compared to the number of students who take the GED examination; and

D. Rate of ISP progression for each student who is assigned to the program for 18 consecutive weeks.

4.6 Timeliness of Reports on Student Performance to the SBOE. The Board will report student progress to the SBOE in the following manner:

A. During the first academic year of operation, student progress will be reported to the SBOE as soon as practical after the 135th academic day (3rd quarter) of the program and the 180th academic day (4th quarter) for all students who have been in the program for a minimum of 18 consecutive weeks or more; and

B. For every subsequent year after the first year of operation, student progress shall be reported to the SBOE as soon as practical after the 90th academic day (2nd quarter) and 180th academic day (4th quarter) for all students who have been in the program for 18 consecutive weeks or more.

5.
Statement of Impact

5.1 Districts Affected and Date Statement of Impact Sent to Districts.

See Attachment 8¹³ for a list of all school districts affected by the JJCS open- enrollment charter school proposal, the date the Statement of Impact was sent to the affected school district superintendents, and the enclosed letter from the Juvenile Department Director. The letters were all sent registered mail, with a return receipt requested. Copies of registered mail receipts are also included.

027

¹³ Attachment 8 is the *Statement of Impact Documents*.

6.
Geographical Area Served

6.1 Geographical Area to be served by the JJCS.

The geographic area to be served by the JJCS is Dallas County, Texas.¹⁴

028

¹⁴ See Attachment 9 for the locations within Dallas County of the current and proposed County juvenile institutions.

7.
Enrollment Criteria

7.1 Enrollment Criteria.

- A. Student Eligibility in Pre-adjudication Facilities.** The JJCS will provide an educational program for students detained after their required detention hearing (which occurs within 48 hours of the student's referral to the Department) in a pre-adjudication juvenile facility operated by the Department.
- B. Student Eligibility in Post-adjudication Facilities.** The JJCS will provide an educational program for students who meet the following criteria:
- 1. Students adjudicated by a juvenile court as delinquent;**
 - 2. Students placed by the juvenile court into the custody of the Chief JPO; and**
 - 3. Students placed by the Chief JPO into a Department-operated juvenile residential or drug-treatment facility.**
- C. Students Transferred from County Juvenile Institutions.** Students removed from a County juvenile institution by a juvenile court or the Department and placed into either a non-County institution or in the custody of a parent or guardian, will no longer be eligible for educational services provided by the JJCS.

8.

Qualifications of Professional Employees

8.1 Proposed Instructional Staffing.

- A. Proposed Staffing Patterns.** To better explain the rationale for the JJCS education program and to complete the necessary budget requirements of this application, a model of the program for each JJCS facility was developed to illustrate proposed staffing patterns for each JJCS facility. These models are provided in Attachment 6. While the board feels these models will reflect substantially the staffing patterns in the educational program at each facility, the Vendor will not be restricted to providing the exact staffing patterns described in the Board's model.
- B. Qualifications of Instructional Staff.** The Vendor will be encouraged to employ instructional faculty holding teaching certifications conferred by the SBEC. As discussed in Attachment 3, the JJCS will give preference to bid proposals which best explain the following strategies in the selection of administrative and instructional staff:
1. Employment of certified educators and non-certified instructional personnel who have extensive experience serving the academic needs of at-risk youth;
 2. Employment of certified educators and non-certified instructional personnel who possess a comprehensive understanding of Academic Excellence Indicator System (AEIS), TEKS, TAAS, and all other relevant provisions of Chapter 39, TEC; and
 3. Employment of certified educators who possess previous experience in programs serving at-risk youth who showed significant academic growth in a self-paced environment.
- C. Criminal background Checks.** The attached RFP requires the vendor to obtain a criminal history summary from the Department on employees hired by the bidder. In addition, all County employees assigned directly to the JJCS will have had, as is normal personnel policy, a criminal history check.
- D. Proposed Teaching and Staff Philosophy.** All staff assigned to the JJCS will operate under the following principles at all times when working with the students assigned to the JJCS:
1. All students will be treated with respect and dignity at all times;
 2. No student will be publicly humiliated at any time. All behavioral corrective actions and/or discussions will take place in private, away from other students;

3. Every student will be given the opportunity to succeed academically through accurate assessment, appropriate curricular placement, continual positive reinforcement, and the opportunity to experience learning through a variety of instructional modalities and approaches.

E. Staff Training. Extensive staff development training will occur prior to the opening of school for the academic year. This training will include topics covering the areas of (but not limited to): working with at-risk youth; the philosophy of working with students at JJCS; emergency procedures; and computer-assisted learning training. In addition, staff in-service training will be provided on a monthly basis.

9.

**Finances, Budgeting, Audits, PEIMS, Facilities, food Service, and
Transportation**

9.1 Annual Budget Process.

A. Chief Financial Officer (CFO). The Department's Deputy Director of Administrative Services is responsible for maintaining all records and accounts of expenditures for the Department. The CFO works closely with the Dallas county Auditor's Office, Purchasing Department, and other county departments. The CFO approves all purchase order requests for the Department and prepares and monitors budgets for the Texas Juvenile Probation Commission (TJPC) and grant funds from other sources.

B. Annual Department Budget Schedule. The Dallas County fiscal year begins on October 1st and ends on September 30th. In compliance with Local Government Code and Dallas County Budget Procedures, The CFO adheres to similar schedule on an annual basis:

Date	Description	Responsibility
March 16, 1998	Release of Budget Packet	County Budget Office
March 23, 1998	Distribute Budget Forms To all Units	Juvenile Department Budget Office
April 1998	Assess and evaluate Budgetary needs	Juvenile Department Budget Office
May 1998	Conduct budget meeting with supervisors	Juvenile Department Budget Office
May 1998	Collect Budget Forms & prepare preliminary budgets	Juvenile Department Budget Office
June 1998	Submit budget to County Budget Office for initial review and comments	Juvenile Department Budget Office
June 1998	Revise Budget if required and present to Executive Committee	Juvenile Department Budget Office
July 1998	Submit Budget to Juvenile Board for approval	Juvenile Department Budget Office
August 1998	Submit Budget to Dallas County Commissioners Court for approval	Juvenile Department Budget Office

032

C. **Annual JJCS Budget Schedule.** If granted an open-enrollment charter by the SBOE, the JJCS will, along with other Board programs which operate on the state's fiscal calendar (September 1st - August 31st), have their annual budgets prepared in July and approved at the Board's August public meeting.

9.2 **Budget Template.** See Section 5, for the proposed JJCS budget.

9.3 **Annual Audit.** The Local Government Code requires the Department's CFO to file a complete financial statement covering the preceding fiscal year with the Commissioners' Court after the County Auditor has completed an audit of all county funds. In addition, the Department's CFO also contract for an independent audit of state funds received from the Office of the Governor and the TJPC. If granted an open-enrollment charter by the SBOE, the Board will direct the CFO to contract for an annual independent audit of all funds received from TEA.

9.4 **PEIMS.** The JJCS Vendor will provide a timely and accurate report of all student and financial information required by PEIMS, according to TEA's established PEIMS reporting schedule.

9.5 **Facilities.** All facilities in this charter are owned operated and maintained by Dallas County.

9.6 **Transportation.** Juveniles confined in a County juvenile institution are physically restricted to that facility. All transportation for these facilities is provided by the Department. One program, the Day Treatment/Substance Abuse Program, will require transportation. Currently, those services are provided by Dallas County Schools. It is anticipated that this relationship will continue.

9.7 **Food Service.** Students confined in a County juvenile institution are physically restricted to that facility. The Department ensures that these students are provided three meals daily. The provision of adequate food service is an accreditation requirement of the Department. Therefore, a need to provide food services for students by the JJCS does not exist.

10.
Admission of Students Eligible for a Public Education Grant

APPLICATION

10.1 Board Policy for the Admission of Students Eligible for a Public Education Grant.

Due to the nature of the County juvenile institutions involved in this charter, and the necessity for the youth to be ordered to the facilities by the juvenile court, it does not appear that this section of the TEC would apply, therefore, no Board policy would be required.

034

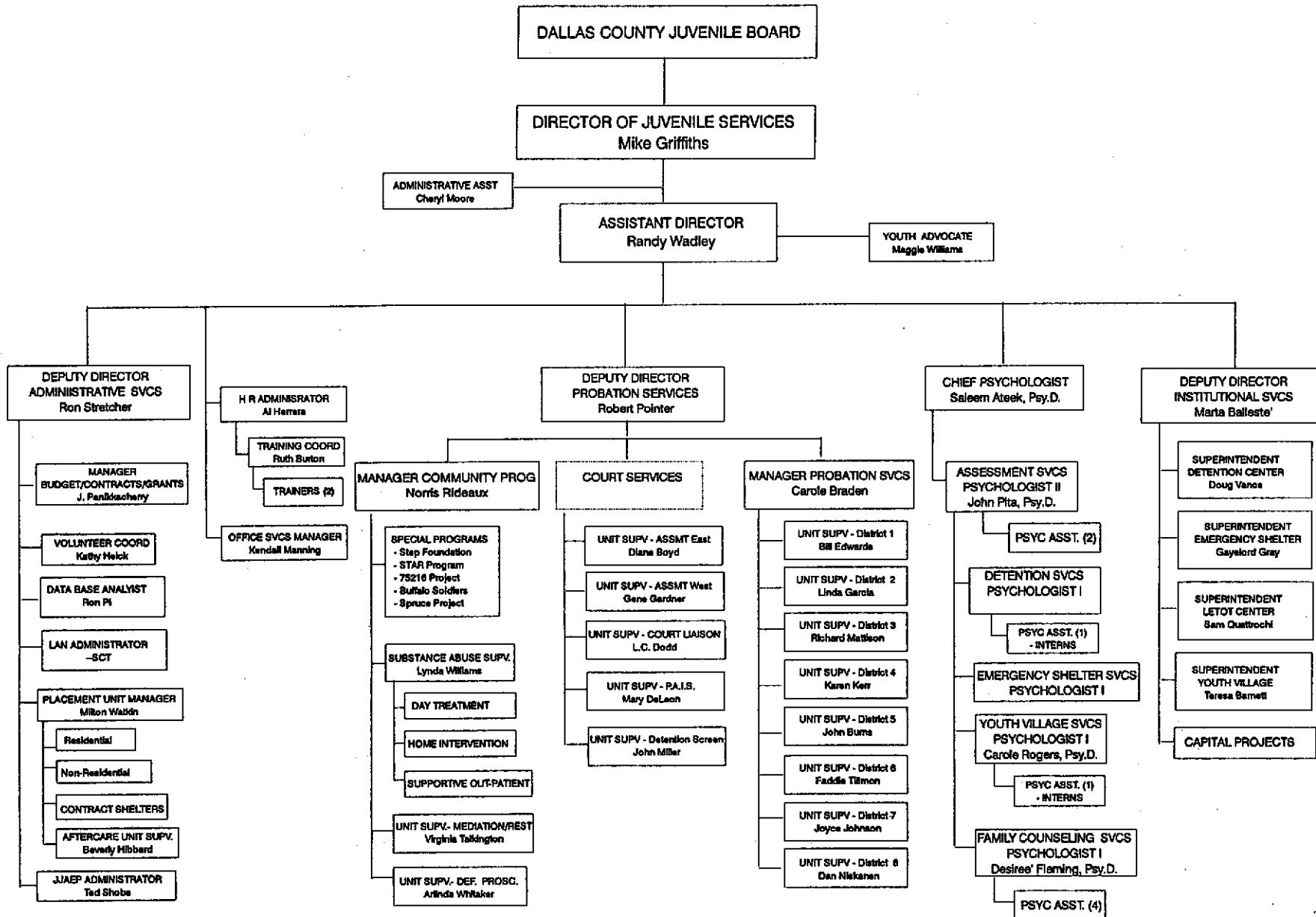
11.1 Addressing the Specific Needs of At-Risk Students.

The design and philosophy of the programs within the JJCS will by their very nature, directly address the specific needs of at-risk students. Each of the students in the projected population for the JJCS is expected to fall into more than one of the categories in the definition of at-risk students in Section 29.081(d). Specifically, the elements of the JJCS program that will address the needs of at-risk students are the following:

- A. Open-entry, Open-exit.** The open-entry, open-exit design of the program will assist the at-risk students by allowing them to enter at any point in the school year without being out of step with the remainder of their class. In addition, the transition program back to their home school district will assist them in the removal of any barriers that might serve to interrupt their education.
- B. Self-paced Curriculum.** The self-paced curriculum will allow each student to progress through the elements of each course at their own pace, whether that be slower than the average student or at a faster rate than the average student. This will be especially helpful to those students who are functioning below their age-appropriate grade level. A great deal of the stigma related to being behind will be reduced if not eliminated.
- C. Accelerated Curriculum.** The accelerated curriculum will allow students who have brought themselves back to age-appropriate level work to make up for credits they should have earned in the past. Therefore, these students will be able to return to their home school district with a better chance of graduating due to the increased number of credits earned toward graduation.
- D. Individualized Program.** Developing an Individualized Student Program (ISP) for each student is the key element in addressing the specific needs of the at-risk students. As a result of the diagnostic evaluation of each student at the beginning of their stay at the JJCS, their ISP will be a unique element in their potential for academic success.
- E. Computer-Assisted Instruction.** The introduction of computer-assisted instruction into the program will assist at-risk students by enhancing the other components of the program. Computer-assisted instruction will allow the self-paced, accelerated, and individualized instruction components to become more effective due to the multi-sensory approaches available.

Attachment 1
Dallas County Juvenile Board
Organizational Chart

DALLAS COUNTY JUVENILE DEPARTMENT



037

07/02/98

APPLICATION

Attachment 2
Dallas County Juvenile Board
Roster

Dallas County Juvenile Board Members Commissioners Court Board Youth Services Advisory Board Roster

Dallas County Juvenile Board Members	Commissioners Court	Youth Services Advisory Board
Lee F. Jackson, Chairman Dallas County Judge	Lee F. Jackson Dallas County Judge	Gary Arey District Attorneys Office - Juvenile Division Henry Wade Juvenile Justice Center
Harold Gaither 304 th District Court	Jim Jackson County Commissioner, District #1	Ronald D. Davis Coalition of African American Youth Organizations & Advocates
Cheryl Lee Shannon 305 th District Court	Mike Cantrell County Commissioner, District #2	Cynthia Hill, Manager Buckner Community Base Services
Sally Montgomery 95 th Civil District Court	John Wiley Price County Commissioner, District #3	Vernetta Kinnard, Chairman Manager, Pinnacle Claims Account
Vernetta Kinnard Youth Services Advisory Board	Kenneth Mayfield County Commissioner, District #4	Shelly Lanners City of Garland, Youth/Teen Coordinator
John Wiley Price County Commissioner, District #3		Mavis Y. Lloyd City of Dallas, Youth Services Coordinator
Bill Rhea 162 nd Civil District Court		Marilyn Small United Way of Greater Dallas
Karen J. Greene 282 nd Criminal District Court		Delia Solis, Manager of Nutrition Services, COPC Sys., Parkland Health & Hos. Sys.
Theo Bedard 330 th Family District Court		Dr. Jose Luis Torres, Dir., Psychology Svcs. Dallas Public Schools
		Nancy O'Neil, YSAB Liaison Child Welfare Board, Chairman

Attachment 3
Dallas County Juvenile Justice Charter School
Request for Proposals (RFP)
(DRAFT)

DRAFT

**REQUEST FOR PROPOSAL COVER SHEET
RFP NO. 99-**

**FOR OPERATION OF THE DALLAS COUNTY
JUVENILE JUSTICE CHARTER SCHOOL**

PROPOSALS DUE:

TUESDAY, January 12, 1999, 2:00 P.M.

ORGANIZATION NAME: _____

DATE SUBMITTED: _____

TABLE OF CONTENTS

	Page
A. General Information	1
B. Background of DCJJCS	7
C. Equipment, Facilities, Materials, Goods, and Services provided by Dallas County Juvenile Board	7
D. Objectives of the DCJJCS	8
E. Proposal Evaluation Process	9
F. DCJJCS Program Design	10
G. Fee for Services and Budget Justification	13
H. Required Form of the Proposal	15
Attachments	
A - Fee for Services	16
B - Prior Experience Questionnaire	21
C - Staffing Summary	23
D - Letters of Agreement with Subcontractors	24
E - Notarized Statement Validating Proposal	25
F - Additional information (at proposer's discretion)	26
G - Dallas County MBE/WBE Requirements	27

A. GENERAL INFORMATION

The purpose of this Request for Proposals (RFP) is to solicit proposals for the operation of the Dallas County Juvenile Justice Charter School (DCJJCS) for the 1999-2000 school year. The Dallas County Juvenile Board was granted charter school status in September 1998 for the operation of their residential institutions plus their substance abuse/day treatment program.

In addition to any rights or remedies detailed in the General Requirements of this RFP, the Dallas County Juvenile Board reserves the right to contact any proposer, company, or individual at any time during the proposal process in order to clarify, verify, or request information regarding the contents of any proposal. The Dallas County Juvenile Board also reserves the right to visit any offeror's site at any time during the proposal process for the purpose of evaluating components of the proposal.

The Dallas County Juvenile Board does not accept any financial responsibility incurred by any proposer in responding to this RFP. In addition, the Dallas County Juvenile Board reserves the right to accept or reject any or all proposals or waive any and all formalities not considered advantageous to the Dallas County Juvenile Board. Recognizing there are important considerations involved other than price, the Dallas County Juvenile Board may not necessarily award to the apparent low proposer.

1. Definitions

- a. DCJJCS: The Dallas County Juvenile Justice Charter School
- b. Administrative Entity for the DCJJCS: The Dallas County Juvenile Department
- c. RFP: Request for Proposal
- d. Proposer (or Proposal Firm, Bidder, Provider, Offerer, Agency): the legal entity submitting a proposal in response to this RFP.

2. Proposal Submission

Proposal must be submitted to:

Frank Ybarbo, Purchasing Agent
Dallas County Purchasing Department
509 Main, Records Building, 6th Floor, Room 623
Dallas, Texas 75202

Proposals are due no later than 2:00 p.m. on January 12, 1999. Proposals will not be accepted after that date and time. Proposers must submit an original and 10 unbound copies of their proposals. Proposals submitted via fax transmission will not be accepted. Proposals submitted directly to the Dallas County Juvenile Department will not be considered and the Juvenile Department accepts no responsibility for notification to the proposal applicant or forwarding of the proposal.

Proposals must be organized as stipulated in Section H of the RFP. Each page of the proposal shall be consecutively numbered beginning with the Cover Sheet as page 1. Each page must be printed on one side only. Proposals should be type set in not less than twelve characters per inch, with a minimum character size of ten points. All documents included in the proposal must be 8 1/2" by 11" in size. Proposals must not be bound (fasten with a binder clip only.)

3. Ambiguity, Conflict or Other Errors in the RFP

If the Proposal Firm discovers any ambiguity, conflict, discrepancy, omission or other error in the RFP, he/she shall immediately notify the Dallas County Juvenile Department of such error in writing and request modification or clarification of the document. Modification will be made by issuing an Addendum. Written notice will be given to all parties who have been furnished with the RFP without divulging the source of the request for same.

If the Proposal Firm fails to notify the Dallas County Juvenile Department prior to the date and time fixed for submission of proposals of an error or ambiguity in the RFP known to him, or an error or ambiguity that reasonably should have been known to him, he shall not be entitled to additional compensation or time by reason of the error/ambiguity or its late resolution.

The Dallas County Juvenile Department may also modify the RFP, no later than 48 hours prior to the date and time fixed for submission of proposals, by issuance of an Addendum to all parties who have received the RFP. All addenda will be numbered consecutively beginning with 1.

4. Notification of Most Current Address

The Proposal Firm in receipt of the Request for Proposal shall notify the Dallas County Purchasing Department, (214) 653-7431, of any address changes, contact-person changes and/or telephone number addition/changes no later than 48 hours prior to the date and time fixed for submission of proposals.

5. Signature of Proposal

A transmittal letter, which shall be considered an integral part of the proposal, shall be signed by an individual who is authorized to bind the Proposal Firm contractually.

If the Proposal Firm is a corporation, the legal name of the corporation shall be provided together with the signature of the officer or officers authorized to sign on behalf of the corporation.

If the Proposal Firm is a partnership, the true name of the firm shall be provided with the signature of the partner or partners authorized to sign.

If the Proposal Firm is an individual, that individual shall sign. If the signature is by an agent, other than an officer of a corporation or a member of a partnership, a power of attorney or equivalent document must be submitted to the Dallas County Purchasing Department prior to the submission of the proposal or with the proposal.

6. Economy of Presentation

Proposals should not contain promotional or display materials, except as they may directly answer in whole or in part questions contained in the RFP. Such exhibits shall be clearly marked with the applicable reference number of the question in the RFP. Proposals must address the technical requirements as specified in this RFP. All questions posed by the Request for Proposals must be answered concisely and clearly. Proposals that do not address each criterion may be rejected and not considered.

7. Proposal Obligation

The contents of the proposal and any clarification thereof submitted by the selected Proposal Firm shall become part of the contractual obligation and incorporated by reference into the ensuing contract.

8. Implied requirements

Products and services not specifically mentioned in this RFP, but which are necessary to provide the functional capabilities described by the Proposal Firm, shall be included in the proposal.

9. Ownership of Proposal

All proposals become the property of the Dallas County Juvenile Board and will not be returned to the Proposal Firm.

10. Contract Development

The content of the RFP and selected Proposal Firm's proposal will become an integral part of the contract but may be modified by provisions of the contract as negotiated. Therefore, the Proposal Firm must be amenable to inclusion in a contract of any information provided either in response to this RFP or subsequently during the selection and negotiation processes.

11. Loss, Damage, or Claim

The Proposal Firm shall totally indemnify Dallas County and the Dallas County Juvenile Board against all claims by its employees, agents or representatives for personal injury arising from any cause. In addition, the Proposal Firm shall totally indemnify Dallas County's property, equipment and/or supplies.

12. Collusion

The selected Proposal Firm will be required to provide an affidavit that he has not conspired with other potential Proposal Firms in any manner to attempt to control competitive solicitation for these services. This paragraph does not however preclude two or more organizations or entities from presenting a combined or joint proposal as described in Paragraph 13 below.

13. Collaborative Proposals and Subcontracting

Two or more organizations or entities may collaborate in preparing a proposal in response to this RFP. However, one organization must be designated as the primary Proposal Firm, sign all required documents and assume all responsibilities as outlined in this RFP. Subcontracting for the services described in the proposal is permitted if specified in the proposal. If significant portions of the services are to be subcontracted, include in Attachment D letters of agreement with the entities that will provide the services.

14. Pre-proposal Conference

A pre-proposal conference is scheduled for December 8, 1998 beginning 9:00 a.m. in Conference Room 1A/B of the Henry Wade Juvenile Justice Center located at 2600 Lone Star Drive, Dallas, Texas. The pre-proposal conference will include a tour of the facilities included in this proposal. Though attendance is not mandatory, proposers submitting proposals without attending the pre-proposal conference do so at their own risk and waive any right to assert claims later due to undiscovered conditions. Persons with disabilities requiring special accommodations, please contact Ted Shobe of the Dallas County Juvenile Department at 214-698-2295 at least two (2) days prior to the pre-proposal conference.

15. Award of Contract(s)

The Dallas County Juvenile Board may select one or more proposals for the award of a contract. Proposals are scheduled to be reviewed and evaluated so that a recommendation for the award of a contract(s) will be presented to the Dallas County Juvenile Board at the February 22, 1999 meeting. All contracts should be executed no later than July 1, 1999. All contracts will be between the selected proposer and the Dallas County Juvenile Board, and will be administered by the Dallas County Juvenile Department. Due to the nature and scope of the work required, it may be necessary to increase, decrease, or otherwise modify the scope of the effort or terms of the contract. Therefore, the Dallas County Juvenile Board may, from time to time, request revisions to the contract in order to adjust to its requirements. All contract modifications require formal Dallas County Juvenile Board approval.

In addition to any rights and remedies detailed in the General Requirements of this RFP, the Dallas County Juvenile Board reserves the right to terminate any agreement based upon failure to comply with usual and customary practices of the industry, breach of any laws, rules or regulations, failure to significantly comply with contractual requirements, or failure to meet the performance expectations as established by the Dallas County Juvenile Board for students under the supervision of the contractor. Either party, the Dallas County Juvenile Board or Contractor, may terminate the contract upon a thirty day written notice to the other.

The Dallas County Juvenile Board retains the right to renew the contract(s) awarded as a result of this RFP for up to two additional years (for a total award period of three years) if the selected contractor(s) is meeting all contractual obligations and operating an effective program as determined by the Dallas County Juvenile Board.

16. Administrative Entity

The Dallas County Juvenile Department is the administrative entity for the DCJJAEP. Questions regarding this RFP should be directed to the following person:

Ted Shobe, Juvenile Justice Charter School Administrator
Dallas County Juvenile Department
2600 Lone Star Drive
Dallas, Texas 75212
(214) 698-2295, FAX (214) 698-5508

17. Insurance Requirements

Proposals selected for the award of a contract must provide prior to contract execution proof of the following insurance coverage:

- a. Liability Insurance: comprehensive general liability insurance with "personal injury" coverage; commercial or business auto liability insurance; physical and sexual abuse of DCJJCS students coverage; and contractual liability coverage, with minimum limits of \$2,000,000 on account of bodily injuries to, or death of one person and an aggregate of \$5,000,000 for any one occurrence; and
- b. Worker's Compensation Insurance: coverage in Texas with an employer's liability limit of:
- | | |
|----------------------------|-------------------------|
| Bodily Injury by accident: | \$500,000 each accident |
| Bodily Injury by disease: | \$500,000 policy limit |
| Bodily Injury by disease: | \$500,000 each employee |

18. Policy for Selection of Award

The proposals submitted will be evaluated based on competence and qualifications for the services to be performed at fair and reasonable prices. The overall selection will be evaluated as described in Section E. of this RFP.

B. BACKGROUND OF THE DCJJCS**STATUTORY AUTHORITY**

Chapter 12 of the Texas Education Code (TEC), as revised by the Texas Legislature effective January 1, 1996, grants authority to the State Board of Education to grant charter school status to qualifying entities. The Dallas County Juvenile Board was granted that authority in September 1998 for the operation of charter schools located in each of its residential institutions plus their substance abuse/day treatment program.

C. EQUIPMENT, FACILITIES, MATERIALS, GOODS, SERVICES PROVIDED BY DALLAS COUNTY JUVENILE BOARD

The following equipment, facilities, materials, goods, and services for the Dallas County JJCS are currently being provided by the Dallas County Juvenile Board through the Dallas County Juvenile Department. The continued availability of these items and services should be assumed in writing the proposal and developing the fee for services.

1. **Facilities:** The following facilities will be provided for each of the locations where a charter school will be located:

Detention Center, 2600 Lone Star Drive, Dallas Texas 75212, capacity 224;

Emergency Shelter, 2600 Lone Star Drive, Dallas, Texas 75212, capacity 45;

Letot Center, 10505 Denton Drive, Dallas, Texas 75220, capacity 32;

Old Detention Center, 4639 Harry Hines Blvd., Dallas, Texas, 75235, capacity 96;

Secure Youth Village, 1508-A Langdon Road, Dallas, Texas 75241, capacity 96;

Youth Village, 1508 Langdon Road, Dallas, Texas 75241, capacity 88; and

Substance Abuse/Day Treatment Program, 4711 Harry Hines Blvd., Dallas, Texas 75235, capacity 100.

2. **Furnishings:** There are classroom furnishings (desk, chairs, chalkboards, trash cans, etc) and tables and chairs for the library. Also provided will be office furnishings for administrative/management staff.
3. **Equipment:** There are will be computers and workstations available at a ratio of one per twelve students. The computers can be utilized in any manner desired

by the selected contractor(s). Each lab has a printer. Also available are televisions, VCRs, overhead projectors and screens, and physical education equipment. **There will be no computers, other automation equipment or office equipment provided for administrative use by the selected contractor(s).**

4. Library: Limited libraries with books, instructional CD-ROMS and video tapes are available. The selected contractor(s) will coordinate with Juvenile Department staff to determine additional library needs to be purchased by the Dallas County Juvenile Board.
5. Transportation: All youth attending the Dallas County Substance Abuse/Day Treatment Program are currently being transported from their homes, to the school, and back home each school day by Dallas County Schools through an agreement with the Dallas County Juvenile Department. This agreement is expected to be continued for the 1999-2000 school year, and will require that the school calendar be coordinated with Dallas County Schools. All other students are in residential programs and do not require transportation. Student transportation is not the responsibility of the selected contractor and should not be included in the proposed fee for service.
6. School Nurse: School nurses and all related equipment and supplies are provided by the Juvenile Department. Expenses relating to the school nurses should not be included in the proposed fee for services.
7. Student Enrollment: All students are assigned to the institutions by the court, therefore, the contractor will not be required to recruit students.
8. Juvenile Department Liaison Staff: The Juvenile Department will provide staff to serve as a liaison with departmental field probation officers and other departmental programs. Liaison staff will be housed at each of the facilities.

D. OBJECTIVES OF THE DCJJCS

The DCJJCS is to be operated to ensure compliance with the TEC and all related laws of the State of Texas. The DCJJCS must provide an education program for adjudicated youth based on high standards of academic accountability and performance. The contractor selected to operate the DCJJCS must incorporate systemic approaches designed to stimulate the intellectual, personal and behavioral development of students. It is the goal of the Dallas County Juvenile Board that all students at the DCJJCS are given adequate opportunities to succeed in their academic endeavors. The specific objectives of the DCJJCS are to:

1. To provide an academic accountability model, based on the Texas Essential Knowledge and Skills (TEKS) for English language arts and mathematics, that demonstrates accelerated academic growth toward age-appropriate grade level;
2. To set in place a system that calculate the previous rate of academic growth for each student to be used as a benchmark in calculating academic growth while enrolled in the program;

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3. To set a goal for academic growth for each student that will proportionally exceed one year's growth for one year's attendance in the program;
4. To develop for each student an Individualized Student Plan (ISP) that is based on achievable academic goals;
5. To implement a comprehensive educational program that will include these elements: a self-paced, mastery-based, accelerated curriculum; computer-assisted instruction; and a self-management curriculum that includes pro-social behavioral education;
6. To establish a system of evaluations that will ensure consistency and continuity in services so every student is provided a high quality educational program;
7. To provide every youth with the academic and behavioral skills necessary to successfully return to a public school system which encompasses a wide variety of juvenile justice programs and settings; and
8. To ensure that every aspect of the program and curriculum is culturally inclusive and respectful of the students and their cultural heritage.

E. PROPOSAL EVALUATION PROCESS

Proposals shall be reviewed and evaluated by a review panel composed of representatives of the Dallas County Juvenile Board. The review panel may schedule interviews with selected proposers and may also schedule site visits to similar programs operated by selected proposers. The results of the review panel evaluation shall be presented to the Dallas County Juvenile Department, which will be responsible for preparing a formal recommendation for the award of a contract(s) to the Dallas County Juvenile Board, which has sole authority for the selection of a contractor(s).

The implementation costs, per diem rates, and cost of equipment in the proposal will be an important factor in selecting proposals for the award of a contract(s). However, the quality of the proposed program remains the primary consideration. Proposals will be first be evaluated based on the criteria described in this RFP. Proposed fees will then be compared among the highest scoring proposals.

The following criteria shall be used by the review panel in evaluating proposals. Points listed are the maximum points for each area of the proposal.

Educational Services	35 points
Diagnostic assessment	5 points
Instruction methodology	10 points
Academic curriculum	15 points

Special needs	5 points
Non-academic Services	15 points
Discipline management	10 points
Social/life skills	5 points
Program Operations	20 points
Prior experience	8 points
Implementation plan	5 points
Staffing	7 points
Evaluation, Reporting and Home School Coordination	15 points
 Dallas County MBE/WBE	 15 points
<u>TOTAL</u>	<u>100 POINTS</u>

F. DCJJCS PROGRAM DESIGN

Requirements

The DCJJCS must be operated to meet requirements of the Texas Education Code, related laws of the State of Texas. The contractor(s) selected to operate the DCJJCS must operate 7 hours per day, and provide a minimum of 180 days of instruction during the school year, with the possibility of a summer school program. A discussion of the requirements and expectations for each area of the program as evaluated during the review process follows.

Educational services - 35 points

Diagnostic assessment (5 points): As part of the enrollment/intake process, every student shall be assessed through a uniform and standardized assessment process to adequately determine the student's academic baseline level in English language arts, history, science and mathematics. This assessment, combined with other aptitude measurements and determinations relative to academic, family, legal, disciplinary, and psychological histories, will be used to develop an individual student plan (ISP) for every student. Proposals must explain the strategies to be used in obtaining relevant and adequate assessments of students and outline methodologies to be used in developing successful ISP's for each student. Proposals should specifically list any testing instruments to be used. Proposals should also discuss plans for periodic assessments to determine each student's progress in the ISP and must address plans

for assessment upon return to the home school to compare progress against the baselines established in the initial assessment.

Instruction methodology (10 points): Proposals must explain the specific strategies to be used in the instruction of the state's adopted essential knowledge and skills and graduate equivalency programs. In addition, providers are encouraged to employ an instructional methodology that includes the historical heritage, achievements and various bodies of work of ethnic minorities. Proposals must address plans for preparing students for TAAS testing as required by Chapter 39 of the TEC.

Academic Curriculum (15 points): Students enrolled in the DCJJCS receive instruction in the following core subjects: English language arts; mathematics; science; and history. Proposers are encouraged to provide a minimum of four hours per day of instruction in these four core subjects, and proposals that include less than four hours per day must clearly demonstrate the ability to adequately address instruction in these core subjects. Proposals must also provide specific information about the additional subjects that will be included in the curriculum, and must include instruction in physical education. The curriculum must account for the movement of students in and out of the DCJJCS during the school year. Proposals should state specifically the curriculum to be used, including textbooks, workbooks, complete curriculum packages, and/or computer-assisted instruction programs. Curriculum must be culturally competent, with emphasis on: role models, mentors, tutors, and minority contributions. Providers shall include in the curriculum instruction in the basic constitutional principles of the United States government. The DCJJCS must provide a high school equivalency (GED) program. The proposal must detail the design of the program, criteria for determining which students should enter the GED program, and a plan for GED testing.

Special needs (5 points): The proposal must address plans for special needs students, including but not limited to special education, Section 504, and English as a second language (ESL). Proposers must provide at least one certified special education teacher per institution. Services provided to special education students in the DCJJCS should be designed to prevent regression, with the understanding that the home school will continue to be a resource in meeting unique student needs.

Non-academic Services (15 points)

Discipline Management (10 points): Proposals must describe the discipline management plan, which should include provisions for students who consistently misbehave while attending the DCJJCS. Students cannot be suspended or expelled from the DCJJCS. The selected proposer(s) must provide a written student code of conduct prior to contract execution.

Social/life skills (5 points): Describe services designed to enhance the social/life skills of students attending the DCJJCS. Proposals must describe plans for career development services, especially for those students receiving GED instruction. Specific

plans should be included for the following: career explorations, career and occupation planning, workplace readiness, vocational assessments, and involvement of the local business community.

Program Operation (20 points)

Prior Experience (8 points): Explain in detail prior experience in implementing and operating alternative education programs similar to the DCJJCS. Include as Attachment B the Prior Experience Questionnaire and letters of good standing from current or prior entities that proposer has contracted with to provide services similar to the DCJJCS.

Implementation Plan (5 points): Include a detailed discussion of the plan for implementing the program. The implementation plan should address hiring and training staff. Proposers must consider that the actual contract will be finalized no earlier than June 1, 1999, with services to begin no later than September 1, 1999.

Staffing (7 points): Explain the proposed staffing for the DCJJCS. Include minimum requirements for all positions, and include resumes of any individuals who are known at the time of the proposal submission and will be committed to a full-time responsibility on-site at the DCJJCS. Address methods for ensuring that the staff reflects the ethnicity of the student population and that culturally competent staff are employed. This section should also discuss staff training, including pre-service and in-service. The Dallas County Juvenile Board requires a minimum of one teacher for every 16 students. **Proposers are required to provide, at a minimum, one certified special education teacher per institution.**

Evaluation, Reporting and Coordination with Home School (15 points)

Proposals must address plans for evaluating program effectiveness in maintaining an academic accountability system. The evaluation plan should include the specific academic and non-academic performance indicators that will be measured and reported, and should provide specific details on how the necessary data will be collected. Additional non-academic performance indicators that will be used to measure success in achieving the goals and time lines established in each student's ISP must be explained in detail. Proposals should explain how performance measures will be used to change or revise the program design when indicated. Proposals must include a plan for reporting information to the Dallas County Juvenile Department on a monthly and grading period (i.e., six-weeks or semester) basis for the purpose of ongoing program evaluation. Proposals must also include a plan for coordinating services with each student's home school. This plan must include obtaining records, reporting attendance, grades and testing information, and transition back to the home school upon expiration of the expulsion period. The proposal must specifically address plans for coordinating with the home school for special needs students.

G. FEE FOR SERVICES AND BUDGET JUSTIFICATION

The proposal(s) selected for an award of a contract(s) for operation of the DCJJCS will be compensated on a fee for service and direct cost reimbursement basis. Attachment A of this RFP contains the forms relating to fees and compensation that must be completed. Include in the proposal narrative any information needed to explain and justify the proposed fees. However, ensure that all forms in Attachment A are completed. Fees for each facility are to be further separated into implementation costs, per diem rates for days of instruction, and equipment/non-consumable goods. **The proposed per diem rate cannot exceed \$26.00 per student per day of instruction.**

Per diem rates for days of instruction

The primary compensation to the proposer(s) selected for operation of the DCJJCS will be based on per diem rates for days of student instruction provided. It is difficult to predict exact student enrollment for the 1999-2000 school year at this time. Per diem rates are to be proposed separately for each location. Per diem rates are also to be proposed at escalating levels of student enrollment, as detailed in Attachment A. Allowing different per diem rates based on enrollment levels recognizes that some basic program costs are incurred regardless of enrollment, and that such costs, when amortized by larger enrollment numbers, can result in increased per student costs at lower levels of enrollment. Dallas County Juvenile Department will provide formal, advanced notice of expected enrollment, the contractor(s) will be required to have staff and materials ready for that enrollment level, and reimbursement will be made at the proposed rate for the enrollment level. The per diem rate will not change until notification of additional enrollment.

Per diem rates will be based on actual daily attendance. As we recognize that the contractor(s) must provide staff and materials for students based upon enrollment, should be noted that average daily attendance will be high (approximately 97%) due to the nature of the institutions involved.

Proposers are expected to provide the following as part of the per diem rate:

1. Adequate staff, including teachers, administration, and support services to operate the DCJJCS as described in the proposal and to meet minimum staffing requirements as described in the RFP;
2. All consumable supplies and materials to be use by students, teachers, administrators, and support staff in the operation of the DCJJCS;
3. The cost of any curriculum packages, such as textbooks, workbooks and audio/visual materials;
4. The subscription fee and associated costs of any computer-assisted

- instruction service used in operation of the DCJJCS;
5. The cost of any services provide through subcontracts;
 6. The cost of insurance required by Dallas County, as described in this RFP;
 7. The cost of any equipment or other durable goods to be used in the administration of the DCJJCS (as opposed to use by teachers or students as part of the direct program services);
 8. The costs of all other goods, services, and materials used in operation of the DCJJCS as described in the proposal.

Equipment and non-consumable goods and materials

Proposals should specifically list any equipment and/or non-consumable goods and materials which will be used for direct services to students enrolled in the ¹¹DCJJCS. Such equipment should be listed with general specifications and purchase and/or annual lease price. The Dallas County Juvenile Board reserves the right to purchase and/or lease directly from the manufacturer or supplier any needed equipment, based on specifications provided, for use in the DCJJCS. The Dallas County Juvenile Board would then retain ownership and possession of the equipment upon contract expiration or termination. The Dallas County Juvenile Board also retains the right to require the contractor(s) to purchase equipment and receive reimbursement for the actual costs.

H. REQUIRED FORM OF PROPOSAL

EACH PROPOSAL MUST CONTAIN THE FOLLOWING DOCUMENTS ORGANIZED IN THE SEQUENCE LISTED BELOW. Each page should be numbered consecutively, beginning with the Request for Proposal Cover Sheet numbered as page 1. Do not include with the proposal any brochures or other documents which are not 8 1/2" by 11".

1. Request for Proposal Cover Sheet: Use the cover sheet provided with this RFP and enter your organization's name and date proposal submitted.
2. Table of Contents.
3. Transmittal Letter: Provide a transmittal letter on your organization's letter head. The transmittal letter should be no more than two pages in length and will serve as the proposal abstract. The transmittal letter should include the following:
 - a. Statement of intent to submit a proposal;
 - b. Brief description of your organization;
 - c. Brief history of your organization's experience with projects similar to the DCJJCS;
 - d. Summarize the implementation costs, per diem rates, and equipment needs for your proposed program; and
 - e. A statement that your organization has the fiscal capacity to operate the DCJJCS.
4. Program Narrative: A narrative description of your proposed program for operation of the DCJJCS, addressing all program requirements as detailed in the RFP instructions.
5. Attachment A-1 through A-6: Information about your proposed fees.
6. Attachment B: Complete the Prior History Questionnaire and include letters of good standing from current and/or former funding sources for similar programs and/or letters of reference.
7. Attachment C: Staffing Summary
8. Attachment D: Include as Attachment D letters of agreements with subcontractors (only if subcontractor will be providing a significant portion of services included in the proposal.)
9. Attachment E: Notarized Statement
10. Attachment F: Additional information deemed relevant by proposer. Attachment G is not required and proposers should only include documents that contribute to the proposal meeting the overall requirements of the RFP.
12. Dallas County MBE/WBE Forms: All proposers must include this information.

ATTACHMENT A

FEE FOR SERVICE AND JUSTIFICATION

Attachment A is used to detail the proposed fee for services and provide a justification for that fee. Proposers must either complete the forms included in this Attachment or use the exact format prescribed. Duplicate form to be completed for each facility.

ATTACHMENT A-1

IMPLEMENTATION COSTS

List the implementation costs for the DCJJCS at each of the facilities. The implementation costs should be projected based on the implementation plan included in the proposal, and is recognized as an estimate. The selected contractor(s) will only be reimbursed for actual implementation costs, which shall not exceed the estimate provided in this attachment without prior approval of the Dallas County Juvenile Board. Costs must be listed in the following format, with a brief explanation of each cost.

- A. PERSONNEL
- B. FRINGE BENEFITS
- C. STAFF TRAVEL
- D. SUPPLIES
- E. CONTRACTUAL SERVICES
- F. OTHER
- G. INDIRECT COSTS
- H. TOTAL COSTS

ATTACHMENT A-2
Page 1 of 2**PER DIEM RATE**

Use this exact form to list the proposed per diem rate for a day of student instruction at the listed enrollment levels.

ENROLLMENT LEVEL	DAILY RATE PER STUDENT
0 TO 100	
101 TO 200	
201 TO 300	
301 TO 400	
401 TO 500	
501 TO 600	
601 AND UP	

ATTACHMENT A-2
Page 2 of 2

JUSTIFICATION OF PER DIEM RATE

Provide a breakdown of the proposed per diem rate at each enrollment level. For the supplies, other and indirect costs categories, provide a breakdown of items included in the rate. The total rate in the last row of the table must equal the fee listed on page 1 of this attachment for the corresponding enrollment level.

Enrollment level	0 - 100	101- 200	201- 300	301- 400	401 - 500	501 - 600	601 plus
Personnel							
Fringe Benefits							
Travel							
Supplies							
Contractual							
Other							
Indirect Costs							
Total							

ATTACHMENT A-3

EQUIPMENT NEEDS

List all equipment that will be needed for direct student services. In preparing this attachment, please note the items that are currently provided by the Dallas County Juvenile Board.

<u>Description of equipment</u>	<u>Use of equipment</u>	<u>Number of units</u>	<u>Lease/ purchase</u>	<u>Cost per unit</u>
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**ATTACHMENT B
PRIOR EXPERIENCE QUESTIONNAIRE**

Complete the following questionnaire and include as part of Attachment B letters of good standing from current funding sources for similar projects. Proposers should recreate this questionnaire and expand pages as needed to completely answer all questions.

1. General Information
 - a. Name and address of Company/Organization:
 - b. Type of business entity (corporation, partnership, sole proprietorship, etc.):
 - c. Place of incorporation (if applicable):
 - d. Address of major offices/locations located in Dallas County or the surrounding area, identifying the local branch office and person who will be responsible for operation of the DCJJCS:
2. Qualifications
 - a. Statement regarding financial stability (include current and prior year total agency operation budget and list major sources of revenue):
 - b. Describe your organization's present workload (major projects) outlining the percentage of time available for this project and how the workload will affect the firm's capability to accomplish the requirements of operating the DCJJCS as detailed in this RFP:
3. Prior experience in operating programs similar to the DCJJCS.
 - a. Number of years experience in developing and conducting alternative education programs similar to that described in the specifications of the RFP:
 - b. List the specific alternative education projects, including location, length of involvement, nature of involvement, brief discussion of your organization's effectiveness in operating the programs listed, and the name, address, and telephone number of the appropriate authority with your funding source or contract administrator who can verify the information provided.

4. Intention

State briefly why your organization believes its proposed services best meet the objectives of the Dallas County Juvenile Board. Describe in detail any features, aspects, or advantages of its products and services in any relevant area not covered elsewhere in this proposal.

5. Challenges/Potential Problems

Discuss briefly the challenges, potential problems and barriers to success for the DCJJCS.

**ATTACHMENT C
STAFFING SUMMARY**

Provide a summary of proposed staffing for the DCJJCS in each of the listed categories. Include minimum qualifications for each position and the student to staff ratio for each position. If the person who will fill the position is known, identify that person and include a one page resume with this attachment. Identify those staff services to be provided via a contractual arrangement.

Administration

Include staff responsible for program management, data collection and reporting, training and staff development, and administrative/clerical support.

Teachers

Include staff who will serve as teachers, including physical education, special education, and other instructional staff.

Counselors

Include counselors, social workers, diagnosticians and other similar staff

Other staff with direct student interaction

Include staff not already listed whose primary job duties involve direct student interaction.

Support services

Include building maintenance and other staff not primarily responsible for direct interaction with students.

**ATTACHMENT D
LETTERS OF AGREEMENT WITH SUBCONTRACTORS**

List all subcontractors that will be used to provide significant portions of the program services described in the proposal. Provide the name, address, telephone number, and contact person for each subcontractor, along with a brief description of the services to be provided. Include with this attachment letters of agreement with all listed subcontractors. If the subcontractor for a particular service that is considered significant has not yet been selected, indicated method for selecting (competitive bid, sole source award, etc.). It is not necessary to consider as subcontractors suppliers of materials, goods, or services which do not constitute a significant portion of the services described in the proposal.

ATTACHMENT E

NOTARIZED STATEMENT VALIDATING PROPOSAL CONTENTS

To: Dallas County Purchasing Department
Dallas County Juvenile Board

From: _____
Organization Name

Proposers shall not prepare this proposal in collusion with any other proposers and the contents of this proposal as to prices, terms or conditions may not be communicated by this organization nor by an employee or agent of this organization to any other proposer or to any other persons engaged in this type of business activity prior to the official proposal due date of January 12, 1999. Moreover, the authorized agent or officer signing this proposal is not and has not been, for six months, directly or indirectly concerned in any agreement to control the conditions and/or prices of services proposed, or has not influenced any person to propose or not propose thereon.

I have read the complete proposal for Operation of the Dallas County Juvenile Justice Charter School and verify the accuracy of all information contained in the proposal.

Executive Director

Chairperson of the Board of Directors

Signature

Signature

Typed name

Typed name

NOTARY PUBLIC:

**ATTACHMENT F
ADDITIONAL INFORMATION**

Proposers should include as Attachment F any additional information deemed relevant. Proposers are advised to only include information that directly supports proposers ability to comply with the requirements of the RFP. All information included as Attachment F must be 8 1/2" by 11" in size.

**ATTACHMENT G
DALLAS COUNTY M/WBE SPECIFICATIONS**

Attachment G contains the specifications for compliance with Dallas County's minority/women's business enterprise policy. All proposal firms must submit the information contained in this attachment.

MINORITY/WOMEN BUSINESS SPECIFICATIONS FOR RFP's

I. POLICY STATEMENT

Dallas County is wholly committed to developing, establishing, maintaining, and enhancing minority involvement in the total procurement process. It is the policy of Dallas County to involve qualified minority/women-owned businesses to the greatest extent feasible in the County's procurement of goods, equipment, services, and construction projects. The County, its contractors, their suppliers and subcontractors, and vendors of goods, equipment services, and professional services shall not discriminate on the basis of race, color, religion, national origin, handicap, or sex in the award and/or performance of contracts. However, competition and quality of work remain the ultimate "yardstick" in contractor, subcontractor, vendor, service, professional service, and supplier utilization. All vendors, suppliers, professionals, and contractors doing business or anticipating doing business with Dallas County shall support, encourage, and implement affirmative steps toward our common goal of establishing equal opportunity for all citizens of Dallas County.

II. REQUIREMENT OF ALL PROPOSERS

Each firm responding to this Request for Proposal (RFP) shall be required to submit with their proposal information regarding minority/women business participation in this project. This would include:

Check upon completion:

1. Compliance with Dallas County's Good Faith Effort Policy (attached).
2. MBE/WBE Participation Report Form (attached).
3. A Letter of Assurance A or a Letter of Assurance B (attached).
4. A percentage breakdown of minority/woman ownership of your firm (attached).
5. Minority or Female Involvement on this Project (attached).
6. Equal Employment Opportunity Statement (attached).
7. MBE/WBE Identification (attached).
8. Vendor Statistical Report (attached).
9. Dallas County M/WBE Payment Report. (attached)

070

Misrepresentation for the purpose of evasion of this Policy by certifying to any of the above statements shall not be permitted by Dallas County.

In the event that the awarded vendor is authorized to subcontract and commits effort to utilize minority and/or women owned businesses as subcontractors, the name, address and telephone number of the actual subcontractor(s) with actual dollar awards to these subcontractors must be submitted to the Purchasing Department within five (5) working days after bids are opened. Once work commences, the awarded vendor (prime contractor) must submit an M/WBE subcontractor status payment report (attached) with each payment invoice before payments will be authorized for release.

1. GOOD FAITH EFFORT

Prior to an award, all proposers will be required to document a "Good Faith Effort" to secure minority/women-owned businesses as subcontractors/subconsultants. In the case of some construction projects, this documentation may be submitted after award of the contract, for those subcontract areas occurring later in the construction process. However, if the successful bidder does not document a "Good Faith Effort" in securing minority/women-owned businesses, a representative of the company must appear before the Dallas County Commissioners Court and explain the situation and answer any questions raised by the Court.

A "good faith effort" will be defined as:

1. Attendance at the pre-bid/pre-proposal conference, in any, scheduled by the County.
2. Efforts to follow-up initial solicitation of interest by contacting minority/women-owned firms to determine with certainty whether these firms are interested.
3. Efforts made to select portions of the work proposed to be performed by minority/women-owned firms in order to increase the likelihood of achieving participation (including, where appropriate, breakdown of subcontracts into economically feasible units to facilitate participation).
4. Document each minority/woman-owned firm contacted, the conclusion or decision regarding inclusion and reasons for the conclusions.
5. Efforts to assist the minority/women-owned firms contacted that needed assistance in obtaining bonding, lines of credit or insurance.
6. Efforts that demonstrate that the contractor effectively used the services of available community organizations, contractor's groups, local, state and federal small businesses, minority/women business assistance offices and other organizations that provide assistance and placement of minority/woman-owned businesses.

2. MBE/WBE PARTICIPATION REPORT

PROJECT NUMBER _____

PROJECT TITLE _____

COMPLETE THE TOP PORTION OF THIS FORM FOR EACH MBE/WBE BUSINESS THAT YOU WILL USE ON THIS PROJECT. COMPLETE THE BOTTOM PORTION OF THIS FORM WITH DATA ON YOUR COMPANY. PROPOSED DELETION OF MBE/WBEs ARE REQUIRED TO BE REPORTED TO DALLAS COUNTY BEFORE FINALIZATION.

NAME OF MBE/WBE: _____

ADDRESS OF MBE/WBE: _____

PHONE NUMBER OF MBE/WBE: () _____

DESCRIPTION OF WORK/SUPPLIES TO BE PROVIDED BY MBE/WBE ON THIS PROJECT:

MBE or WBE: _____

NORTH CENTRAL TEXAS REGIONAL CERTIFICATION

THIS MBE/WBE AWARD REPRESENTS: (NOTE TO PROPOSERS: THE DATA REGARDING AMOUNT MAY BE SENT AFTER SUBMITTAL OF PROPOSAL BUT PRIOR TO AWARD).

___ SUBCONTRACTOR \$ _____ %

___ SUBCONSULTANT \$ _____ %

___ MATERIAL SUPPLIER \$ _____ %

NO MBE/WBEs ADDED, PLEASE EXPLAIN: _____

NAME OF YOUR BUSINESS _____

ADDRESS _____

PHONE NUMBER () _____

NOTE: Please be advised that this information will be confirmed with the MBE/WBE firms.

TYPED NAME & TITLE OF PREPARER _____

SIGNATURE _____

DATE _____

4. MINORITY/WOMEN OWNERSHIP OF MY FIRM

- ___ % OF MY FIRM IS MINORITY-OWNED.
- ___ % OF MY FIRM IS WOMAN-OWNED.
- ___ PUBLICLY-HELD CORPORATION.
- ___ NON-PROFIT ORGANIZATION.

5. MINORITY/FEMALE INVOLVEMENT

Approximately ___ % employees assigned to this project will be minorities and approximately ___% will be female (Anglo Females ONLY).

6. EQUAL EMPLOYMENT OPPORTUNITY (EEO)

Submit in the space below a statement of Equal Employment Opportunity within your firm. Or, you may attach a copy of your firm's EEO Statement if one exists.

7. MBE/WBE IDENTIFICATION

Minority Business Enterprise (MBE) - The offeror represents that it is, is not a minority-owned business, *NORTH CENTRAL TEXAS REGIONAL CERTIFICATION # _____.

Women Business Enterprise (WBE) - The offeror represents that it is, is not a women-owned business, *NORTH CENTRAL TEXAS REGIONAL CERTIFICATION # _____.

* Dallas County accepts the Certification of MBE and WBE companies that have been approved by the North Central Texas Regional Certification Agency. Companies that do not have a North Central Texas Regional Certification MBE or WBE Certification Number are not recognized as minority or women-owned businesses by Dallas County.

3. LETTER OF ASSURANCE "A"

The undersigned proposer hereby assures that our firm will meet or exceed established County M/WBE goals or shall demonstrate and document a Good Faith Effort to comply with the Dallas County Minority and Women-Owned Business Enterprises in subcontract/subconsultant awards.

NAME OF COMPANY

DATE

SIGNATURE

TITLE (Officer of Company)

OR

3. LETTER OF ASSURANCE "B"

The undersigned proposer hereby certifies that our firm will perform the entire contract with our own work forces, without the use of any subcontractors/subconsultants, and submit information sufficient for the County to determine it is within our demonstrated capabilities and that it is our normal business practice. 6

NAME OF COMPANY

DATE

SIGNATURE

TITLE (Officer of Company)

NOTE: EACH PROPOSER WILL BE REQUIRED TO SIGN ONE OF THE ABOVE LETTERS OF ASSURANCE AND RETURN WITH THEIR PROPOSAL.

**DALLAS COUNTY
VENDOR STATISTICAL REPORT
Permanent Full-Time Employment**

COMPANY NAME:

ADDRESS:

TELEPHONE:

MALE	WHITE	BLACK	HISPANIC	NATIVE AMERICAN	ASIAN-PACIFIC	ASIAN-INDIAN	OTHER
OFFICIALS AND MANAGERS							
PROFESSIONALS							
TECHNICIANS							
SALES WORKERS							
OFFICE AND CLERICAL							
CRAFT WORKERS (SKILLED)							
OPERATIVES (SEMI-SKILLED)							
LABORERS (UNSKILLED)							
SERVICE WORKERS							
TOTAL							
FORMAL ON-THE-JOB TRAINEES:							
WHITE COLLAR							
PRODUCTION							
FEMALE	WHITE	BLACK	HISPANIC	NATIVE AMERICAN	ASIAN-PACIFIC	ASIAN-INDIAN	OTHER
OFFICIALS AND MANAGERS							
PROFESSIONALS							
TECHNICIANS							
SALES WORKERS							
OFFICE AND CLERICAL							
CRAFT WORKERS (SKILLED)							
OPERATIVES (SEMI-SKILLED)							
LABORERS (UNSKILLED)							
SERVICE WORKERS							
TOTAL							
FORMAL ON-THE-JOB TRAINEES:							
WHITE COLLAR							
PRODUCTION							
TOTAL							

CHECK ONE:

Minority-Owned Firm Certification #

Issued by NCTRCA

Signature:

Women-Owned Firm Certification #

Issued by NCTRCA

Typed Name and Title:

Non-Minority Owned Firm

073

DESCRIPTION OF JOB CATEGORIES

Officials and Managers - Occupations requiring administrative and managerial personnel who set broad policies, exercise overall responsibility for execution of these policies, and direct individual departments or special phases of a firm's operations. *Includes:* officials, executives, middle managers, and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, railroad conductors and yard masters, ship captains, mates and other officers, farm operators and managers, and kindred workers.

Professionals - Occupations requiring either college graduation or experience of such kind and amount as to provide a comparable background. *Includes:* accountants and auditors, airplane pilots, and navigators, architects, artists, chemists, designers, dieticians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, personnel and labor relations specialists, physical scientists, physicians, social scientists, teachers, and kindred workers.

Technicians - Occupations requiring a combination of basic scientific knowledge and manual skill which can be obtained through two (2) years of post-high school education, such as is offered in many technical institutes and junior colleges, or through equivalent on-the-job training. *Includes:* computer programmers, drafters, engineering aides, junior engineers, mathematical aides, licensed, practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science), and kindred workers.

Sales - Occupations engaging wholly or primarily in direct selling. *Includes:* advertising agents and sales workers, insurance agents and brokers, real estate agents and brokers, stock and bond sales workers, demonstrators, salesworkers and sales clerks, grocery clerks, and cashiers/checkers, and kindred workers.

Office and Clerical - Includes all clerical type work regardless of level of difficulty, where the activities are predominately non-manual though some manual work not directly involved with altering or transporting the products is included. *Includes:* bookkeepers, collectors (bills and accounts), messengers and office helpers, office machine operators (including computer), shipping and receiving clerks, stenographers, typists and secretaries, telegraph and telephone operators, legal assistants, and kindred workers.

Craft Workers (skilled) - Manual workers of relatively high skill level having a thorough and comprehensive knowledge of the processes involved in their work. Exercise considerable independent judgment and usually receive an extensive period of training. *Includes:* the building trades, hourly paid supervisors and lead operators who are not members of management, mechanics and repairers, skilled machining occupations, compositors and typesetters, electricians, engravers, painters (construction and maintenance), motion picture projectionists, pattern and model makers, stationary engineers, tailors and tailresses, arts occupations, handpainters, coaters, bakers, decorating occupations, and kindred workers.

Operatives (semiskilled) - Workers who operate machine or processing equipment or perform other factory-type duties of intermediate skill level which can be mastered in a few weeks and require only limited training. *Includes:* apprentices (auto mechanics, plumbers bricklayers, carpenters, electricians, machinists, mechanics, building trades, metalworking trades, printing trades, etc.), operatives, attendants (auto service and parking), blasters, chauffeurs, delivery workers, sewers and stitches, dryers, furnace workers, heaters, laundry and dry cleaning operatives, milliners, mine operatives and laborers, motor operators, oilers and greasers (except auto), painters (manufactured articles), photographic process workers, stationary fire fighters, truck and tractor drivers, knitting, looping, taping and weaving machine operators, welders and amecutters, electrical and electronic equipment assemblers, butchers and meatcutters, inspectors, testers and graders, handpackers and packages, and kindred workers.

Laborers (unskilled) - Workers in manual occupations which generally require no special training, performs elementary duties that may be learned in a few days and requires the application of little or no independent judgement. *Includes:* garage laborers, car washers and greasers, roundskeepers and gardeners, farmworkers, stevedores, wood choppers, laborers performing lifting, digging, mixing, loading and pulling operations, and kindred workers.

Service Workers - Workers in both protective and non-protective service occupations. *Includes:* attendants (hospital and other institutions, professional and personal service, including nurses aides, and orderlies), barbers, charworkers and cleaners, cooks counter and fountain workers, elevator operators, fire fighters and fire protection, guards, doorkeepers, stewards, janitors, police officers and detective, porters, waiters and waitresses, amusement and recreation facilities attendants, guides, users, public transportation attendants, and kindred workers.

On-the-Job Trainees:

Production - Persons engaged in formal training for craft worker - when no trained under apprentice programs - operative, laborer and service occupations.

White Collar - Persons engaged in formal training, for official, managerial, professional, technical, sales, office and clerical occupations.

Dallas County M/WBE Payment Report

077

APPLICATION

Project: _____

General Contractor: _____

Orig. Contract Amount: \$ _____ Award Date: _____ Revised Contract Amount \$ _____

Work Order Date: _____ Est./Invoice No.: _____ Date: _____ Job No.: _____

Subcontractor	Estimated Participation		Actual Participation		
Firm Name Cert. No.	Subcontract Amount	% of Orig. Contract	Amount of Invoice	Amount Paid to Date	% of Rev'd Contract
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

This form will be completed and submitted with each invoice. Any significant deviations from estimated amounts should have an explanation attached.

INFORMATION SHOWN IS CERTIFIED TO BE CORRECT: _____
General Contractor

APPROVED FOR PAYMENT:

PARTIAL: _____
Project Manager

FINAL: _____
Department Head

Attachment 4
Dallas County Juvenile Institution Survey
Summary of Responses

**Dallas County Juvenile Department
Educational Resources Survey
1997-1998 Academic Year**

Student Data

1. Total number of students served from August 1997 to May 1998
2. Average length of stay
3. Percentage of Special Education
4. Percentage of Limited English Proficiency

Facilities

1. Number of classrooms
2. Number of resource rooms
3. Number of computer labs
4. Number of gyms or recreation rooms
5. Number of vocational areas
6. Number of Offices used for educational purposes

Equipment

1. Number of computers
2. Number of TV/VCR's
3. Number of overhead projectors

Instructional Program

1. List all core subjects and electives offered currently:

2. List the percentage of time spent using the following instructional strategies:

- Individualized Instruction Packets _____
 - Textbooks _____
 - Computer-Assisted Programs _____
 - Videotapes _____
 - Other (please explain) _____
- _____
- _____

3. List the library resources available:

Staff Information

1. List the total number of instructional staff employed by the school district _____

2. List the number of instructional staff assigned to your facility:

- Regular Education teachers _____
- ESL/Bilingual _____
- Computer Instructor _____
- Special Education _____
- Vocational Education _____
- GED Instructor _____

County Educational Support

1. List the number and positions of all personnel employed by the county who Directly support the educational program, including an estimate of their time spent on the education-related activities (e.g., personnel assigned to classrooms, security, direct instruction, etc.)

2. Describe all county, grant-funded, or volunteer programs which directly support the educational program in your facility

Dallas County Juvenile Department
Educational Resources Survey
1997-1998 academic Year

Current Educational Resources in Dallas County Juvenile Institutions						
Institution	Number of Students Per Year	# and Type of Classrooms	Instructional Program	Teachers	County Staff Assigned	Instructional Materials
Youth Village	123	5 large classrooms	Math 6, 7, & 8 Algebra I & II	6 regular education	1 GED/support	19 computers (dated)
		1 resource room	Geometry	0 ESL	1 PE/support	3 TV's
		1 computer lab	Lang Arts 6,7&8 English I - IV	0 computer education	3 security and patrol	2 VCR's
		1 gymnasium	Science 6,7&8 Earth Science 9	2 special education		4 overhead projectors
		5 educational offices	PE 7 - 10	1 GED		
			GED			
			Reading			
Letot	427	2 large classrooms	Math	1 regular education	1 Child Care Worker per class	9 computers
		1 resource room	Reading	1 ESL		2 TV's
		1 computer lab	English			2 VCR's
		1 gymnasium	Social Studies/Science			1 overhead projector
			Computers			
		Art/PE				
Substance Abuse Unit	142	2 large classrooms	Math	2 regular education	3 Child Care Workers @ 50%	no computers
		1 gymnasium	Science	1 GED instructor		
			Reading			
			History			

Current Educational Resources in Dallas County Juvenile Institutions

Institution	Number of Students Per Year	# and Type of Classrooms	Instructional Program	Teachers	County Staff Assigned	Instructional Materials
Detention Center	4,083	8 large classrooms	English	9 regular education	8 Child Care Workers @ 100%	13 computers
		1 computer lab	Science	1 Special Education	1 Manager @ 20%	2 TV/VCR's
		1 gymnasium	History		1 Supervisor @ 20%	6 overhead projectors
		4 exterior exercise areas	Math			
			Reading			
Emergency Shelter	223	2 large classrooms	Math	2 regular education	7 Child Care Workers @ 50%	no computers
		1 resource room	Science		1 Psychologist @ 30%	no TV's
		1 gymnasium	English		2 Supervisors @ 20%	no VCR's
		3 educational offices	History		1 Program Manager @ 20%	1 overhead projector

Attachment 5
Dallas County Juvenile Justice Charter School
Projected Population

**Attachment 5
Dallas County Juvenile Justice Charter School
Projected Population**

An analysis of data on students was conducted. The areas investigated included: student age; student current grade; and student ethnicity. Both the JJAEP and institutional programs were investigated. A graphical presentation of this information is provided.

As for accountability indicators for students in the institutions, currently there are limited student academic performance data available which can be used to establish specific academic performance targets for the projected population, due to the following factors:

- **The length of student placement is considerably less than one year (currently 3.5 months), and students enter and exit juvenile residential facilities without regard to the standard academic year;**
- **The grades given while enrolled at the institutions's school are usually reported directly back to the student's home campus; and**
- **It is believed that the Dallas Independent School District applied for and was granted waivers by the TEA relieving the district from its obligation to administer the TAAS.**

For these reasons, there are no practical means to gather and analyze baseline academic data and, therefore, no method to project specific student performance targets in relation to the state's Academic Excellence Indicator System (AEIS).

Because there are similarities, although not identical populations, between the Dallas County JJAEP and the Departments institution schools (see Tables 1-7 below), JJAEP student data were used for analysis. An analysis of the age, grade and ethnicity of the populations indicates a great deal of similarity between the populations. As Table 7 indicates, students assigned to the JJAEP showed significant variations between their assigned instructional level and their functional grade levels . Due to the similarities of the populations, it is anticipated that the JJCS students will mirror the academic deficiencies indicated by the JJAEP students.

In summary, the limited student performance data for the populations suggests the projected student population for the JJCS will, on average, be more than two (2) years behind their age-appropriate instructional level. This understanding provides the basic foundation for the educational program which is outlined in the charter proposal.

Figure 1. Juvenile Institutions Student Populations by Age (N=4,998)

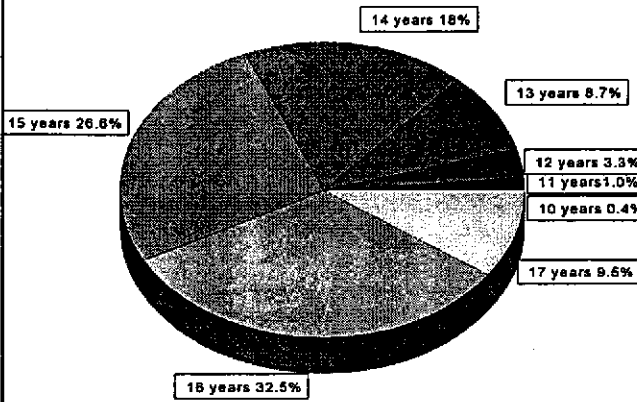


Figure 2. JJAEP Student Populations by Age (N=452)

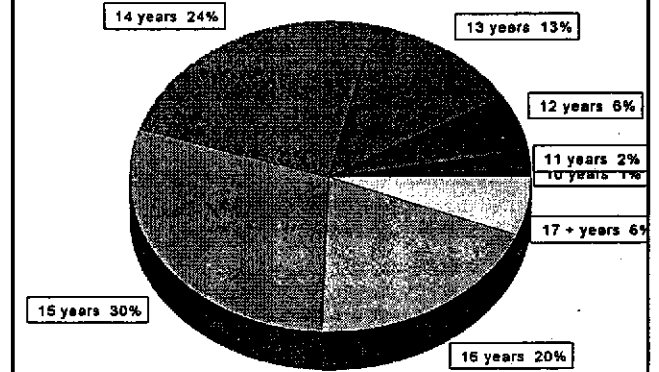


Figure 3. Juvenile Institutions Student Populations by Grade (N=4,998)

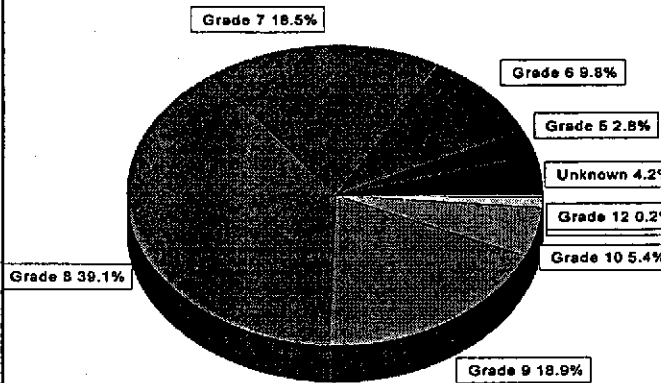


Figure 4. JJAEP Student Populations by Grade (N=452)

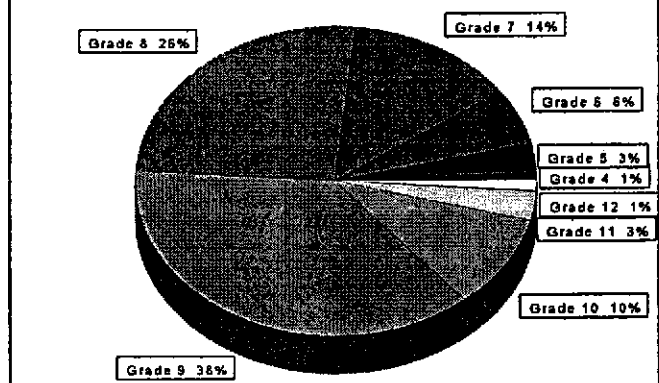


Figure 5. Juvenile Institutions Student Populations by Ethnicity (N=4,998)

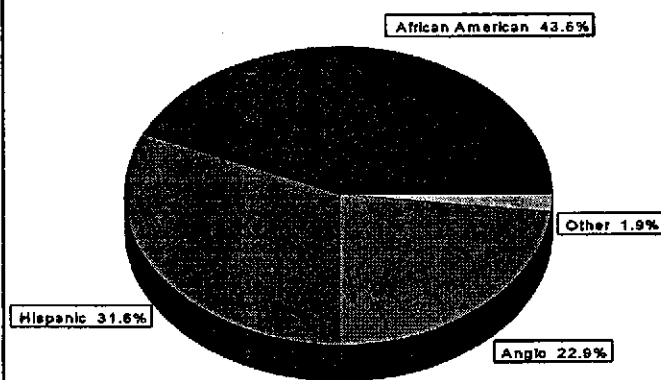


Figure 6. JJAEP Student Populations by Ethnicity (N=452)

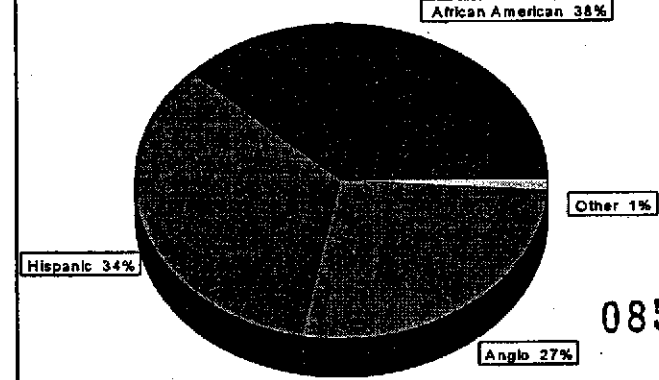
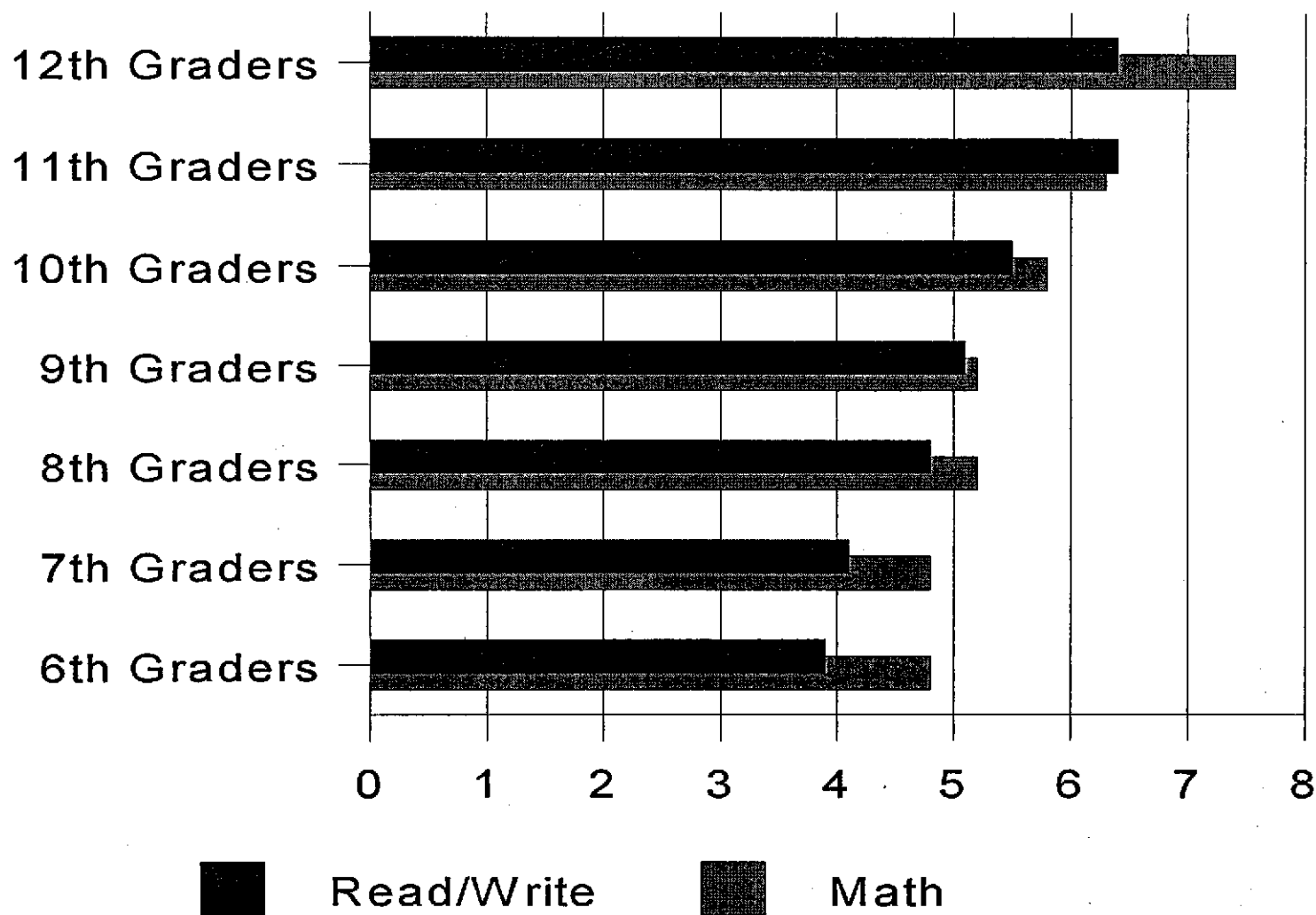


Table 7
Grade Equivalency of Students Entering the JJAEP in
Texas Essential Knowledge and Skills



Grade Equivalencies

Attachment 6
Dallas County Juvenile Justice Charter School
Program Models

**Dallas County Detention Center
(Pre-adjudication Facility)**

Population by Age	
Age 10 - 0.4%	Age 14 - 17.2%
Age 11 - 1.1%	Age 15 - 26.3%
Age 12 - 3.4%	Age 16 - 32.9%
Age 13 - 8.5%	Age 17 - 10.2%
Total - 100%	

Population by Grade	
Unknown - 2.5%	Grade 9 - 19.8%
Grade 5 - 3.0%	Grade 10 - 5.6%
Grade 6 - 9.9%	Grade 11 - 1.1%
Grade 7 - 18.7%	Grade 12 - 0.3%
Grade 8 - 39.1 %	
Total - 100%	

Location: 2600 Lone Star Dr.
Dallas, Texas 75212

Superintendent: Doug Vance

Students Served from
8/1/97 to 5/31/98: 4,083

Capacity: 224

Gender: Male 83.5%
Female 16.5%

Ethnicity:

African American 45.1% White 21.5%
Hispanic 31.3% Other 2.2%

Special Population: Spec. Ed. 20% (est.)
LEP 10% (est.)

Average Stay: 17 days

Proposed Teacher/

Student Ratio: 1:16 (est.)

Proposed

Instructional Staff: 7 Regular Education Instructors
2 ESL/Bilingual Instructor
4 Special Education Instructors
1 Computer Instructor
Total 14

Proposed

Administrative Staff: 1 Program Manager
1 Assistant Program manager

Instructional Facilities:

4 classrooms
2 Special Education classrooms
2 computer labs (40 computers)
4 multi-purpose rooms
6 gymnasiums

Instructional Focus:

Focus on student academic skills development by addressing
Appropriate TAAS objectives.
Employ competency-based accelerated learning models.

Extracurricular Activities:

Physical Education

**Dallas County Detention Center
Proposed Staffing Pattern and Instructional Courses**

**Hours of Operation: 8:00 AM - 3:00 PM
School Calendar: 180 days of instruction**

Proposed Class Schedule

Classroom	1 st Period	2 nd Period	3 rd Period	Lunch	4 th Period	5 th Period	6 th Period
1	Math	Reading	Life Skills	Lunch	English	Planning	PE
2	PE	Math	Reading	Lunch	Life Skills	English	Planning
3	Planning	PE	Math	Lunch	Reading	Life Skills	English
4	English	Planning	PE	Lunch	Math	Reading	Life skills
5	Reading	Life Skills	Planning	Lunch	PE	Math	Reading
6	Life Skills	English	English	Lunch	Planning	PE	Math
Computer	TAAS	TAAS	TAAS	Lunch	TAAS	TAAS	TAAS
Spec. Educ.	Resource	Resource	Resource	Lunch	Resource	Resource	Resource
Gymnasium	PE	PE	PE	Lunch	PE	PE	PE

Proposed Staffing Pattern

Staff	Number of Instructors	Grade Levels
Math	3	3-12
English	3	3-12
Reading	2	3-12
TAAS Preparation	1	3-12
Computer	1	3-12
ESL/Bilingual	2	3-12
Special Education	2	3-12
Total	14	

**Dallas County Emergency Shelter
(Pre & Post-adjudication Facility)**

Population by Age	
Age 10 - 0.4%	Age 14 - 17.9%
Age 11 - 0.9%	Age 15 - 27.8%
Age 12 - 1.8%	Age 16 - 37.7%
Age 13 - 5.8%	Age 17 - 7.6%
Total - 100%	

Population by Grade	
Unknown - 3.1%	
Grade 5 - 1.8%	Grade 9 - 16.1%
Grade 6 - 11.2%	Grade 10 - 3.1%
Grade 7 - 20.2%	Grade 11 - 0.9%
Grade 8 - 43.5%	Grade 12 - 0.0%
Total - 100%	

Location: 2600 Lone Star Dr.
Dallas, Texas 75212

Superintendent: Gayelord Gray

**Students Served from
8/1/97 to 5/31/97:** 223

Capacity: 45

Gender: Male 100%

Ethnicity: African American 44.4 %
Hispanic 34.1%
White 20.6%
Other 0.9%

Special Population: Spec. Ed. 20% (est.)
LEP 10% (est.)

Average Stay: 30-60 days

**Proposed Teacher/
Student Ratio:** 1:15

**Proposed
Instructional Staff:** 1 Regular Education Instructor
1 Special Education Instructor
1 Computer Instructor
Total 3

**Proposed
Administrative Staff:** 1 Program Manager

Instructional Facilities: 2 classrooms
1 computer lab (10 computers)
1 gymnasium

Instructional Focus: Focus on student academic skills development by addressing appropriate TAAS objectives.
Employ competency-based accelerated learning models.

**Extracurricular
Activities:** Physical Education

**Dallas County Emergency Shelter
Proposed Staffing Pattern and Instructional Courses**

**Hours of Operation: 8:00 AM - 3:00 PM
School Calendar: 180 days of instruction**

Proposed Class Schedule

Classroom	1st Period	2nd Period	3rd Period	Lunch	4th Period	5th Period	6th Period
#1	History	English	Life Skills	Lunch	Math	Science	Planning
				Lunch			
#2	Math	Science	Life Skills	Lunch	History	English	Planning
				Lunch			
				Lunch			
				Lunch			
				Lunch			

Proposed Staffing Pattern

Staff	Number of Instructors	Grade Levels
Math/Spec. Ed.	1	3-12
Reading	1	3-12
TAAS Preparation/Computer	1	3-12
Total	3	

**Dallas County Letot Center
(Post-adjudication Facility)**

Population by Age

Age 10 - 0.2%	Age 14 - 29.3%
Age 11 - 0.7%	Age 15 - 29.3%
Age 12 - 5.4%	Age 16 - 20.4%
Age 13 - 14.5%	Age 17 - 0.2%
Total - 100%	

Population by Grade

Unknown - 23.7%	
Grade 5 - 3.5%	Grade 9 - 12.4%
Grade 6 - 10.5%	Grade 10 - 4.4%
Grade 7 - 17.3%	Grade 11 - 0.2%
Grade 8 - 27.9%	Grade 12 - 0.0%
Total - 100%	

Location:	10505 Denton Drive Dallas, Texas 75220
Superintendent:	Sam Quattrochi
Students Served from 8/1/97 to 5/31/97:	427
Capacity:	32
Gender:	Male 27.6% Female 72.4%
Ethnicity:	African American 30.9% Hispanic 29.3% White 39.3% Other 0.5%
Special Population:	Spec. Ed. 20%(est.) LEP 10% (est.)
Average Stay:	14 days
Proposed Teacher/ Student Ratio:	1:10 (est.)

Proposed

Instructional Staff:	1 Regular Education Instructor 1 Special Education Instructor 1 Computer Instructor
Total	3

Proposed

Administrative Staff:	1 Program Manager
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Instructional Facilities:	2 classrooms 1 computer lab (6 computers) 1 gymnasium
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Instructional Focus:	Fulfill the goals and objectives outlined in each student's ISPP. Employ competency-based accelerated learning models. Restore students to age-appropriate grade levels.
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**Extracurricular
Activities:**

Physical Education

**Dallas County Letot Center
Proposed Staffing Pattern and Instructional Courses**

**Hours of Operation: 8:00 AM - 3:00 PM
School Calendar: 180 days of instruction**

Proposed Class Schedule

Classroom	1 st Period	2 nd Period	3 rd Period	Lunch	4 th Period	5 th Period	6 th Period
Section 1-girls	Math	Reading	English	Lunch	Computers	Social Studies	Art/PE
Section 2 - girls	English	Math	Reading	Lunch	Social Studies	Art/PE	Computers
Section 3 - boys	Math	Reading	English	Lunch	Computers	Social Studies	Art/PE
				Lunch			
				Lunch			
				Lunch			
				Lunch			
				Lunch			

Proposed Staffing Pattern

Staff	Number of Instructors	Grade Levels
Math/Spec. Ed.	1	3-12
Reading	1	3-12
TAAS Preparation/Computer	1	3-12
Total	3	

**Dallas County Old Detention Center
(Pre & Post-adjudication Facility)
(new program)**

<p>Population by Age</p> <p>To Be Determined</p>

Location: 4639 Harry Hines Blvd.
Dallas, Texas 75235

Program Manager: TBA

Students Served from

8/1/97 to 5/31/97: -0-

Capacity: 96

Gender: Male 0%

Female 0%

Ethnicity: African American 0%

Hispanic 0%

White 0%

Other 0%

Special Population: Spec. Ed. 20% (est.)

LEP 10% (est.)

Average Stay: 18-60 days

**Proposed Teacher/
Student Ratio:** 1:10

<p>Population by Grade</p> <p>To Be Determined</p>

Proposed

Instructional Staff: 6 Regular Education Instructors
1 ESL/Bilingual Instructor
2 Special Education Instructors
1 Computer Instructor
Total 10

Proposed

Administrative Staff: 1 Program Manager

Instructional Facilities: 6 classrooms
1 Special Education classroom
1 computer lab (16 computers)
1 gymnasium

Instructional Focus: Focus on student academic skills development by addressing appropriate TAAS objectives.
Employ competency-based accelerated learning models.

094

**Extracurricular
Activities:**

Physical Education

**Dallas County Old Detention Center
Proposed Staffing Pattern and Instructional Courses**

**Hours of Operation: 8:00 AM - 3:00 PM
School Calendar: 180 days of instruction**

Proposed Class Schedule

Classroom	1 st Period	2 nd Period	3 rd Period	Lunch	4 th Period	5 th Period	6 th Period
1	Math	Reading	Life Skills	Lunch	English	Planning	PE
2	PE	Math	Reading	Lunch	Life Skills	English	Planning
3	Planning	PE	Math	Lunch	Reading	Life Skills	English
4	English	Planning	PE	Lunch	Math	Reading	Life Skills
5	Reading	Life Skills	Planning	Lunch	PE	Math	Reading
6	Life Skills	English	English	Lunch	Planning	PE	Math
Computer	TAAS	TAAS	TAAS	Lunch	TAAS	TAAS	TAAS
Spec. Educ.	Resource	Resource	Resource	Lunch	Resource	Resource	Resource

Proposed Staffing Pattern

Staff	Number of Instructors	Grade Levels
Math	2	3-12
Reading	2	3-12
TAAS Preparation	2	3-12
Computer	1	3-12
ESL/Bilingual	1	3-12
Special Education	2	3-12
Total	10	

**Dallas County Secure Youth Village
(Post-adjudication Facility)
(new facility opening July 1997)**

Population by Age

To Be Determined

Population by Grade

To Be Determined

Location: 1508-A Langdon Road
Dallas, Texas 75241

Program Manager: TBA

**Students Served from
8/1/97 to 5/31/97:** -0-

Capacity: 96

Gender: Male 100%

Ethnicity: African American 0%
Hispanic 0%
White 0%
Other 0%

Special Population: Spec. Ed. 20% (est.)
LEP 10% (est.)

Average Stay: 6-9 months

**Proposed Teacher/
Student Ratio:** 1:10

**Proposed
Instructional Staff:** 6 Regular Education Instructor
1 ESL/Bilingual Instructor
2 Special Education Instructor
1 Computer Instructor
Total 10

**Proposed
Administrative Staff:** 1 Program Manager
1 Assistant Program manager

Instructional Facilities: 6 classrooms
1 Special Education classroom
1 computer lab (18 computers)
4 outdoor recreational areas

Instructional Focus: Fulfill the goals and objectives outlined in each student's ISPP.
Employ competency-based accelerated learning models.
Restore students to age-appropriate grade levels.

**Extracurricular
Activities:** Physical Education

**Dallas County Secure Youth Village
Proposed Staffing Pattern and Instructional Courses**

**Hours of Operation: 8:00 AM - 3:00 PM
School Calendar: 180 days of instruction**

Proposed Class Schedule

Classroom	1 st Period	2 nd Period	3 rd Period	Lunch	4 th Period	5 th Period	6 th Period
Math	Algebra I & II	Algebra I	Planning	Lunch	Geometry	Math	Math 8
English	English I	English II - IV	Lang. Arts 7	Lunch	Planning	Lang. Arts 8	English I & II
Reading	Reading 7	Reading H.S.	Reading 8	Lunch	Reading 8	Lang. Arts 8	English I & II
Social Studies	Planning	US History 8	US Hist I & II	Lunch	Us Hist I & II	Texas Hist 7	US Hist I & II
Science	Science 8	Planning	Science 9	Lunch	Science 7	Science 9	Science 9
Spec. Educ.	Resource	Resource	Resource	Lunch	Resource	Resource	Resource
Computer	TAAS	TAAS	TAAS	Lunch	TAAS	TAAS	TAAS
PE	Planning	PE 7	PE 8	Lunch	PE 9-10	PE 9-10	PE 9-10

Proposed Staffing Pattern

Staff	Number of Instructors	Grade Levels
Math	2	3-12
Social Studies	2	3-12
English/Reading	2	3-12
Computer	1	3-12
ESL/Bilingual	1	3-12
Special Education	2	3-12
Total	10	

**Dallas County Substance Abuse Unit/Day Treatment Center
(Post-adjudication Facility)**

Population by Age	
Age 10 - 0.0%	Age 14 - 14.8%
Age 11 - 0.0%	Age 15 - 25.4%
Age 12 - 0.0%	Age 16 - 38.0%
Age 13 - 4.9%	Age 17 - 16.9%
Total - 100%	

Population by Grade	
Unknown - 0.0%	
Grade 5 - 1.4%	Grade 9 - 17.6%
Grade 6 - 6.3%	Grade 10 - 4.9%
Grade 7 - 14.1%	Grade 11 - 0.0%
Grade 8 - 55.6%	Grade 12 - 0.0%
Total - 100%	

Location: 4711 Harry Hines
Dallas, Texas 75235

Program Manager: Linda Williams

Students Served from
8/1/97 to 5/31/97: 142

Capacity: 100

Gender: Male 92.3%
Female 7.7%

Ethnicity: African American 34.5%
Hispanic 43.0%
White 21.1%
Other 1.4%

Special Population: Spec. Ed. 20%(est.)
LEP 10% (est.)

Average Stay: 6 months

**Proposed Teacher/
Student Ratio:** 1:10

Proposed Instructional Staff:

- 6 Regular Education Instructor
- 1 ESL/Bilingual Instructor
- 2 Special Education Instructor
- 1 Computer Instructor

Total 10

Proposed Administrative Staff: 1 Program Manager

Instructional Facilities:

- 6 classrooms
- 2 Special Education classroom
- 1 computer lab (18 computers)
- 1 gymnasium

Instructional Focus: Fulfill the goals and objectives outlined in each student's ISPP.
Employ competency-based accelerated learning models.
Restore students to age-appropriate grade levels.

Extracurricular Activities: Physical Education

**Dallas County Substance Abuse Unit/Day Treatment Center
Proposed Staffing Pattern and Instructional Courses**

Hours of Operation: 8:00 AM - 3:00 PM
School Calendar: 180 days of instruction

Proposed Class Schedule

Classroom	1st Period	2nd Period	3rd Period	Lunch	4th Period	5th Period	6th Period
Group A	Math	Language Arts	Lunch	Groups	Science	Social Studies	Groups/PE
Group B	Language Arts	Math	Lunch	Groups	Social Studies	Science	Groups/PE
Group C	Language Arts	Math	Lunch	Groups	Social Studies	Science	Groups/PE
Group D	Math	Language Arts	Lunch	Groups	Science	Social Studies	Groups/PE
GED	Life Skills	GED	Lunch	Groups	GED	GED	Groups/PE

Proposed Staffing Pattern

Staff	Number of Instructors	Grade Levels
Math	2	3-12
Social Studies	2	3-12
English/Reading	2	3-12
Computer	1	3-12
ESL/Bilingual	1	3-12
Special Education	2	3-12
Total	10	

**Dallas County Youth Village
(Post-adjudication Facility)**

Population by Age

Age 10 - 0.0%	Age 14 - 9.8%
Age 11 - 0.0%	Age 15 - 26.0%
Age 12 - 0.0%	Age 16 - 46.3%
Age 13 - 4.1%	Age 17 - 13.8%
Total - 100%	

Population by Grade

Unknown - 0.0%	
Grade 5 - 0.0%	Grade 9 - 18.7%
Grade 6 - 6.5%	Grade 10 - 4.9%
Grade 7 - 18.7%	Grade 11 - 0.8%
Grade 8 - 50.4%	Grade 12 - 0.0%
Total - 100%	

Location:	1508 Langdon Road Dallas, Texas 75241
Superintendent:	Teresa Barnett
Students Served from 8/1/97 to 5/31/97:	123
Capacity:	88
Gender:	Male 100%
Ethnicity:	African American 47.2% Hispanic 33.3% White 18.7% Other 0.8%
Special Population:	Spec. Ed. 20% (est.) LEP 10% (est.)
Average Stay:	6-9 months
Proposed Teacher/ Student Ratio:	1:10 (est.)

Proposed

Instructional Staff:	4 Regular Education Instructors 1 ESL/Bilingual Instructor 2 Special Education Instructors 1 Computer Instructor 1 Vocational Instructor (?)
Total	9

Proposed

Administrative Staff:	1 Program Manager
------------------------------	-------------------

Instructional Facilities:	4 classrooms 1 Special Education classroom 1 vocational workshop 1 computer lab (15 computers) 1 gymnasium
----------------------------------	--

Instructional Focus:	Fulfill the goals and objectives outlined in each student's ISPP. Employ competency-based accelerated learning models. Restore students to age-appropriate grade levels.
-----------------------------	--

Extracurricular Activities:	Physical Education
--	--------------------

**Dallas County Youth Village
Proposed Staffing Pattern and Instructional Courses**

**Hours of Operation: 8:00 AM - 3:00 PM
School Calendar: 180 days of instruction**

Proposed Class Schedule

Classroom	1 st Period	2 nd Period	3 rd Period	Lunch	4 th Period	5 th Period	6 th Period	7 th Period
Math	Algebra I &	Algebra I	Planning	Lunch	Geometry	Math 7	Math 8	Tutorial
English	English I	English II-IV	Language Arts 7	Lunch	Planning	Language Arts 8	English I & II	Tutorial
Reading	Reading 7	Reading H.S.	Reading 8	Reading 8	Lunch	Reading H.S.	Reading H.S.	Planning
Social Studies	Planning	US History 8	US History I & II	Lunch	US History I & II	US History I & II	Texas History 7	Tutorial
Science	Science 8	Planning	Science 9	Lunch	Science 7	Science 9	Science 9	Tutorial
PE	Planning	PE 7	PE 8	PE 8 - 4 th	Lunch	PE 9 - 10	PE 9 - 10	PE 9 - 10
Spec. Educ.	Planning			Lunch				

Proposed Staffing Pattern

Staff	Number of Instructors	Grade Levels
Math	1	3-12
Social Studies	1	3-12
English/Reading	2	3-12
Vocational	1	3-12
Computer	1	3-12
ESL/Bilingual	1	3-12
Special Education	2	3-12
Total	9	

Attachment 7
Dallas County Juvenile Justice Charter School
Extra-Curricular Activities

**Attachment 7
Extra-Curricular Activities**

A wide range of extra-curricular activities are offered in each of the existing juvenile residential facilities operated by the Department. The primary extra-curricular activity in each of the facilities is physical education whether for course credit or just for personal enjoyment and exercise. At the Youth Village facility, the young men have participated in an alternative education school basketball league for several years. They compete against other schools in the county, both private and public.

One of the most successful series of extra-curricular activities has been a contractual arrangement with a group of artists from Dallas called Young Audiences. The Department has contracted with this organization to provide artistic and cultural experiences for the youth assigned to the residential facilities. Included in these contracts have been programs of an experiential nature as well as theatrical performances by the artists. Students have been involved in the creation of artwork in many different creative mediums. Samples of their artwork is on display in the hallways of the Department's Juvenile Justice Center.

The theatrical performances allow for the introduction of discussions centering on the values, principles and morals related to the literary work being presented. Discussion groups are held following each performance to allow for the introduction of these formatted dialogues .

The goals of this program include providing experiences to the youth that they might not have had an opportunity to participate in previously. It is hoped that by allowing for an opportunity for artistic expression, some of the youth will be able to channel some of their energy in more positive directions.

Attachment 8
Dallas County Juvenile Justice Charter School
Statement of Impact Documents



**Dallas County
Juvenile Department**

APPLICATION

June 26, 1998

Dr. Arzell Ball
Administrative Planner
Region 10 ESC
400 E. Spring Valley Road
P.O. Box 831300
Richardson, Texas 75083-1300

Dear Dr. Ball:

This is to inform you that the Dallas County Juvenile Board intends to submit an application to the State Board of Education for consideration for approval of an open-enrollment charter school. A copy of the draft of that application is included. As part of the application process, entities applying for approval are required to notify any districts that are likely to be affected by the establishment or amendment of an open-enrollment charter school.

This application affects students detained in the **residential and day activity facilities** operated by the Dallas County Juvenile Department and in **no way** relates to our existing agreement to operate the Dallas County Juvenile Justice Alternative Education Program/Dallas County School for Accelerated Learning.

Specifically, the guidelines approved by the State Board of Education require that the enclosed form, entitled *Statement of Impact*, and a copy of the application for the proposed open-enrollment charter school be sent to each district that may be affected. Information is requested if the proposed charter may impact the student enrollment of a district in a manner that impairs the district's ability to comply with a court order. The enclosed form may be completed by any district that may be affected, signed by the district's board president and superintendent, and returned to the Texas Education Agency, Document Control Center, Room 6-108, 1701 North Congress Avenue, Austin, Texas 78701. It should be received no later than **August 31, 1998**, for the information to be considered by the State Board of Education.

It is requested that you review the enclosed application, complete the *Statement of Impact* form, and submit it to the Texas Education Agency. If you have questions about the process for approval of open-enrollment charter schools please contact Brooks Flemister, Texas Education Agency, in the Division of Charter Schools at (512) 463-9575. If you have questions about how the enclosed application for approval of an open-enrollment charter school will affect your district, please contact Mike Griffiths at (214) 698-2200.

Sincerely,

Mike Griffiths
Director
Dallas County Juvenile Department

105

Statement of Impact Requirements

A Statement of Impact letter, from the Dallas County Juvenile Department, as a representative of the Dallas County Juvenile Board, and a draft of the Dallas County Juvenile Justice Charter School proposal was delivered to the following school district superintendents on or about June 30, 1998.

**Carrollton-Farmers Branch
Independent School District**
Dr. Annette Griffin, Superintendent

Irving Independent School District
Mr. Jack E. Singley, Superintendent

Cedar Hill Independent School District
Dr. James O. Rueter, Superintendent

Lancaster Independent School District
Mr. Bill Ward, Superintendent

Coppell Independent School District
Mr. Wilburn O. Echols, Jr., Superintendent

Mesquite Independent School District
Dr. John D. Horn, Superintendent

Dallas Independent School District
Dr. James Hughey, Superintendent

Richardson Independent School District
Dr. Carolyn G. Bukhair, Superintendent

DeSoto Independent School District
Dr. Jim Hawkins, Superintendent

Sunnyvale Independent School District
Mr. Norman Baxter, Superintendent

Duncanville Independent School District
Dr. Jerry Cook, Superintendent

**Wilmer-Hutchins Independent
School District**
Mr. Stanton Lawrence, Superintendent

Garland Independent School District
Dr. Jill Shugart, Superintendent

Dallas County Schools
Mr. Jimmy Williams, Superintendent

Grand Prairie Independent School District
Dr. Charles A. Holloway, Superintendent

Highland Park Independent School District
Dr. John P. Connolly, Superintendent

SENDER:

- Complete items 1 and/or 2 for additional services.
- Complete items 3, 4a, and 4b.
- Print your name and address on the reverse of this form so that we can return this card to you.
- Attach this form to the front of the mailpiece, or on the back if space does not permit.
- Write "Return Receipt Requested" on the mailpiece below the article number.
- The Return Receipt will show to whom the article was delivered and the date delivered.

I also wish to receive the following services (for an extra fee):

- 1. Addressee's Address
- 2. Restricted Delivery

Consult postmaster for fee.

Thank you for using Return Receipt Service.

3. Article Addressed to:

DR. P. M. ...
 Superintendent
 Carrington Farms
 P.O. Box 15184
 Dallas, TX 75215

4a. Article Number

P 161-473-934

4b. Service Type

- Registered Certified
- Express Mail Insured
- Return Receipt for Merchandise COD

7. Date of Delivery

7-2-98

5. Received By: (Print Name)

8. Addressee's Address (Only if requested and fee is paid)

6. Signature: (Addressee or Agent)

X [Signature]

Is your RETURN ADDRESS completed on the reverse side?

SENDER:

- Complete items 1 and/or 2 for additional services.
- Complete items 3, and 4a & b.
- Print your name and address on the reverse of this form so that we can return this card to you.
- Attach this form to the front of the mailpiece, or on the back if space does not permit.
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- The Return Receipt will show to whom the article was delivered and the date delivered.

I also wish to receive the following services (for an extra fee):

- 1. Addressee's Address
- 2. Restricted Delivery

Consult postmaster for fee.

Thank you for using Return Receipt Service.

3. Article Addressed to:

DR. JAMES D. RUTEN
 Superintendent
 Cedar Hill ISD
 P.O. Box 248
 Cedar Hill, TX 75104

4a. Article Number

P 161 430 507

4b. Service Type

- Registered Insured
- Certified COD
- Express Mail Return Receipt for Merchandise

7. Date of Delivery

5. Signature (Addressee)

8. Addressee's Address (Only if requested and fee is paid)

6. Signature (Agent)

[Signature]

SENDER:

- Complete items 1 and/or 2 for additional services.
- Complete items 3, and 4a & b.
- Print your name and address on the reverse of this form so that we can return this card to you.
- Attach this form to the front of the mailpiece, or on the back if space does not permit.
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I also wish to receive the following services (for an extra fee):

- 1. Addressee's Address
- 2. Restricted Delivery

Consult postmaster for fee.

Thank you for using Return Receipt Service.

3. Article Addressed to:

MR. WILBUEND. ECHOLSE
 Superintendent
 Coppell ISD
 200 South Denton Ave
 Coppell, TX 75019

4a. Article Number

P 161 430 508

4b. Service Type

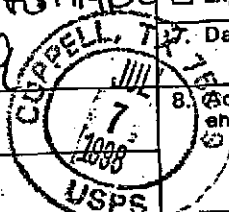
- Registered Insured
- Certified COD
- Express Mail Return Receipt for Merchandise

7. Date of Delivery

5. Signature (Addressee)

8. Addressee's Address (Only if requested and fee is paid)

6. Signature (Agent)



SENDER: Complete items 1 and/or 2 for additional services. Complete items 3, and 4a & b. Print your name and address on the reverse of this form so that we can return this card to you. Attach this form to the front of the mailpiece, or on the back if space does not permit. Write "Return Receipt Requested" on the mailpiece below the article number. The Return Receipt will show to whom the article was delivered and the date delivered.		I also wish to receive the following services (for an extra fee): 1. <input type="checkbox"/> Addressee's Address 2. <input type="checkbox"/> Restricted Delivery Consult postmaster for fee.	
3. Article Addressed to: Dr. James Hughney Superintendent Dallas ISO 3700 Ross Ave. Dallas TX 75204		4a. Article Number P 1101 4109 057	
5. Signature (Addressee) [Signature]		4b. Service Type <input type="checkbox"/> Registered <input type="checkbox"/> Insured <input type="checkbox"/> Certified <input type="checkbox"/> COD <input type="checkbox"/> Express Mail <input type="checkbox"/> Return Receipt for Merchandise	
6. Signature (Agent) [Signature]		7. Date of Delivery JUL 6 1998	
PS Form 3811 December 1991 U.S. GPO: 1992-323-402		DOMESTIC RETURN RECEIPT	

Thank you for using Return Receipt Service.

SENDER: Complete items 1 and/or 2 for additional services. Complete items 3, 4a, and 4b. Print your name and address on the reverse of this form so that we can return this card to you. Attach this form to the front of the mailpiece, or on the back if space does not permit. Write "Return Receipt Requested" on the mailpiece below the article number. The Return Receipt will show to whom the article was delivered and the date delivered.		I also wish to receive the following services (for an extra fee): 1. <input type="checkbox"/> Addressee's Address 2. <input type="checkbox"/> Restricted Delivery Consult postmaster for fee.	
3. Article Addressed to: Dr. Jim Hawkins Superintendent DISHO ISO 200 East Beltline Rd DISHO TX 75115-5759		4a. Article Number P 1101 4109 056	
5. Received By: (Print Name) Sharon Lewis		4b. Service Type <input type="checkbox"/> Registered <input type="checkbox"/> Certified <input type="checkbox"/> Express Mail <input type="checkbox"/> Insured <input type="checkbox"/> Return Receipt for Merchandise <input type="checkbox"/> COD	
6. Signature: (Addressee or Agent) * Sharon Lewis		7. Date of Delivery 7-2-98	
PS Form 3811, December 1994		Domestic Return Receipt	

Is your RETURN ADDRESS completed on the reverse side?

Thank you for using Return Receipt Service.

SENDER: Complete items 1 and/or 2 for additional services. Complete items 3, 4a, and 4b. Print your name and address on the reverse of this form so that we can return this card to you. Attach this form to the front of the mailpiece, or on the back if space does not permit. Write "Return Receipt Requested" on the mailpiece below the article number. The Return Receipt will show to whom the article was delivered and the date delivered.		I also wish to receive the following services (for an extra fee): 1. <input type="checkbox"/> Addressee's Address 2. <input type="checkbox"/> Restricted Delivery Consult postmaster for fee.	
3. Article Addressed to: Dr. Jerry Cook Superintendent Wrennville ISO 02 South Main Wrennville 40757		4a. Article Number P 1101 4109 031	
Received By: (Print Name) [Signature]		4b. Service Type <input type="checkbox"/> Registered <input type="checkbox"/> Certified <input type="checkbox"/> Express Mail <input type="checkbox"/> Insured <input type="checkbox"/> Return Receipt for Merchandise <input type="checkbox"/> COD	
Signature: (Addressee or Agent) * [Signature]		7. Date of Delivery JUL 06 1998	
Form 3811, December 1994		DOMESTIC RETURN RECEIPT	

Thank you for using Return Receipt Service.

is your RETURN ADDRESS completed on the reverse side?

SENDER: ■ Complete items 1 and/or 2 for additional services. ■ Complete items 3, 4a, and 4b. ■ Print your name and address on the reverse of this form so that we can return this card to you. ■ Attach this form to the front of the mailpiece, or on the back if space does not permit. ■ Write "Return Receipt Requested" on the mailpiece below the article number. ■ The Return Receipt will show to whom the article was delivered and the date delivered.		I also wish to receive the following services (for an extra fee): 1. <input type="checkbox"/> Addressee's Address 2. <input type="checkbox"/> Restricted Delivery Consult postmaster for fee.	
3. Article Addressed to: Dr. Jill Shugart Supplin. Highland ISO P.O. Box 460026 Grand Prairie, TX 75046-9026		4a. Article Number P1101 4109 053	
		4b. Service Type <input type="checkbox"/> Registered <input checked="" type="checkbox"/> Certified <input type="checkbox"/> Express Mail <input type="checkbox"/> Insured <input type="checkbox"/> Return Receipt for Merchandise <input type="checkbox"/> COD	
		7. Date of Delivery 7-6-98	
5. Received By: (Print Name) Donna Puckett		8. Addressee's Address (Only if requested and fee is paid)	
6. Signature: (Addressee or Agent) X Donna Puckett			

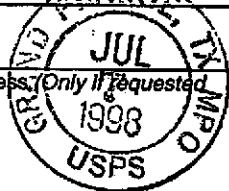
Thank you for using Return Receipt Service.

PS Form 3811, December 1994

Domestic Return Receipt

is your RETURN ADDRESS completed on the reverse side?

SENDER: ■ Complete items 1 and/or 2 for additional services. ■ Complete items 3, 4a, and 4b. ■ Print your name and address on the reverse of this form so that we can return this card to you. ■ Attach this form to the front of the mailpiece, or on the back if space does not permit. ■ Write "Return Receipt Requested" on the mailpiece below the article number. ■ The Return Receipt will show to whom the article was delivered and the date delivered.		I also wish to receive the following services (for an extra fee): 1. <input type="checkbox"/> Addressee's Address 2. <input type="checkbox"/> Restricted Delivery Consult postmaster for fee.	
3. Article Addressed to: Dr. Charles H. ... Supplin. Grand Prairie ISO P.O. Box 110 Grand Prairie, TX 75051		4a. Article Number P1101 4109 052	
		4b. Service Type <input type="checkbox"/> Registered <input type="checkbox"/> Certified <input type="checkbox"/> Express Mail <input type="checkbox"/> Insured <input type="checkbox"/> Return Receipt for Merchandise <input checked="" type="checkbox"/> COD	
		7. Date of Delivery 7/7	
5. Received By: (Print Name) Jay Bros		8. Addressee's Address (Only if requested and fee is paid)	
6. Signature: (Addressee or Agent) X [Signature]			



Thank you for using Return Receipt Service.

PS Form 3811, December 1994

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SENDER: ■ Complete items 1 and/or 2 for additional services. ■ Complete items 3, 4a, and 4b. ■ Print your name and address on the reverse of this form so that we can return this card to you. ■ Attach this form to the front of the mailpiece, or on the back if space does not permit. ■ Write "Return Receipt Requested" on the mailpiece below the article number. ■ The Return Receipt will show to whom the article was delivered and the date delivered.		I also wish to receive the following services (for an extra fee): 1. <input type="checkbox"/> Addressee's Address 2. <input type="checkbox"/> Restricted Delivery Consult postmaster for fee.	
3. Article Addressed to: Dr. John P Comoly Supplin Highland Park ISO 1015 Westchester Dr Dallas TX 75205-1010		4a. Article Number P1101 4109 060	
		4b. Service Type <input type="checkbox"/> Registered <input type="checkbox"/> Certified <input type="checkbox"/> Express Mail <input type="checkbox"/> Insured <input type="checkbox"/> Return Receipt for Merchandise <input type="checkbox"/> COD	
		7. Date of Delivery 7-2-98	
5. Received By: (Print Name) Maxine Nelson		8. Addressee's Address (Only if requested and fee is paid)	
6. Signature: (Addressee or Agent) X Maxine Nelson			

Thank you for using Return Receipt Service.

PS Form 3811, December 1994

Domestic Return Receipt

SENDER:

- Complete items 1 and/or 2 for additional services.
- Complete items 3, 4a, and 4b.
- Print your name and address on the reverse of this form so that we can return this card to you.
- Attach this form to the front of the mailpiece, or on the back if space does not permit.
- Write "Return Receipt Requested" on the mailpiece below the article number.
- The Return Receipt will show to whom the article was delivered and the date delivered.

I also wish to receive the following services (for an extra fee):

- 1. Addressee's Address
- 2. Restricted Delivery

Consult postmaster for fee.

3. Article Addressed to:
 MR JACILE SINGLEY
 Superintendent
 IRVING ISD
 PO BOX 152637
 IRVING TX 75015-2637

4a. Article Number
 P 101 473 935

4b. Service Type
 Registered Certified
 Express Mail Insured
 Return Receipt for Merchandise COD

7. Date of Delivery

5. Received By: (Print Name)

8. Addressee's Address (Only if requested and fee is paid)

6. Signature: (Addressee or Agent)
 X *[Signature]*

PS Form 3811, December 1994

Domestic Return Receipt

Thank you for using Return Receipt Service.

Is your RETURN ADDRESS completed on the reverse side?

SENDER:

- Complete items 1 and/or 2 for additional services.
- Complete items 3, 4a, and 4b.
- Print your name and address on the reverse of this form so that we can return this card to you.
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- Write "Return Receipt Requested" on the mailpiece below the article number.
- The Return Receipt will show to whom the article was delivered and the date delivered.

I also wish to receive the following services (for an extra fee):

- 1. Addressee's Address
- 2. Restricted Delivery

Consult postmaster for fee.

3. Article Addressed to:
 MR. Bill Weard
 Sheriff
 Lancaster ISD
 1105 Westridge
 Lancaster, TX 75146

4a. Article Number
 P 101 473 933

4b. Service Type
 Registered Certified
 Express Mail Insured
 Return Receipt for Merchandise COD

7. Date of Delivery
 7-3-98

5. Received By: (Print Name)
 B. R. HALL

8. Addressee's Address (Only if requested and fee is paid)
 Box 400

6. Signature: (Addressee or Agent)
 X *[Signature]*

Lancaster, TX 75146

PS Form 3811, December 1994

Domestic Return Receipt

Thank you for using Return Receipt Service.

Is your RETURN ADDRESS completed on the reverse side?

SENDER:

- Complete items 1 and/or 2 for additional services.
- Complete items 3, 4a, and 4b.
- Print your name and address on the reverse of this form so that we can return this card to you.
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- Write "Return Receipt Requested" on the mailpiece below the article number.
- The Return Receipt will show to whom the article was delivered and the date delivered.

I also wish to receive the following services (for an extra fee):

- 1. Addressee's Address
- 2. Restricted Delivery

Consult postmaster for fee.

3. Article Addressed to:
 DR. JAMES D. HORN
 Superintendent
 Mesquite ISD
 405 East Dr.
 Mesquite TX 75149

4a. Article Number
 P 306-221-448

4b. Service Type
 Registered Certified
 Express Mail Insured
 Return Receipt for Merchandise COD

7. Date of Delivery
 7/6

5. Received By: (Print Name)

8. Addressee's Address (Only if requested and fee is paid)

6. Signature: (Addressee or Agent)
 X *[Signature]*

PS Form 3811, December 1994

Domestic Return Receipt

Thank you for using Return Receipt Service.

Is your RETURN ADDRESS completed on the reverse side?

SENDER: ■ Complete items 1 and/or 2 for additional services. ■ Complete items 3, 4a, and 4b. ■ Print your name and address on the reverse of this form so that we can return this card to you. ■ Attach this form to the front of the mailpiece, or on the back if space does not permit. ■ Write "Return Receipt Requested" on the mailpiece below the article number. ■ The Return Receipt will show to whom the article was delivered and the date delivered.		I also wish to receive the following services (for an extra fee): 1. <input type="checkbox"/> Addressee's Address 2. <input type="checkbox"/> Restricted Delivery Consult postmaster for fee.	
3. Article Addressed to: DR. Carolyn O. Burk Superintendent Richardson ISD 400 South Cherokee Richardson TX 75781		4a. Article Number P 306-221-647	
5. Received By: (Print Name) X [Signature]		4b. Service Type <input type="checkbox"/> Registered <input type="checkbox"/> Certified <input type="checkbox"/> Express Mail <input type="checkbox"/> Insured <input type="checkbox"/> Return Receipt for Merchandise <input type="checkbox"/> COD	
6. Signature: (Addressee or Agent) X [Signature]		7. Date of Delivery 7-6	
		8. Addressee's Address (Only if requested and fee is paid)	

Thank you for using Return Receipt Service.

Domestic Return Receipt

PS Form 3811, December 1994

Is your RETURN ADDRESS completed on the reverse side?

SENDER: ■ Complete items 1 and/or 2 for additional services. ■ Complete items 3, 4a, and 4b. ■ Print your name and address on the reverse of this form so that we can return this card to you. ■ Attach this form to the front of the mailpiece, or on the back if space does not permit. ■ Write "Return Receipt Requested" on the mailpiece below the article number. ■ The Return Receipt will show to whom the article was delivered and the date delivered.		I also wish to receive the following services (for an extra fee): 1. <input type="checkbox"/> Addressee's Address 2. <input type="checkbox"/> Restricted Delivery Consult postmaster for fee.	
3. Article Addressed to: Mr. Norman Baxter Superintendent Sunnyvale ISD 417 Tripp Rd Sunnyvale TX 75782		4a. Article Number P 306-221-640	
5. Received By: (Print Name)		4b. Service Type <input type="checkbox"/> Registered <input type="checkbox"/> Certified <input type="checkbox"/> Express Mail <input type="checkbox"/> Insured <input type="checkbox"/> Return Receipt for Merchandise <input type="checkbox"/> COD	
6. Signature: (Addressee or Agent) X [Signature]		7. Date of Delivery 7-2-98	
		8. Addressee's Address (Only if requested and fee is paid)	

Thank you for using Return Receipt Service.

Domestic Return Receipt

PS Form 3811, December 1994

Is your RETURN ADDRESS completed on the reverse side?

SENDER: ■ Complete items 1 and/or 2 for additional services. ■ Complete items 3, 4a, and 4b. ■ Print your name and address on the reverse of this form so that we can return this card to you. ■ Attach this form to the front of the mailpiece, or on the back if space does not permit. ■ Write "Return Receipt Requested" on the mailpiece below the article number. ■ The Return Receipt will show to whom the article was delivered and the date delivered.		I also wish to receive the following services (for an extra fee): 1. <input type="checkbox"/> Addressee's Address 2. <input type="checkbox"/> Restricted Delivery Consult postmaster for fee.	
3. Article Addressed to: Mr. Steven Hawley Superintendent Milner Hudsons ISD 3800 East Illinois Dallas TX 75216		4a. Article Number P 306-221-642	
5. Received By: (Print Name)		4b. Service Type <input type="checkbox"/> Registered <input type="checkbox"/> Certified <input type="checkbox"/> Express Mail <input type="checkbox"/> Insured <input type="checkbox"/> Return Receipt for Merchandise <input type="checkbox"/> COD	
6. Signature: (Addressee or Agent) X [Signature]		7. Date of Delivery 7-6-98	
		8. Addressee's Address (Only if requested and fee is paid)	

Thank you for using Return Receipt Service.

Domestic Return Receipt

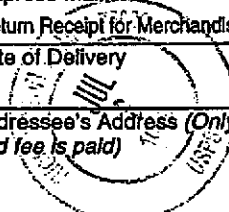
PS Form 3811, December 1994

Is your RETURN ADDRESS completed on the reverse side?

SENDER: • Complete items 1 and/or 2 for additional services. • Complete items 3, and 4a & b. • Print your name and address on the reverse of this form so that we can return this card to you. • Attach this form to the front of the mailpiece, or on the back if space does not permit. • Write "Return Receipt Requested" on the mailpiece below the article number. • The Return Receipt will show to whom the article was delivered and the date delivered.		I also wish to receive the following services (for an extra fee): 1. <input type="checkbox"/> Addressee's Address 2. <input type="checkbox"/> Restricted Delivery Consult postmaster for fee.	
3. Article Addressed to: MR. Jimmy Williams Superintendent Dallas County Schools 1012 North East Blvd Dallas, TX 75205		4a. Article Number P1101 430 509	
5. Signature (Addressee) Rhonda J. Bennett		4b. Service Type <input type="checkbox"/> Registered <input type="checkbox"/> Insured <input type="checkbox"/> Certified <input type="checkbox"/> COD <input type="checkbox"/> Express Mail <input type="checkbox"/> Return Receipt for Merchandise	
6. Signature (Agent) [Signature]		7. Date of Delivery 7-2	
		8. Addressee's Address (Only if requested and fee is paid)	

Thank you for using Return Receipt Service.

Is your RETURN ADDRESS completed on the reverse side?

SENDER: • Complete items 1 and/or 2 for additional services. • Complete items 3, 4a, and 4b. • Print your name and address on the reverse of this form so that we can return this card to you. • Attach this form to the front of the mailpiece, or on the back if space does not permit. • Write "Return Receipt Requested" on the mailpiece below the article number. • The Return Receipt will show to whom the article was delivered and the date delivered.		I also wish to receive the following services (for an extra fee): 1. <input type="checkbox"/> Addressee's Address 2. <input type="checkbox"/> Restricted Delivery Consult postmaster for fee.	
3. Article Addressed to: DR. GREEN BALL Region 10 ESC New East Spring Valley 21200 831300 Richardson TX 75083		4a. Article Number P 306-221 644	
5. Received By: (Print Name) Bob HARDISON		4b. Service Type <input type="checkbox"/> Registered <input type="checkbox"/> Certified <input type="checkbox"/> Express Mail <input type="checkbox"/> Insured <input type="checkbox"/> Return Receipt for Merchandise <input type="checkbox"/> COD	
6. Signature: (Addressee or Agent) X [Signature]		7. Date of Delivery 	
		8. Addressee's Address (Only if requested and fee is paid)	

Thank you for using Return Receipt Service.

Attachment 9
Dallas County Juvenile Justice Charter School
Locations of Institutions

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ASSURANCES

Signature of the Chief Operating Officer certifies that the following statements are addressed through policies adopted by the charter school and, if approved, the governing body, administration, and staff of the open-enrollment charter will abide by them:

- (1) The proposed open-enrollment charter school prohibits discrimination in its admission policy on the basis of sex, national origin, ethnicity, religion, disability, academic or athletic ability, or the district the child would otherwise attend in accordance with state statute.
- (2) Any educator employed by a school district before the effective date of a charter for an open-enrollment charter school operated at a school district facility will not be transferred to or employed by the open-enrollment charter school over the educator's objection.
- (3) The proposed open-enrollment charter school will retain authority to operate under the charter contingent on satisfactory student performance on assessment instruments adopted under TEC, Chapter 39, Subchapter B and as provided by the open-enrollment charter agreement approved by the State Board of Education.
- (4) The proposed open-enrollment charter school will not impose taxes, use financial incentives or rebates to recruit students, or charge tuition other than tuition allowable under TEC Section 12.106.
- (5) If the proposed open-enrollment charter school provides transportation, it will provide transportation to each student attending the school to the same extent a school district is required by law to provide transportation to district students.
- (6) The proposed open-enrollment charter school will operate in accordance with federal laws and rules governing public schools; applicable provisions of the Texas Constitution; state statute pertaining to provisions establishing a criminal offense; and prohibitions, restrictions, or requirements, as applicable, under state statute or rule adopted relating to:
 - the Public Education Information Management System (PEIMS) to the extent necessary to monitor compliance as determined by the commissioner;
 - criminal history records under TEC Subchapter C of Chapter 22;
 - high school graduation under TEC Section 28.025;
 - special education programs under TEC Subchapter A of Chapter 29;
 - bilingual education under TEC Subchapter B of Chapter 29;
 - prekindergarten programs under TEC Subchapter E of Chapter 29;
 - extracurricular activities under TEC Section 33.081;
 - health and safety under TEC Chapter 38; and
 - public school accountability under TEC Subchapters B, C, D, and G of Chapter 39.

- (7) The governing body of the school is considered a governmental body for purposes of Chapters 551 and 552, Government Code, and will comply with those requirements of state statute.
- (8) The employees and volunteers of the open-enrollment charter school are held immune from liability to the same extent as school district employees and volunteers under applicable state laws.
- (9) The open-enrollment charter school will ensure that any of its employees who qualify for membership in the Teacher Retirement System of Texas will be covered under the system to the same extent a qualified employee of a school district is covered. For each employee of the school covered under the system, the charter will be responsible for making any contribution that otherwise would be the legal responsibility of the school district, and will ensure that the state makes contributions for which it is legally responsible to such employees.
- (10) The open-enrollment charter school complies with all health and safety laws, rules, and regulations of the federal, state, county, region, or community that may apply to the facilities and school property.
- (11) The open-enrollment charter school agrees to assist in the completion of an annual evaluation of the charter that includes consideration of:
 - students' scores on assessment instruments administered under TEC, Chapter 39, Subchapter B;
 - student attendance;
 - students' grades;
 - incidents involving student discipline;
 - socioeconomic data on students' families;
 - parents' satisfaction with their children's schools;
 - students' satisfaction with their schools;
 - the costs of instruction, administration, and transportation incurred by the open-enrollment charter; and
 - the effect of the open-enrollment charter on surrounding school districts and on teachers, students, and parents in those districts.
- (12) An assignment of the operation of the charter to another entity is a revision to the charter, and must be submitted to the State Board of Education for approval.
- (13) Charter schools will provide parents of prospective students with a one-page prospectus of the charter which includes, but is not limited to, information about staff qualifications and the instructional program.
- (14) The school will implement a policy to admit students eligible for a public education grant.

The following assurance must be included in all applications for an open-enrollment charter school under TEC § 12.1011(a)(2), the "75% Rule."

- (15) The Charter School assures at least 75 percent of the prospective student population, as specified in the proposed charter, will be students who have dropped out of school or are at risk of dropping out of school as defined in TEC Section 29.081(d), and the school will maintain, as a condition of its charter, the required percentage (75%) of students who have dropped out of school or are at risk of dropping out of school as defined in TEC Section 29.081(d) each year as reported in the Public Education Information Management System (PEIMS), or relinquish its charter.

 1/7/22/98

Signature of Chief Operating Officer of the School/ date

Signature of the Chair of the State Board of Education/ date

Section 3
Facility Use Agreement

**Section 3
Facility Use Agreement**

On July 14, 1998 the application process for charter school status was briefed to the Dallas County Commissioners Court. The attached Court Order includes permission to make the application as well as an agreement for use of the Dallas County facilities in the event that charter school status is granted by the State Board of Education and approved by the Commissioners Court.

ORDER NO: 98 1399

27

DATE: JUL 14 1998

STATE OF TEXAS }

COUNTY OF DALLAS }

BE IT REMEMBERED at a regular meeting of the Commissioners Court of Dallas County, Texas, held on the 14th day of July, 1998, on a motion made by John Wiley Price, Commissioner of District No. 3, and seconded by Mike Cantrell, Commissioner of District No. 2, the following Order was adopted:

WHEREAS, Commissioners Court was briefed on July 14, 1998 about the Juvenile Department's request to apply to the State Board of Education for Charter School status; and

WHEREAS, Chapter 12 of the Texas Education Code as passed by the 74th Legislature created the opportunity for eligible entities to apply to operate an open-enrollment Charter School; and

WHEREAS, as a government entity, the Dallas County Juvenile Board qualifies as an eligible entity to apply for Charter School status to the State Board of Education; and

WHEREAS, the Charter School application requires specific approval for the use of Dallas County facilities to operate the Charter School; and

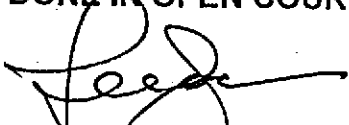
WHEREAS, the Charter School, if granted, will operate in existing classroom space in the Henry Wade Juvenile Detention Center, the "old" Juvenile Detention Center at 4639 Harry Hines, the Dallas County Emergency Shelter, the Dallas County Youth Village, the Dallas County Secure Residential Juvenile Facility, Letot Center, and the Substance Abuse Day Treatment Center; and

WHEREAS, formal Commissioners Court approval will be required for the contract with the Texas Education Agency if the Charter School application is granted.

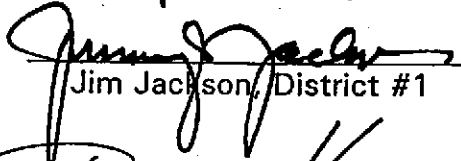
IT IS THEREFORE ORDERED, ADJUDGED, AND DECREED that the Commissioners Court of Dallas County approves the application of the Dallas County Juvenile Board to the State Board of Education for Charter School status, with the understanding that the contract with the Texas Education Agency will be submitted for formal Commissioners Court approval if the charter is granted, and authorizes the Charter School, if granted, to operate in existing classroom space in the Henry Wade Juvenile Detention Center, the "old" Juvenile Detention Center at 4639 Harry Hines, the Dallas County Emergency Shelter, the Dallas County Youth Village, the Dallas County Secure Residential Juvenile Facility, Letot Center, and the Substance Abuse Day Treatment Center.

IT IS FURTHER ORDERED, ADJUDGED, AND DECREED that the Commissioners Court of Dallas County authorizes the Dallas County Auditor to sign all application documents as Fiscal Officer for the Dallas County Juvenile Board.

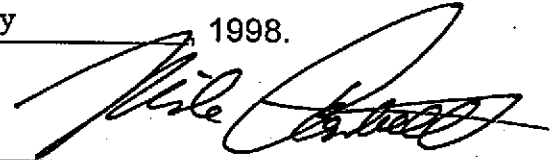
DONE IN OPEN COURT this the 14th day of July 1998.



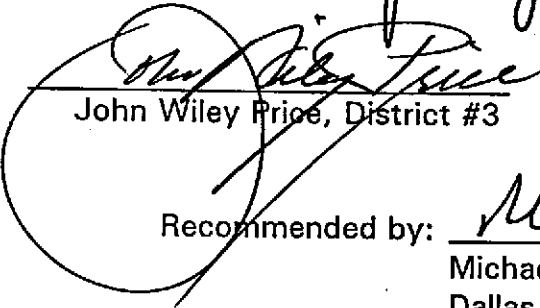
Lee F. Jackson, County Judge



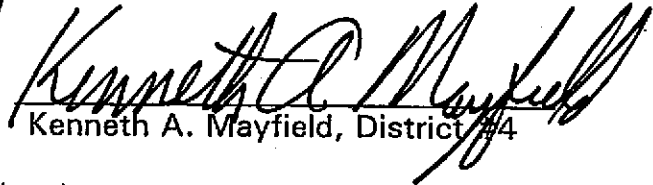
Jim Jackson, District #1




Mike Cantrell, District #2



John Wiley Price, District #3



Kenneth A. Mayfield, District #4

Recommended by: 

Michael K. Griffiths, Director
Dallas County Juvenile Department

Section 4
Evidence of Parental and
Community Support

Parent/Community Petition of Support for an Open-Enrollment Charter School Application
June 1998

We the undersigned, are in support of the creation of an open-enrollment charter school within the Dallas County Juvenile Department. Upon receiving a charter school status an independent school district would be created within the Juvenile Department. As residents of Dallas County, and parents of a youth who has been, or is currently, under the supervision of the Juvenile Department, we are in support of their efforts to obtain charter school status. We understand that this application is being made in an effort to provide the best educational services available to the youth in the programs of the Dallas County Juvenile Department.

Printed Name	Signature	Address (Street, City, & Zip)	Telephone

Dallas County Juvenile Department
Parent/Community Petition of Support for an Open-Enrollment Charter School Application
June 1998

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Printed Name

Signature

Address (Street, City, & Zip)

Telephone

Dallas County Juvenile Department
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June 1998

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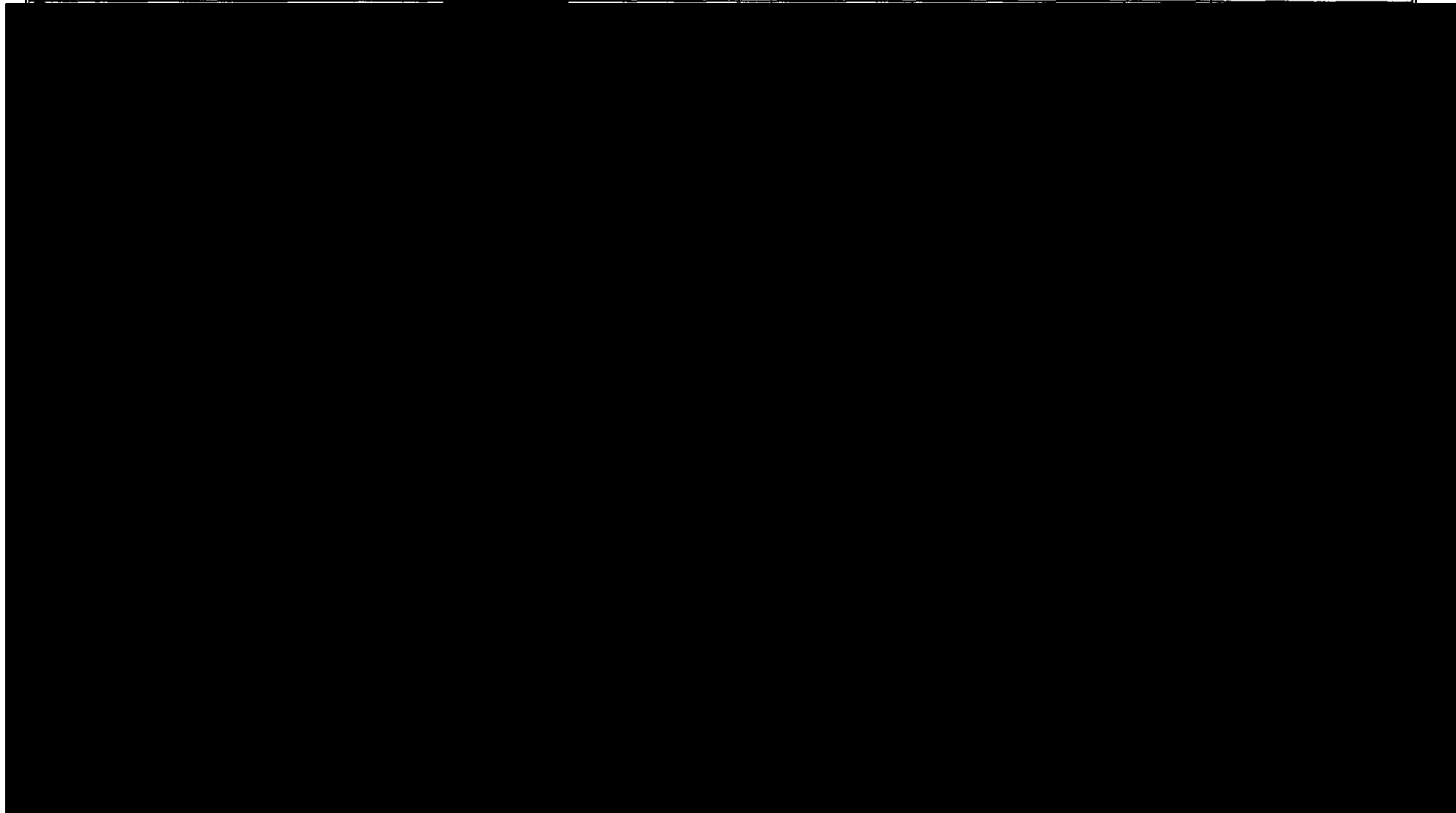
Printed Name	Signature	Address (Street, City, & Zip)	Telephone

APPLICATION

Dallas County Juvenile Department
Community Petition of Support for an Open-Enrollment Charter School Application
June 1998

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Dallas County Juvenile Department
Community Petition of Support for an Open-Enrollment Charter School Application
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Printed Name	Signature	Address (Street, City, & Zip)	Telephone

Dallas County Juvenile Department
Community Petition of Support for an Open-Enrollment Charter School Application
June 1998

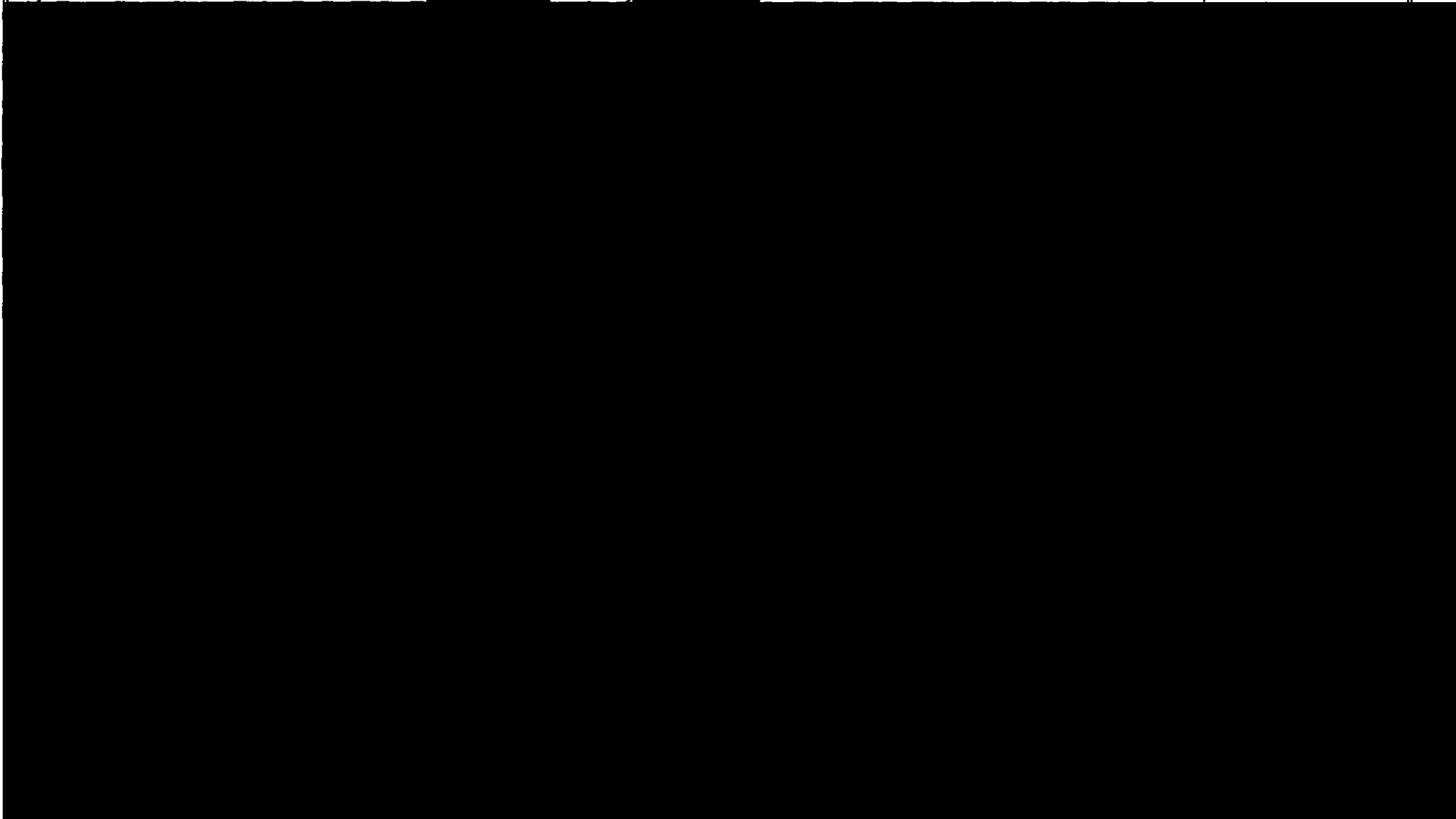
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Printed Name

Signature

Address (Street, City, & Zip)

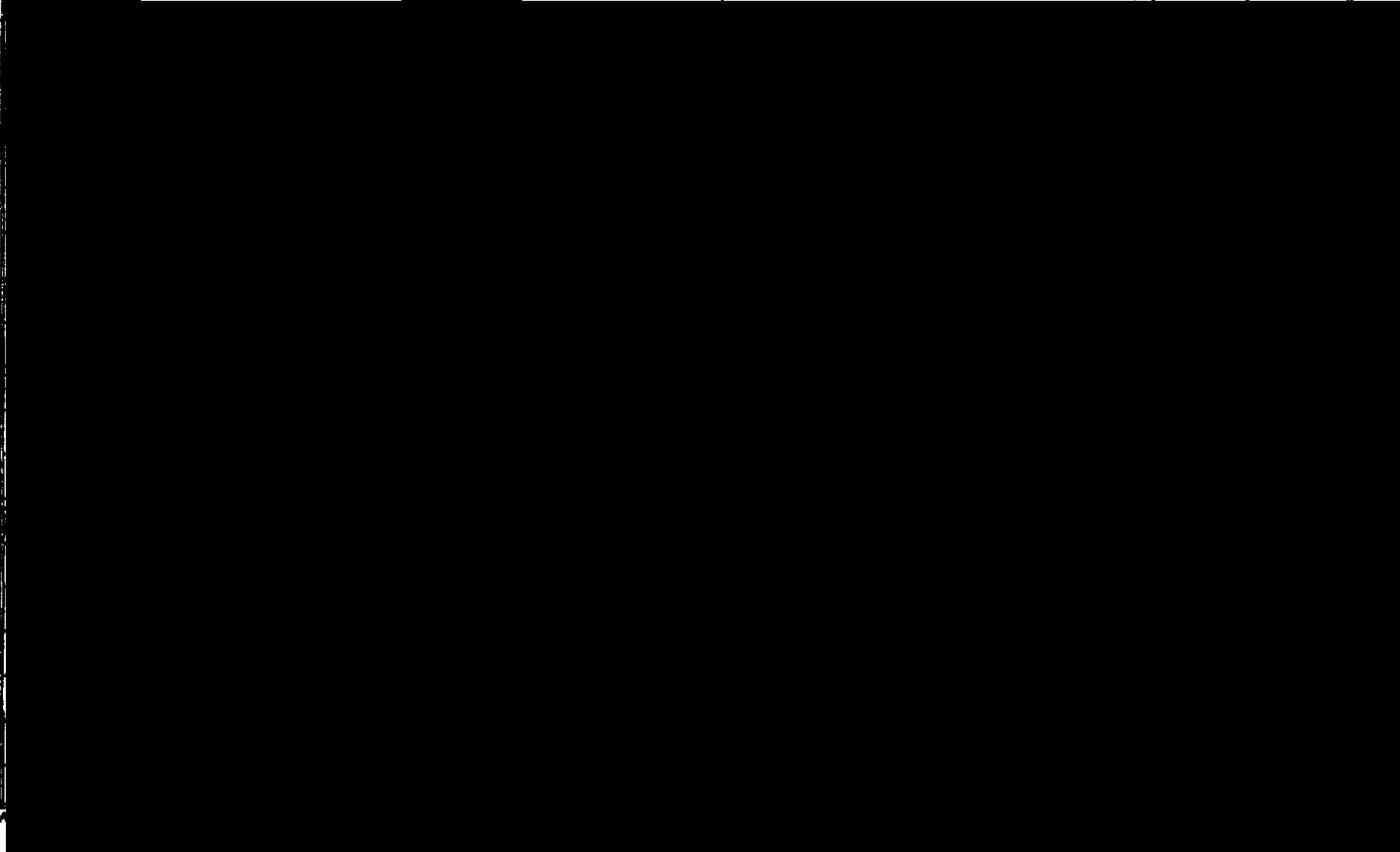
Telephone



Dallas County Juvenile Department *JV*
Parent/Community Petition of Support for an Open-Enrollment Charter School Application
June 1998

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Printed Name	Signature	Address (Street, City, & Zip)	Telephone
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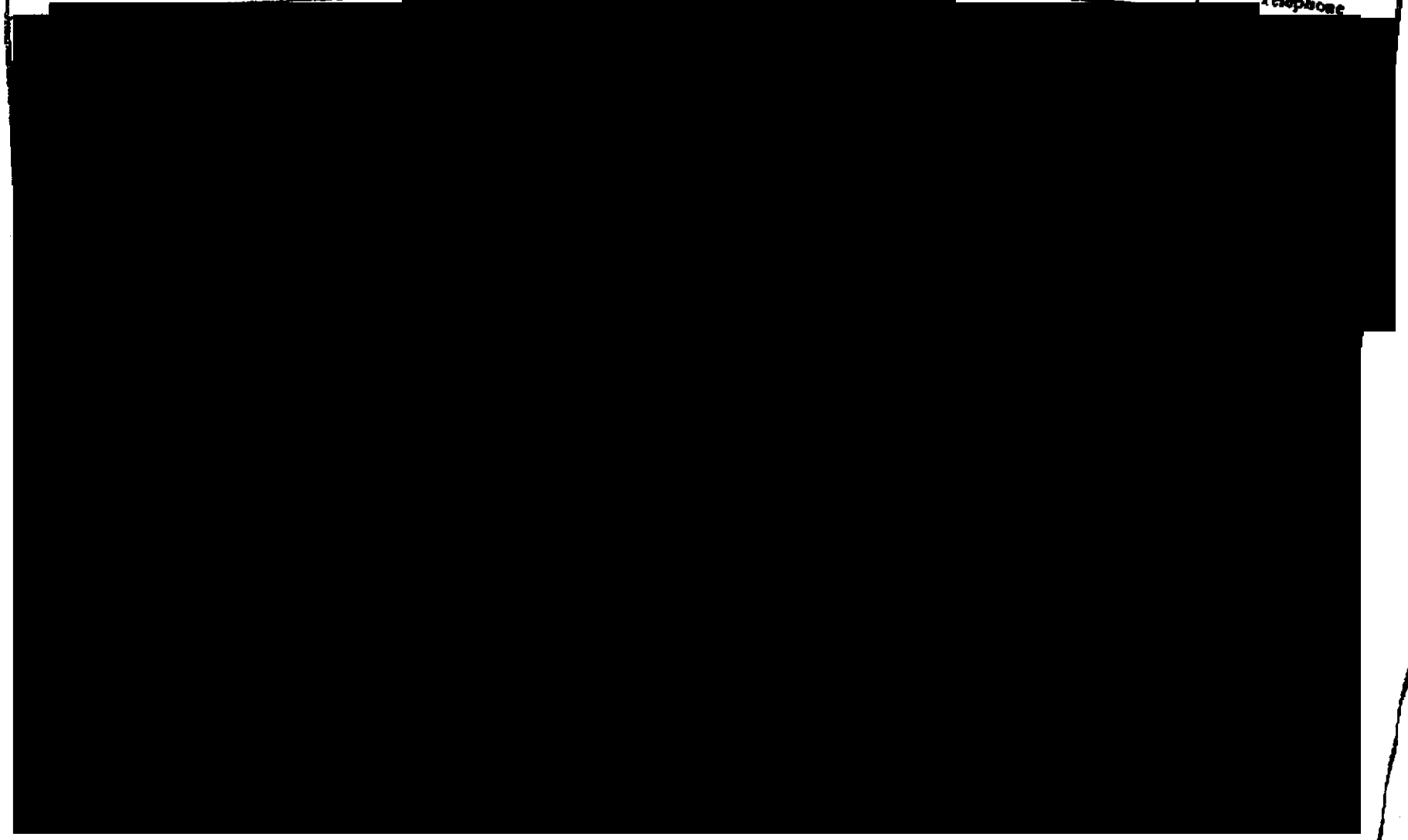


DALLAS COUNTY JUVENILE DEPARTMENT
10000
5122222222
D C YOUTH VILLAGE
APPLICATION

Parent/Community Petition of Support for an Open-Enrollment Charter School Application
June 1998

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Printed Name	Signature	Address (Street, City, & Zip)	Telephone
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D C YOUTH VILLAGE
APPLICATION
PAGE 03

P.03
1
JUN-98 09:45A CEF DALLAS CO. SCHOOL

ORDER NO: 98 1399

27

DATE: JUL 14 1998

STATE OF TEXAS }

COUNTY OF DALLAS }

BE IT REMEMBERED at a regular meeting of the Commissioners Court of Dallas County, Texas, held on the 14th day of July, 1998, on a motion made by John Wiley Price, Commissioner of District No. 3, and seconded by Mike Cantrell, Commissioner of District No. 2, the following Order was adopted:

WHEREAS, Commissioners Court was briefed on July 14, 1998 about the Juvenile Department's request to apply to the State Board of Education for Charter School status; and

WHEREAS, Chapter 12 of the Texas Education Code as passed by the 74th Legislature created the opportunity for eligible entities to apply to operate an open-enrollment Charter School; and

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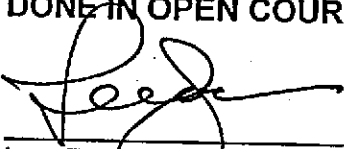
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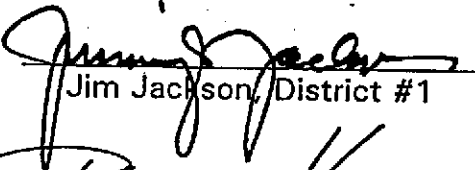
IT IS THEREFORE ORDERED, ADJUDGED, AND DECREED that the Commissioners Court of Dallas County approves the application of the Dallas County Juvenile Board to the State Board of Education for Charter School status, with the understanding that the contract with the Texas Education Agency will be submitted for formal Commissioners Court approval if the charter is granted, and authorizes the Charter School, if granted, to operate in existing classroom space in the Henry Wade Juvenile Detention Center, the "old" Juvenile Detention Center at 4639 Harry Hines, the Dallas County Emergency Shelter, the Dallas County Youth Village, the Dallas County Secure Residential Juvenile Facility, Letot Center, and the Substance Abuse Day Treatment Center.

IT IS FURTHER ORDERED, ADJUDGED, AND DECREED that the Commissioners Court of Dallas County authorizes the Dallas County Auditor to sign all application documents as Fiscal Officer for the Dallas County Juvenile Board.

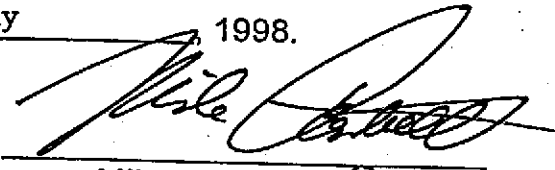
DONE IN OPEN COURT this the 14th day of July 1998.



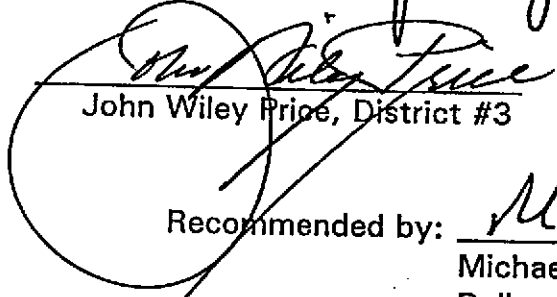
Lee F. Jackson, County Judge



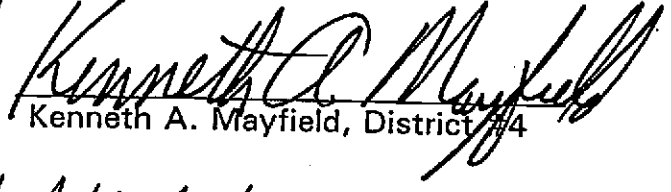
Jim Jackson, District #1




Mike Cantrell, District #2



John Wiley Price, District #3



Kenneth A. Mayfield, District #4

Recommended by: 

Michael K. Griffiths, Director
Dallas County Juvenile Department

JUVENILE BOARD ORDER

APPLICATION

ORDER NO: 98-025

DATE: July 13, 1998

STATE OF TEXAS §

COUNTY OF DALLAS §

BE IT REMEMBERED, at a called meeting of the Juvenile Board of Dallas County, Texas, held on the 13th day of July, 1998, and attended by Judge Lee F. Jackson, Commissioner John Wiley Price, Judge Cheryl Shannon, Judge Sally Montgomery, Judge Bill Rhea, Judge Theo Bedard, and Ms. Vernetta Kinnard, on motion made by Commissioner John Wiley Price, and seconded by Judge Cheryl Shannon, the following Order was adopted:

WHEREAS, Chapter 12 of the Texas Education Code as passed by the 74th Legislature created the opportunity for eligible entities to apply to operate an open-enrollment charter school; and

WHEREAS, Chapter 12 of the Texas Education Code authorized the State Board of Education the ability to grant open-enrollment charter school status to eligible entities; and

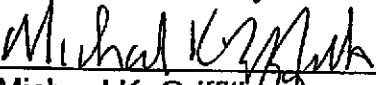
WHEREAS, as a government entity, Dallas County qualifies as an eligible entity to apply for charter school status to the State Board of Education; and

WHEREAS, the Juvenile Department will present the contract with the Texas Education Agency for final Juvenile Board approval if the charter application is granted.

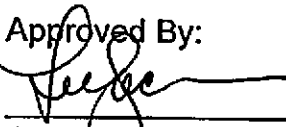
IT IS THEREFORE ORDERED, ADJUDGED AND DECREED that the Dallas County Juvenile Board approves the Juvenile Department to proceed with the application process for the purpose of obtaining charter school status from the State Board of Education, and authorizes the Chairman of the Juvenile Board to execute all related application documents on behalf of the Board.

DONE IN OPEN BOARD MEETING this 13th day of July, 1998.

Recommended By:


Michael K. Griffiths
Director of Juvenile Services

Approved By:


Judge Lee F. Jackson, Chairman
Dallas County Juvenile Board

Section 5
Budget Template



Dallas County Juvenile Department

APPLICATION

MEMORANDUM

To : Joe Wisnosky, TEA
cc: Mike Griffiths, Randy Wadley, Robert Pointer,
Ron Stretcher, and Marta Balleste`

From : Ted Shobe

Date : June 15, 1998

Subject : population demographics for funding projections

I am providing you with this information as a result of our telephone conversation of 6/11/98. In order for you to calculate the potential funding for our Charter School application, I have compiled the following demographic descriptions of the populations served by our institutions. Our plan is to apply for Charter School status for all youth in our residential institutions as well as the students in our day treatment Substance Abuse Unit.

Would there be any negative ramifications if our populations exceeded the number approved in our charter?

Let me know if you need any additional information or clarification.

<u>Institution/Program</u>	<u>ISD</u>	<u>Enrollment</u>	<u>Attendance</u>	<u>% Free & Reduced</u>	<u>*Spec. Ed.</u>
Detention Center	DISD	224	217 (97%)	224 (100%)	45 (20%)
Emergency Shelter	DISD	54	49 (97%)	54 (100%)	11 (20%)
Old Detention Center	DISD	96	93 (97%)	96 (100%)	19 (20%)
Letot Center	DISD	32	26 (81%)	32 (100%)	6 (20%)
Substance Abuse Unit (non-residential)	DISD	<u>50</u>	<u>42 (82%)</u>	<u>35 (70 %)</u>	<u>10 (20%)</u>
Sub Totals		456	427 (94%)	441 (97%)	91*(20%)
Youth Village	Wilmer/ Hutchins	88	85 (97%)	88 (100%)	18(20%)
Secure Youth Village	Wilmer/ Hutchins	<u>96</u>	<u>93 (97%)</u>	<u>96 (100%)</u>	<u>19 (20%)</u>
Sub Totals		184	178 (97%)	184 (100%)	37*(20%)
Grand Totals		640	605 (95%)	625 (98%)	128*(20%)

* According to current plans, all Special Education students would be in a Main Stream ADA classroom assignment.

135

APPLICATION



TEXAS EDUCATION AGENCY

1701 NORTH CONGRESS AVENUE ★ AUSTIN, TEXAS 78701-1494 ★ 512/463-9734 ★ FAX: 512/463-9838

MIKE MOSES
COMMISSIONER OF EDUCATION

June 17, 1998

Ted Shobe
Dallas County Juvenile Department
2600 Lone Star Drive
Dallas, Texas 75212

Dear Mr. Shobe:

Attached are estimates of the funding that might be earned by a charter school for Dallas County juvenile programs, based on the estimates provided for student attendance and program participation. In summary, the expected state aid for 1998-99 would be:

Dallas ISD Components	\$2,451,165
Wilmer-Hutchins ISD Components	<u>\$1,067,227</u>
Total	\$3,518,392

I would note that the Substance Abuse Unit is non-residential, but for purposes of this estimate I have treated the student population as resident in Dallas ISD. For actual funding, the district of residence would determine the actual funding, which might be different from that of Dallas ISD.

You asked if there would be negative ramifications to exceeding the number of students approved in the charter. While there are no negative fiscal implications, since funding increases with population increases, please be aware that the State Board of Education should be asked to approve a charter amendment to increase approved enrollment. Failure to stay within the authorized enrollment for the district may result in sanctions from the State Board of Education for violation of the charter.

Lastly, please keep in mind that these are only estimates, and may be affected by a number of factors, including the population projections and tax rate of Dallas ISD. If you have any questions, please feel free to contact me at (512) 463-8994.

Sincerely,

Joe Wisnoski
Coordinator for School Finance
and Fiscal Analysis

Budget Worksheet for Charter Schools: Year One

Overview	Object Code	Total
Net Assets at Beginning of Year		<u>-0-</u>
Estimated Revenues		
Local Sources		<u>-0-</u>
State Sources		<u>\$3,518,000.00</u>
Federal Sources		<u>-0-</u>
Other Sources		<u>-0-</u>
Total Estimated Revenues		<u>\$3,518,000.00</u>
Estimated Expenses:		
Payroll Costs	6100	<u>\$2,732,115.00</u>
Professional and Contracted Services	6200	<u>\$184,500.00</u>
Supplies and Materials	6300	<u>\$531,982.00</u>
Other Operating Costs	6400	<u>\$69,403.00</u>
Debt Expense	6500	<u>-0-</u>
Total Estimated Expenses		<u>\$3,518,000.00</u>
Gains	7950	<u>-0-</u>
Losses	8950	<u>-0-</u>
Change in Net Assets		<u>-0-</u>
Net Assets at End of Year		<u>-0-</u>

Charter School Budget Categories

APPLICATION

Expenses	Function Code	Object Code	Total
Instruction:	11		
Payroll Costs		6100	<u>\$2,145,000.00</u>
Professional and Contracted Services		6200	<u>\$ 20,500.00</u>
Supplies and Materials		6300	<u>\$ 102,300.00</u>
Other Operating Costs		6400	<u>\$ -0-</u>
Debt Expense		6500	<u>\$ -0-</u>
Total Instruction			<u>\$2,267,800.00</u>
Instructional Resources and Media Services:	12		
Payroll Costs		6100	<u>\$ -0-</u>
Professional and Contracted Services		6200	<u>\$ -0-</u>
Supplies and Materials		6300	<u>\$ 368,500.00</u>
Other Operating Costs		6400	<u>\$ 25,950.00</u>
Debt Expense		6500	<u>\$ -0-</u>
Total Instructional Resources and Media Services			<u>\$ 394,450.00</u>
Curriculum Development and Instructional Staff Development:	13		
Payroll Costs		6100	<u>\$ -0-</u>
Professional and Contracted Services		6200	<u>\$ -0-</u>
Supplies and Materials		6300	<u>\$ 7,000.00</u>
Other Operating Costs		6400	<u>\$ -0-</u>
Debt Expense		6500	<u>\$ -0-</u>
Total Curriculum Development and Instructional Staff Development			<u>\$ 7,000.00</u>
Instructional Leadership:	21		
Payroll Costs		6100	<u>\$ 280,000.00</u>
Professional and Contracted Services		6200	<u>\$ -0-</u>
Supplies and Materials		6300	<u>\$ 7,500.00</u>
Other Operating Costs		6400	<u>\$ -0-</u>
Debt Expense		6500	<u>\$ -0-</u>
Total Instructional Leadership			<u>\$ 287,500.00</u>

138

Charter School Budget Categories (Continued)

APPLICATION

School Leadership:	23		
Payroll Costs		6100	\$ <u>-0-</u>
Professional and Contracted Services		6200	\$ <u>-0-</u>
Supplies and Materials		6300	\$ <u>-0-</u>
Other Operating Costs		6400	\$ <u>-0-</u>
Debt Expense		6500	\$ <u>-0-</u>
Total School Leadership			\$ <u>-0-</u>
Guidance, Counseling and Evaluation Services:	31		
Payroll Costs		6100	\$ <u>80,000.00</u>
Professional and Contracted Services		6200	\$ <u>20,000.00</u>
Supplies and Materials		6300	\$ <u>20,000.00</u>
Other Operating Costs		6400	\$ <u>-0-</u>
Debt Expense		6500	\$ <u>-0-</u>
Total Guidance, Counseling and Evaluation Services			\$ <u>120,000.00</u>
Social Work Services (Optional)	32		
Payroll Costs		6100	\$ <u>-0-</u>
Professional and Contracted Services		6200	\$ <u>-0-</u>
Supplies and Materials		6300	\$ <u>-0-</u>
Other Operating Costs		6400	\$ <u>-0-</u>
Debt Expense		6500	\$ <u>-0-</u>
Total Social Work Services			\$ <u>-0-</u>
Health Services:	33		
Payroll Costs		6100	\$ <u>-0-</u>
Professional and Contracted Services		6200	\$ <u>-0-</u>
Supplies and Materials		6300	\$ <u>-0-</u>
Other Operating Costs		6400	\$ <u>-0-</u>
Debt Expense		6500	\$ <u>-0-</u>
Total Health Services			\$ <u>-0-</u>

Charter School Budget Categories (Continued)

APPLICATION

Student Transportation:	34		
(Optional)			
Payroll Costs		6100	\$ <u>-0-</u>
Professional and Contracted Services		6200	\$ <u>110,000.00</u>
Supplies and Materials		6300	\$ <u>-0-</u>
Other Operating Costs		6400	\$ <u>-0-</u>
Debt Expense		6500	\$ <u>-0-</u>
Total Student Transportation			\$ <u>110,000.00</u>
Food Services: (Optional)	35		
Payroll Costs		6100	\$ <u>-0-</u>
Professional and Contracted Services		6200	\$ <u>-0-</u>
Supplies and Materials		6300	\$ <u>-0-</u>
Other Operating Costs		6400	\$ <u>-0-</u>
Debt Expense		6500	\$ <u>-0-</u>
Total Food Services			\$ <u>-0-</u>
Co-curricular/Extracurricular Activities: (Optional)	36		
Payroll Costs		6100	\$ <u>-0-</u>
Professional and Contracted Services		6200	\$ <u>34,000.00</u>
Supplies and Materials		6300	\$ <u>7,000.00</u>
Other Operating Costs		6400	\$ <u>-0-</u>
Debt Expense		6500	\$ <u>-0-</u>
Total Co-curricular/Extracurricular Activities			\$ <u>41,000.00</u>
General Administration	41		
Payroll Costs		6100	\$ <u>142,641.00</u>
Professional and Contracted Services		6200	\$ <u>-0-</u>
Supplies and Materials		6300	\$ <u>10,000.00</u>
Other Operating Costs		6400	\$ <u>35,804.00</u>
Debt Expense		6500	\$ <u>-0-</u>
Total General Administration			\$ <u>188,445.00</u>

Charter School Budget Categories (Continued)

APPLICATION

Plant Maintenance and Operations:	51		
Payroll Costs		6100	\$ <u>-0-</u>
Professional and Contracted Services		6200	\$ <u>-0-</u>
Supplies and Materials		6300	\$ <u>-0-</u>
Other Operating Costs		6400	\$ <u>-0-</u>
Debt Expense		6500	\$ <u>-0-</u>
Total Plant Maintenance and Operations			\$ <u>-0-</u>
Security and Monitoring Services: (Optional)	52		
Payroll Costs		6100	\$ <u>-0-</u>
Professional and Contracted Services		6200	\$ <u>-0-</u>
Supplies and Materials		6300	\$ <u>-0-</u>
Other Operating Costs		6400	\$ <u>-0-</u>
Debt Expense		6500	\$ <u>-0-</u>
Total Security and Monitoring Services			\$ <u>-0-</u>
Data Processing Services:	53		
Payroll Costs		6100	\$ <u>84,474.00</u>
Professional and Contracted Services		6200	\$ <u>-0-</u>
Supplies and Materials		6300	\$ <u>9,682.00</u>
Other Operating Costs		6400	\$ <u>7,649.00</u>
Debt Expense		6500	\$ <u>-0-</u>
Total Data Processing Services			\$ <u>101,805.00</u>
Community Services: (Optional)	61		
Payroll Costs		6100	\$ <u>-0-</u>
Professional and Contracted Services		6200	\$ <u>-0-</u>
Supplies and Materials		6300	\$ <u>-0-</u>
Other Operating Costs		6400	\$ <u>-0-</u>
Debt Expense		6500	\$ <u>-0-</u>
Total Community Services			\$ <u>-0-</u>

Charter School Budget Categories (Continued)

APPLICATION

Fund Raising: (Optional)	81		
Payroll Costs		6100	\$ <u>-0-</u>
Professional and Contracted			
Services		6200	\$ <u>-0-</u>
Supplies and Materials		6300	\$ <u>-0-</u>
Other Operating Costs		6400	\$ <u>-0-</u>
Debt Expense		6500	\$ <u>-0-</u>
Total Fund Raising			\$ <u>-0-</u>
TOTAL EXPENSES (All Functions)			<u>\$3,518,000.00</u>

Categories	Expense Type	Function Code	Object Code	Detention Center	Emergency Shelter	Old Detention	Secure Youth Village	Youth Village	Letot	Day Trmt SAU	Total
Instruction			11								
	Payroll	6100		\$510,000.00	\$110,000.00	\$360,000.00	\$360,000.00	\$330,000.00	\$115,000.00	\$360,000.00	\$2,145,000.00
	Professional & Contracted	6200		\$6,000.00	\$1,500.00	\$3,000.00	\$3,000.00	\$3,000.00	\$1,000.00	\$3,000.00	\$20,500.00
	Supplies & Materials	6300		\$30,000.00	\$7,500.00	\$15,000.00	\$15,000.00	\$15,000.00	\$4,800.00	\$15,000.00	\$102,300.00
	Other Operating	6400									\$0.00
	Debt Expense	6500									\$0.00
	Total			\$546,000.00	\$119,000.00	\$378,000.00	\$378,000.00	\$348,000.00	\$120,800.00	\$378,000.00	\$2,267,800.00
Instructional Resources and Media Services			12								
	Payroll	6100									\$0.00
	Professional & Contracted	6200									\$0.00
	Supplies & Materials	6300		\$119,500.00	\$30,000.00	\$48,000.00	\$54,000.00	\$45,000.00	\$18,000.00	\$54,000.00	\$368,500.00
	Other Operating	6400		\$8,000.00	\$2,000.00	\$3,400.00	\$3,700.00	\$3,750.00	\$1,400.00	\$3,700.00	\$25,950.00
	Debt Expense	6500									\$0.00
	Total			\$127,500.00	\$32,000.00	\$51,400.00	\$57,700.00	\$48,750.00	\$19,400.00	\$57,700.00	\$394,450.00
Curriculum & Instructional Staff Development			13								
	Payroll	6100									\$0.00
	Professional & Contracted	6200									\$0.00
	Supplies & Materials	6300		\$2,000.00	\$500.00	\$1,000.00	\$1,000.00	\$1,000.00	\$500.00	\$1,000.00	\$7,000.00
	Other Operating	6400									\$0.00
	Debt Expense	6500									\$0.00
	Total			\$2,000.00	\$500.00	\$1,000.00	\$1,000.00	\$1,000.00	\$500.00	\$1,000.00	\$7,000.00
Instructional Leadership			21								
	Payroll	6100		\$80,000.00	\$20,000.00	\$40,000.00	\$40,000.00	\$40,000.00	\$20,000.00	\$40,000.00	\$280,000.00
	Professional & Contracted	6200									\$0.00
	Supplies & Materials	6300		\$2,500.00	\$500.00	\$1,000.00	\$1,000.00	\$1,000.00	\$500.00	\$1,000.00	\$7,500.00
	Other Operating	6400									\$0.00
	Debt Expense	6500									\$0.00
	Total			\$82,500.00	\$20,500.00	\$41,000.00	\$41,000.00	\$41,000.00	\$20,500.00	\$41,000.00	\$287,500.00
School Leadership			23								
	Payroll	6100									\$0.00
	Professional & Contracted	6200									\$0.00
	Supplies & Materials	6300									\$0.00
	Other Operating	6400									\$0.00
	Debt Expense	6500									\$0.00
	Total			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Categories	Expense Type	Function Code	Object Code	Detention Center	Emergency Shelter	Old Detention	Secure Youth Village	Youth Village	Letot	Day Trmt SAU	Total
Guidance, Counseling & Evaluation Services			31								
	Payroll	6100		\$40,000.00				\$40,000.00			\$80,000.00
	Professional & Contracted	6200		\$10,000.00				\$10,000.00			\$20,000.00
	Supplies & Materials	6300		\$10,000.00				\$10,000.00			\$20,000.00
	Other Operating	6400									\$0.00
	Debt Expense	6500									\$0.00
Total				\$60,000.00	\$0.00	\$0.00	\$0.00	\$60,000.00	\$0.00	\$0.00	\$120,000.00
Social Work Services			32								
	Payroll	6100									\$0.00
	Professional & Contracted	6200									\$0.00
	Supplies & Materials	6300									\$0.00
	Other Operating	6400									\$0.00
	Debt Expense	6500									\$0.00
Total				\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Health Services			33								
	Payroll	6100									\$0.00
	Professional & Contracted	6200									\$0.00
	Supplies & Materials	6300									\$0.00
	Other Operating	6400									\$0.00
	Debt Expense	6500									\$0.00
Total				\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Student Transportation			34								
	Payroll	6100									\$0.00
	Professional & Contracted	6200								\$110,000.00	\$110,000.00
	Supplies & Materials	6300									\$0.00
	Other Operating	6400									\$0.00
	Debt Expense	6500									\$0.00
Total				\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$110,000.00	\$110,000.00
Food Services			35								
	Payroll	6100									\$0.00
	Professional & Contracted	6200									\$0.00
	Supplies & Materials	6300									\$0.00
	Other Operating	6400									\$0.00
	Debt Expense	6500									\$0.00
Total				\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Categories	Expense Type	Function Code	Object Code	Detention Center	Emergency Shelter	Old Detention	Secure Youth Village	Youth Village	Letot	Day Trmt SAU	Total
Co-curricular/Extra Activities			36								
	Payroll	6100									\$0.00
	Professional & Contracted	6200		\$10,000.00	\$2,500.00	\$5,000.00	\$5,000.00	\$5,000.00	\$1,500.00	\$5,000.00	\$34,000.00
	Supplies & Materials	6300		\$2,000.00	\$500.00	\$1,000.00	\$1,000.00	\$1,000.00	\$500.00	\$1,000.00	\$7,000.00
	Other Operating	6400									\$0.00
	Debt Expense	6500									\$0.00
Total				\$12,000.00	\$3,000.00	\$6,000.00	\$6,000.00	\$6,000.00	\$2,000.00	\$6,000.00	\$41,000.00
General Administration			41								
	Payroll	6100		\$37,334.00	\$7,590.00	\$20,705.00	\$20,978.00	\$23,207.00	\$7,078.00	\$25,749.00	\$142,641.00
	Professional & Contracted	6200									\$0.00
	Supplies & Materials	6300		\$2,617.00	\$532.00	\$1,452.00	\$1,471.00	\$1,627.00	\$496.00	\$1,805.00	\$10,000.00
	Other Operating	6400		\$9,371.00	\$1,905.00	\$5,197.00	\$5,266.00	\$5,825.00	\$1,777.00	\$6,463.00	\$35,804.00
	Debt Expense	6500									\$0.00
Total				\$49,322.00	\$10,027.00	\$27,354.00	\$27,715.00	\$30,659.00	\$9,351.00	\$34,017.00	\$188,445.00
Plant Maintenance & Operations			51								
	Payroll	6100									\$0.00
	Professional & Contracted	6200									\$0.00
	Supplies & Materials	6300									\$0.00
	Other Operating	6400									\$0.00
	Debt Expense	6500									\$0.00
Total				\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Security & Monitoring			52								
	Payroll	6100									\$0.00
	Professional & Contracted	6200									\$0.00
	Supplies & Materials	6300									\$0.00
	Other Operating	6400									\$0.00
	Debt Expense	6500									\$0.00
Total				\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Data Processing			53								
	Payroll	6100		\$34,977.00	\$1,622.00	\$4,423.00	\$4,482.00	\$31,958.00	\$1,512.00	\$5,500.00	\$84,474.00
	Professional & Contracted	6200									\$0.00
	Supplies & Materials	6300		\$4,126.00	\$160.00	\$435.00	\$441.00	\$3,829.00	\$149.00	\$542.00	\$9,682.00
	Other Operating	6400		\$2,002.00	\$407.00	\$1,110.00	\$1,125.00	\$1,244.00	\$380.00	\$1,381.00	\$7,649.00
	Debt Expense	6500									\$0.00
Total				\$41,105.00	\$2,189.00	\$5,968.00	\$6,048.00	\$37,031.00	\$2,041.00	\$7,423.00	\$101,805.00

APPLICATION

Categories	Expense Type	Function Code	Object Code	Detention Center	Emergency Shelter	Old Detention	Secure Youth Village	Youth Village	Letot	Day Trmt SAU	Total
Community Services			61								
	Payroll	6100									\$0.00
	Professional & Contracted	6200									\$0.00
	Supplies & Materials	6300									\$0.00
	Other Operating	6400									\$0.00
	Debt Expense	6500									\$0.00
	Total				\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Fund Raising			81								
	Payroll	6100									\$0.00
	Professional & Contracted	6200									\$0.00
	Supplies & Materials	6300									\$0.00
	Other Operating	6400									\$0.00
	Debt Expense	6500									\$0.00
	Total				\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Expenses All Functions				\$920,427.00	\$187,216.00	\$510,722.00	\$517,463.00	\$572,440.00	\$174,592.00	\$635,140.00	\$3,518,000.00

Section 6
Evidence of Status as
Eligible Entity

**Section 6
Non-Profit Status**

Dr. Deborah K. Havens, Department of School Support and Continuing Education Charter Schools, Texas Education Agency, advised that due to the status of the Dallas County Juvenile Board as a governmental agency, it would not be necessary to submit proof of non-profit status for the Dallas County Juvenile Board.

Section 7
Credentials of Sponsoring Entity
and all Board Members

Brief History of the Board

In 1977, the Texas Legislature passed the Family District Court Act which converted domestic relations and statutory juvenile courts into family district courts. The Act also created juvenile boards in counties in which family district courts were created and specified membership and powers of those boards. Therefore, the juvenile boards are governed by the following statutory law: Government code Section 24.606; and Human Resource Code Sections 152.0051 through 152.0055.

The Human resource Code Section 152.0010 requires each juvenile board to appoint an advisory council of not more than nine citizen members. Dallas County created the Youth Services Advisory Board whose chairman serves on the juvenile board.

History of Educational Programs Operated by the Board

There are five (5) educational programs operated by the Dallas County Juvenile Board (DCJB), four (4) are residential by design: the Detention Center; the Emergency Shelter; the Letot Center; and the Youth Village. The fifth program is a day treatment substance abuse program. Currently, these five (5) educational programs operated by the DCJB are staffed by teachers and administrators from the Dallas Independent School District (DISD). These programs are administered under a Memorandum of Understanding (MOU) between the DCJB and the DISD. The current resources available for these programs are discussed in Attachment 4 of this application.

Historically, these programs have consisted of a traditional classroom orientation with little or no individualization. Adequate resources have not been made available to meet the needs of the populations. This approach has resulted in very little growth or improvement on the part of the students. Most have returned to their home schools at the same functioning level (generally two or more grade levels behind) as they arrived.

Credentials of Key staff and Board Members:

Juvenile Board Members:

Chairman: Lee F. Jackson, Dallas County Judge

Education: Master of Public Administration, Southern Methodist University,
Bachelor of Arts, Duke University

Professional Experience: Elected to three terms (12 years) as Dallas County Judge, presiding officer of county governing board, the Commissioners Court, 1986 to present;
Texas House of Representatives from 1976-1986;
Chairman of Data Services Governing Board,
Chairman Regional Mobility Coalition,
Vice Chairman of Texas Conference of Urban Counties, and member of the Regional Transportation Council and the Board of the North Texas Tollway Authority;

Member: John Wiley Price, County Commissioner

Professional Experience: Dallas County Commissioner, 1985 to present;
KKDA-AM, Radio Talk Show Host;
Community Advocate for the Disenfranchised;
Community Leader;
Recipient of: NAACP Medgar Evers Award;
Juanita Craft NAACP Award in Politics;
Lifetime Achievement Award, Dallas/Fort Worth Association of Black Communicators

Member: Harold Gaither, District Court Judge

Education: J.D., Southern Methodist University
B.S., United States Military Academy, West Point

Professional Experience: Dallas District Court Judge (304th), a designated juvenile court, 1987 to present;
Private Law Practice, Barr & Associates, 1986;
Dallas Assistant District Attorney, Juvenile Division, 1976 to 1986;
Member: Dallas County Foster Care Advisory Board;
DISD Gang Task Force;
Texas Youth Services Advisory Board; and
Texas Criminal Justice Task Force.

Member: Cheryl Lee Shannon, District Court Judge

Education: J.D., University of Houston Law Center
Bachelor of Arts, University of Houston

Professional Experience: District Court Judge (305th), Family Court, 1995 to present;
Associate Judge (304th & 305th) 1991 to 1995;
Medlock, Lee & Associates, 1984;
Adjunct Professor, Mountain View Community College, 1983 to 1992;
Dallas Public Schools Truancy Task Force;
Dallas County Juvenile Board Multi-cultural Advisory Task Force;
Supreme Court Task Force on Foster Care

Member: Karen J. Greene, District Court Judge

Education: J. D., Southern Methodist University
Bachelor of Arts, University of Texas at Austin

Professional Experience: Criminal District Judge (282nd), 1997 to present;
Executive Director, Criminal Justice Division, Office of the Governor, 1995-1997;
Assistant District Attorney, Dallas County, 1992-1995;
Briefing Attorney, 5th District Court of Appeals, 1991-1992; and
Manager of Personnel, American Airlines, 1987-1988.

Member: Theo Bedard, District Court Judge

Education: J.D., University of Texas at Austin
Bachelor of Arts, University of Texas at Austin

Professional Experience: District Judge, 330th District Court;
Member Attorney General's Integrated Child Support Advisory Council;
Presiding Judge, District Courts of Dallas County;
Presiding Judge, Family District Courts of Dallas;
Past Chair, Dallas County Juvenile Board
and Dallas County Bar Association

Member: Bill Rhea, District Court Judge

Education: J.D., Southern Methodist University
B.S.M.E., University of Texas at Austin

Professional Experience:

Dallas Administrative Judge, 1989 to present;
 Commercial Litigator, Claycombe & King, 1987 to 1989;
 Private Legal Practice, 1977 to 1987;
 Past Chair, Dallas County Juvenile Board
 Member, State Bar Committee on Child Abuse & Neglect
 Volunteer Tutor, voice of Hope Ministries

Member:

Sally Montgomery, District Court Judge

Education:

J.D., Baylor Law School
 M.A., Environmental Studies, University of North Texas
 B.S. & B.A., Southern Methodist University

Professional Experience:

District Court Judge (9th), 1997 to present;
 Private Law Practice, 1982 to 1997;
 Commercial Litigator, Dalton, Moore, Forde, Joiner, Stollenwerck, P.M., 1980 to 1982;
 Dallas Independent School, Teacher, 1976 to 1978;
 Ursuline Academy, Teacher, 1975 to 1976.

Member:

Vernetta Kinnard, Chairman, Youth Services Advisory Board

Education:

Central State University, Edmond, Oklahoma
 Dispute Resolution Services - Commercial Certification &
 Domestic Certification
 Mediation Arbitration Services - Advance Commercial Certification

Professional Experience:

Pinnacle Claims Services, Senior Vice President, 1997 to present;
 Dallas County District Attorney's Office - Representative
 Investigator 1995 to 1997;
 Amerisure Insurance, CNA Insurance, and Hartford Insurance - Claims
 Representative, 1986 to 1994
 City of Dallas Gang Task Force
 Dallas Youth Service Corporation
 Criminal Justice Advisory Committee

Chief Executive Officer:

Michael K. Griffiths, Director of Juvenile Services,
 Dallas County Juvenile Department

Education:

Masters in Public Administration, Texas Christian University
 Bachelor of Science, Sam Houston State University

Professional Experience:

Eighteen (18) years experience with juvenile probation departments in Texas;
 Two (2) years experience with adult probation departments;
 Three (3) years experience with mental health/mental retardation services.

Juvenile Justice Charter School Administrator:

Ted D. Shobe, Chief Operations Officer for DCJJCS

Education:

Masters in Education, Memphis State University
 Bachelor of Arts, Education, Southern Illinois University

Professional Experience:

Twenty-two (22) years experience in education including:
 alternative education school administration;
 charter school administration;
 supplemental education administration; and
 university administration.

Section 8
Disclosure of Litigation and
Criminal Histories



DALLAS COUNTY

JOHN VANCE
DISTRICT ATTORNEY
CIVIL SECTION

APPLICATION

TO: Pat Pringle, Associate Commissioner
Texas Education Agency

FROM: John B. Dahill
Advisory Chief

DATE: July 21, 1998

RE: Charter School Application of Dallas County Juvenile Board

As part of the application packet being submitted by the Dallas County Juvenile Board for the purpose of operating an Open-Enrollment Charter School under its jurisdiction, I have been asked to provide information related to any litigation to which the Juvenile Board or the Dallas County Juvenile Department have been parties.

The Dallas County Juvenile Board and the Dallas County Juvenile Department have never been parties in a bankruptcy proceeding, in any criminal prosecution, or in any proceeding resulting in an adverse licensing or disciplinary action by a federal, state or local regulatory agency.

The Board and the Department have been parties to civil suits, the majority of which were claims by employees or former employees as a result of disciplinary actions. Should you desire to have a detailed list of those suits, please let me know.

As to individual members of the Board, one was convicted in 1991 of the misdemeanor offense of criminal mischief. I am not aware of any other criminal convictions against Board members, nor against any of the management staff of the Department.

With 609 full-time and 147 part-time employees, there are probably some with minor misdemeanor convictions. However, given the nature of the Juvenile Department, and all corresponding state regulations, thorough background checks are conducted on each of the employees to ensure they do not pose a risk to the safety and welfare of the children served. Again, should you desire further information, please let me know.



**Dallas County
Juvenile Department**

DRAFT

August 3, 1998

Texas Education Agency
Department of School Support and Continuing Education
Charter Schools
1701 North Congress Avenue
Austin, Texas 78701-1494

Attn: Mr. Brooks Flemister

Dear Mr. Flemister:

I am responding to your request for additional information to complete the open-enrollment charter school application submitted by the Dallas County Juvenile Board for the operation of the Dallas County Juvenile Justice Charter School. I have numbered the responses according to the numbers assigned to each item in your letter dated August 31, 1998.

10. A description of the geographical area to be served.

The Dallas County Juvenile Justice Charter School will serve court-appointed youth in any of six residential institutions. The geographical areas to be served by the proposed Dallas County Juvenile Justice Charter School are limited to the property boundaries of the following facilities:

Dallas County Juvenile Detention Center
2600 Lone Star Drive
Dallas, Texas 75212

Dallas County Juvenile Emergency Shelter
2600 Lone Star Drive
Dallas, Texas 75212

Dallas County Letot Center
10505 Denton Drive
Dallas, Texas 75220

Dallas County Old Detention Center
4639 Harry Hines Boulevard
Dallas, Texas 75235

*Renaissance
Satellites
Dick bibbs (70)
Win Free Travel
\$3000 ADA from + weighted \$*

Dallas County Youth Village
1508 Langdon Road
Dallas, Texas 75241

Dallas County Secure Youth Village
1508-A Langdon Road
Dallas, Texas 75241

The Dallas County Juvenile Justice Charter School will also serve students who reside elsewhere but attend the following drug abuse treatment program as space is available:

Dallas County Day Treatment Center
4711 Harry Hines Boulevard
Dallas, Texas 75235

11. Clarification that the proposed charter school will admit and fully serve eligible students with disabilities.

The proposed Dallas County Juvenile Justice Charter School will admit and fully serve all eligible students with disabilities. All related services required by law, and the student's Individualized Education Plan, will be provided.

These services will include, but will not be limited to, transportation for all related services when required by the student's Individualized Education Plan. Procedures for transportation for services are currently in place for all institutions. Transportation to and from the Day Treatment Program will be provided under an arrangement with the Dallas County Schools Transportation Department. Transportation services can be arranged with Dallas County Schools for any student with a disability.

The proposed Dallas County Juvenile Justice Charter School will provide certified teaching personnel, when required by law, for all students with disabilities. This will include, but will not be limited to, certified special education personnel.

All disciplinary procedures for the Dallas County Juvenile Justice Charter School will comply with the guidelines of the Individuals with Disabilities Education Act (IDEA). Current disciplinary procedures are in compliance.

20. **Clarification that the applicant will provide a special education program that addresses the following provision of services i.e.; Child Find, Admission, Review and Dismissal Committee (ARD), Free and Appropriate Public Education (FAPE), Individualized Education Plan (IEP), due process and services for expelled student in the Least restrictive Environment (LRE).**

Child Find - Every effort will be made to locate, identify and evaluate all children with disabilities who may be in need of special education services and are enrolled in the Dallas County Juvenile Justice Charter School.

Admission Review and Dismissal Committee (ARD) - Procedures and processes will be instituted that will create, establish and institute an Admission, Review and Dismissal (ARD) Committee in each of the seven programs of the Dallas County Juvenile Justice Charter School. These duly constituted ARD Committees will be comprised of a school administrator, the child's classroom teacher, and a special education staff member. The child's parent or guardian will also be part of the ARD process. At appropriate times the child will also be present at the ARD Committee.

Free and Appropriate Public Education (FAPE) - Every effort will be made to provide a free and appropriate public education for all students enrolled at the Dallas County Juvenile Justice Charter School, including those identified as having a disability as defined by IDEA.

Individualized Education Plan (IEP) - An IEP will be developed by an ARD Committee for each child identified with a disability as defined by law.

Due Process Services for Expelled Students in the Least Restrictive Environment (LRE) - Appropriate notice of hearing dates and times and a listing of parental rights will be made in writing to the child's parents or guardians. In addition, written policies and procedures for all hearings will be disseminated and followed. In the event that a student commits an expellable offense while enrolled at the Dallas County Juvenile Justice Charter School, that information will become part of their juvenile record for consideration before the court at time of disposition. Every effort will be maintained to provide a FAPE in the Least Restrictive Environment (LRE). Offenses committed while assigned to a juvenile department institution will potentially result in additional sanctions following the Progressive Sanction model of the Texas Juvenile Probation Commission (TJPC), up to and including placement at a Texas Youth Commission (TYC) facility.

21. Assurance that the applicant will provide, in accordance with the policy of the State, a program to ensure equal educational opportunities to every student whose primary language is other than English.

In accordance with Texas Education code, Chapter 29, Subchapter B, the Dallas County Juvenile Justice Charter School will provide programs that will offer equal educational opportunities for every student with limited English proficiency.

23. Public Education Grant (PEG) eligible students.

The proposed Dallas County Juvenile Justice Charter School will admit Public Education Grant eligible students on the same basis as all other students eligible to be served by the Dallas County Juvenile Justice Charter School.

If you need any additional information please do not hesitate to contact me.

Sincerely,

Ted D. Shobe
Chief Operating Officer for proposed
Dallas County Juvenile Justice Charter School

2600 Lone Star Drive

Dallas, Texas 75212

(214)698-2295

158



DALLAS COUNTY JUVENILE JUSTICE CENTER
2600 LONE STAR DRIVE
DALLAS, TEXAS 75212

FAX TRANSMITTAL COVER SHEET

PHONE: (214) 698-2200
FAX: (214) 698-5508

DATE: 9/2/98

TO: Brooks FLOMISTE

AGENCY: TEA

FAX NUMBER: 512 463 9732

FROM: TED SHORE
DCJD

PHONE: 214 698-2295

NUMBER OF PAGES INCLUDING THIS COVER SHEET: 5

IMPORTANT MESSAGE: _____



DALLAS COUNTY JUVENILE JUSTICE CENTER
2600 LONE STAR DRIVE
DALLAS, TEXAS 75212

FAX TRANSMITTAL COVER SHEET

PHONE: (214) 698-2200
FAX: (214) 698-5508

DATE: 9/2/98

TO: Christ, Martin

AGENCY: TEA

FAX NUMBER: 512 475-3638

FROM: Ted Shobe
DCJD

PHONE: 214 698 2295

NUMBER OF PAGES INCLUDING THIS COVER SHEET: 5

IMPORTANT MESSAGE: _____



Dallas County Juvenile Department

August 3, 1998

Texas Education Agency
Department of School Support and Continuing Education
Charter Schools
1701 North Congress Avenue
Austin, Texas 78701-1494

Attn: Mr. Brooks Flemister

Dear Mr. Flemister:

I am responding to your request for additional information to complete the open-enrollment charter school application submitted by the Dallas County Juvenile Board for the operation of the Dallas County Juvenile Justice Charter School. I have numbered the responses according to the numbers assigned to each item in your letter dated August 31, 1998.

10. A description of the geographical area to be served.

The Dallas County Juvenile Justice Charter School will serve court-appointed youth in any of six residential institutions. The geographical areas to be served by the proposed Dallas County Juvenile Justice Charter School are limited to the property boundaries of the following facilities:

Dallas County Juvenile Detention Center
2600 Lone Star Drive
Dallas, Texas 75212

Dallas County Juvenile Emergency Shelter
2600 Lone Star Drive
Dallas, Texas 75212

Dallas County Letot Center
10505 Denton Drive
Dallas, Texas 75220

Dallas County Old Detention Center
4639 Harry Hines Boulevard
Dallas, Texas 75235

Dallas County Youth Village
1508 Langdon Road
Dallas, Texas 75241

Dallas County Secure Youth Village
1508-A Langdon Road
Dallas, Texas 75241

The Dallas County Juvenile Justice Charter School will also serve students who reside elsewhere but attend the following drug abuse treatment program as space is available:

Dallas County Day Treatment Center
4711 Harry Hines Boulevard
Dallas, Texas 75235

11. Clarification that the proposed charter school will admit and fully serve eligible students with disabilities.

The proposed Dallas County Juvenile Justice Charter School will admit and fully serve all eligible students with disabilities. All related services required by law, and the student's Individualized Education Plan, will be provided.

These services will include, but will not be limited to, transportation for all related services when required by the student's Individualized Education Plan. Procedures for transportation for services are currently in place for all institutions. Transportation to and from the Day Treatment Program will be provided under an arrangement with the Dallas County Schools Transportation Department. Transportation services can be arranged with Dallas County Schools for any student with a disability.

The proposed Dallas County Juvenile Justice Charter School will provide certified teaching personnel, when required by law, for all students with disabilities. This will include, but will not be limited to, certified special education personnel.

All disciplinary procedures for the Dallas County Juvenile Justice Charter School will comply with the guidelines of the Individuals with Disabilities Education Act (IDEA). Current disciplinary procedures are in compliance.

20. **Clarification that the applicant will provide a special education program that addresses the following provision of services i.e.; Child Find, Admission, Review and Dismissal Committee (ARD), Free and Appropriate Public Education (FAPE), Individualized Education Plan (IEP), due process and services for expelled student in the Least restrictive Environment (LRE).**

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Sincerely,



Ted D. Shobe
Chief Operating Officer for proposed
Dallas County Juvenile Justice Charter School

CONTINGENCIES

*** TX REPORT ***

TRANSMISSION OK

TX/RX NO 0058
CONNECTION TEL 92146985508
SUBADDRESS
CONNECTION ID
ST. TIME 08/31 12:31
USAGE T 03'30
PGS. SENT 4
RESULT OK

Texas Education Agency

FAX

Date: 8-31-98

Number of pages including cover sheet: 4

To:

Phone: _____

Fax phone: _____

CC: _____

From:

Charter Schools

Phone: (512) 463-9575

Fax phone: (512) 463-9732

REMARKS:

Urgent

For your review

Reply ASAP

Please comment



Dallas County Juvenile Department

August 3, 1998

Texas Education Agency
Department of School Support and Continuing Education
Charter Schools
1701 North Congress Avenue
Austin, Texas 78701-1494

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2600 Lone Star Drive

Dallas, Texas 75212

(214)698-2295

167

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Sincerely,



Ted D. Shobe
Chief Operating Officer for proposed
Dallas County Juvenile Justice Charter School

2600 Lone Star Drive

Dallas, Texas 75212

(214)698-2295

214) 698-5508



TEXAS EDUCATION AGENCY CONTINGENCIES

1701 NORTH CONGRESS AVENUE ★ AUSTIN, TEXAS 78701-1494 ★ 512/463-9734 ★ FAX: 512/463-9838

MIKE MOSES
COMMISSIONER OF EDUCATION



Dear Proposed Charter School Applicant:

August 31, 1998

DALLAS COUNTY JUVENILE JUSTICE CHARTER SCHOOL

After review of the open-enrollment charter school application submitted by your organization, staff of the Texas Education Agency has determined that your application is incomplete. Your application is not eligible for consideration by the State Board of Education until the following items (indicated by a check mark) are supplied to the Agency. Except as provided below, the items must be addressed in writing and submitted to the Agency no later than 12:00 noon, Thursday, September 3, 1998. The items, other than those requiring an original signature, may be faxed to the attention of Brooks Flemister at (512) 463-9732. Items requiring an original signature may be delivered to the above address.

Please supply the following:

1. ___ Assurance that the proposed charter school will provide a curriculum designed to address the requirements of Section 28.002, including Texas Essential Knowledge and Skills.
2. ___ Assurance that the applicant has established performance levels for students served by the proposed open-enrollment charter school on the assessment instruments adopted under Chapter 39, Subchapter B, including the Texas Assessment of Academic Skills.
3. ___ Evidence that the sponsoring entity of the proposed charter is an organization that is exempt from taxation under Section 501(c)(3), Internal Revenue Code or has applied for such status. (See page four of Guidelines.) Note that the sponsoring entity must itself be tax exempt or have applied for such status. It is not sufficient that the sponsoring entity belong to or be associated with a tax exempt organization.
4. ___ Assurance that the governing body of the sponsoring entity will retain authority to ensure that the policies and operation of the school comply with all applicable laws and requirements of the charter contract.
5. ___ A copy of the last tax return filed by the sponsoring entity if applicable (If not, please state why).
6. ___ A list of the board members of the sponsoring organization. The list must identify the officers of the sponsoring agency, their credentials and statements covering the litigation and criminal history of both board members and the sponsoring entity.
7. ___ Evidence that a facility has been secured for use by the proposed charter school. (See page 51 of the Application Guidelines). Note the evidence provided must satisfy requirements of sample form e.g. two signatures (lessor and lessee).
8. ___ Evidence of parent/community support. (See page four of Guidelines.)
9. ___ Two complete copies of the Assurances provided in the application packet, each with an original signature in blue ink.

10. ✓ *SEE NOTE NEXT PAGE*
 A description of the geographical area to be served. Note that this description must be specific and definite. For example, descriptions such as "the southwest portion of the city," or the "greater metropolitan area" are insufficient. Acceptable descriptions include those defining the area in terms of city or county limits, street names, boundaries of school districts, or zip codes.

11. ✓ *CM*
 Clarification that the proposed charter school will admit and fully serve eligible students with disabilities. This clarification must include an assurance that the charter school will provide ~~transportation~~ to a disabled student when required by the student's Individual Education Plan. Include an assurance that certified teaching personnel will be employed when required by law and disciplinary procedures will follow the guidelines of the Individuals with Disabilities Education Act.

e.g. for related services
 12. ___ Clarification that the admission policy of the proposed charter school will not discriminate on the basis of sex, national origin, ethnicity, religion, disability, academic or athletic ability, or the district the child would otherwise attend in accordance with the Texas Education Code. Information requested on admission application cannot be used to influence or deny admission. Exceptions would be grade level served, area of residence and disciplinary history.

13. ___ Clarification that the policies of the proposed charter school will not provide for segregation on the basis of sex except where required or allowed by federal law.

14. ___ Assurance that the admission policy of the proposed charter will not condition admission into the charter school on the promise of a student or parent that the student will meet certain attendance requirements.

15. ___ Assurance that the admission policy of the proposed charter school will not favor students currently attending a predecessor or affiliated school. In other words, once a school or organization receives an open-enrollment charter, it may not give preference to students affiliated with the school or organization prior to the grant of the charter. A charter school may in its second year, however, give enrollment priority to students who attended the school in its first year of operation as a charter school.

16. ___ Assurance that the proposed charter school will not withhold student records in violation of state or federal law.

17. ___ Assurance that the proposed charter school will not charge tuition or impermissible fees, including fees charged as penalties for the failure of a student or parent to comply with the school's requirements.

18. ___ Assurance neither members of the governing body, personnel, or students of the proposed charter school will be required to subscribe to particular religious beliefs or belong to a particular church or denomination.

19. ___ Clarification that the applicant assures compliance with the Texas Open Meetings Act and the Texas Public Information Act. Note that in some instances the applicant will be required to delete or revise statements in the application that are inconsistent with these acts.

20. Clarification that the applicant will provide a special education program that addresses the following provision of services i.e.; Child Find, Admission, Review and Dismissal Committee (ARD), Free and Appropriate Public Education (FAPE), Individualized Education Plan (IEP), due process and services for expelled students in the Least Restrictive Environment (LRE). This clarification should include a detailed explanation of each activity and how they will be provided to the student with disabilities.

21. Assurance that the applicant will provide, in accordance with the policy of the State, a program to ensure equal educational opportunities to every student whose primary language is other than English. The charter school will provide English as a Second Language (ESL) Program or Bilingual Education program as required in the Texas Education Code, Chapter 29, Subchapter B.

22. State Revenue has not been correctly estimated. *(none estimated in application)*

Estimated Initial Enrollment	_____	
X 90% attendance =	_____	(estimated ADA)
X \$4000 average state funding per ADA	_____	(estimated state aid)
Amount budgeted for state revenue	_____	
Difference	_____	

↑ please disregard

(please call Nora Rainy in the School Financial Audit Department at 512-463-9126 with any questions regarding budget item).

23. Other concerns

① For the sake of compliance with the Education Code, please provide a statement that the school will admit PEG-eligible students on the same basis as other students eligible to be served by the school.

NOTE re: Geographic bounds:

Call Charoti *CM* Martin w/ questions 512(463)-9075 to identify the geographic bounds to be the property boundaries of each of these facilities. Since students must be a resident of one of the facilities identified, it would be ~~however~~ less problematic to identify the geographic bounds of these facilities.

CONTRACT FOR CHARTER

RECEIVED

NOV 12 1998

DALLAS COUNTY JUVENILE BOARD
CHARTER SCHOOLS

This contract is executed the 12th day of November, 1998 between the Texas State Board of Education (the "Board") and the Dallas County Juvenile Board ("Charterholder") for an open-enrollment charter to operate a Texas public school.

General

1. Definitions. As used in this contract:
 - "Charter" means the open-enrollment charter, as provided by Subchapter D, Chapter 12, Texas Education Code (TEC), granted by this contract.
 - "Charter school" means the open-enrollment charter school. Charterholder agrees to operate as provided in this contract. The charter school is a Texas public school.
 - "Agency" means the Texas Education Agency.
2. The Charter. This contract grants to Charterholder an open-enrollment charter under Subchapter D, Chapter 12, TEC. The terms of the charter include: (a) this contract; (b) applicable law; (c) Request for Application #701-98-016; (d) any condition, amendment, modification, revision or other change to the charter adopted or ratified by the Board; (e) all statements, assurances, commitments and representations made by Charterholder in its application for charter, attachments or related documents, to the extent consistent with (a) through (d); and (f) assurance by Charterholder, evidenced by execution of this contract, that no false information was submitted to the Agency or the Board by Charterholder, its agents or employees in support of its application for charter.
3. Authority Granted by Charter. The charter authorizes Charterholder to operate a charter school subject to the terms of the charter. Action inconsistent with the terms of the charter shall constitute a material violation of the charter.
4. Alienation of Charter. The charter may not be assigned, encumbered, pledged or in any way alienated for the benefit of creditors or otherwise. Charterholder may not delegate, assign, subcontract or otherwise alienate any of its rights or responsibilities under the charter. Any attempt to do so shall be null and void and of no force or effect; provided, however, that Charterholder may contract at fair market value for services necessary to carry out policies adopted by Charterholder or the governing body of the charter school.
5. Term of Charter. The charter shall be in effect from November 12, 1998 through July 31, 2003, unless renewed or terminated.

6. Renewal of Charter. On timely application by Charterholder in a manner prescribed by the Board, the charter may be renewed for an additional period determined by the Board. The charter may be renewed only by written amendment approved by vote of the Board and properly executed by its chair.
7. Revision by Agreement. The terms of the charter may be revised with the consent of Charterholder by written amendment approved by vote of the Board. The commissioner of education ("the commissioner") may revise the charter on a provisional basis during an interim between Board meetings; however, such action shall expire unless ratified by the Board at its next regular meeting. Nothing in this paragraph limits the authority of the Board or the commissioner to act in accordance with other provisions of this contract.

Students

8. Open Enrollment. Admission and enrollment of students shall be open to any person who resides within the geographic boundaries stated in the charter and who is eligible for admission based on lawful criteria identified in the charter. Total enrollment shall not exceed 900 students. The charter school's admission policy shall prohibit discrimination on the basis of sex, national origin, ethnicity, religion, disability, academic or athletic ability, or the district the student would otherwise attend. Charterholder may adopt a policy permitting admission of students who reside outside the geographic boundaries stated in the charter; however, students who reside outside the geographic boundaries stated in the charter shall not be admitted to the charter school until all eligible applicants who reside within the boundaries have been enrolled.
9. Non-discrimination. The educational program of the charter school shall be nonsectarian, and shall not discriminate against any student or employee on the basis of race, creed, sex, national origin, religion, disability or need for special education services.
10. Children with Disabilities. The charter school is a "local educational agency" as defined by federal law. Charterholder must comply with the Individuals with Disabilities Education Act (IDEA), 20 U.S.C. §1401, et seq., and implementing regulations; Section 504 of the Rehabilitation Act of 1973 ("Section 504"), 29 U.S.C. §794, and implementing regulations; Title II of the Americans with Disabilities Act, 42 U.S.C. §12131-12165, and implementing regulations; Chapter 29, TEC, and implementing rules; and the many court cases applying these laws. For example:
 - (a) Child Find. Charterholder must adopt and implement policies and practices that affirmatively seek out, identify, locate, and evaluate children with disabilities enrolled in the charter school or contacting the charter school regarding enrollment, and must develop and implement a practical

method to determine which children with disabilities are currently receiving needed special education and related services. For each eligible child, Charterholder must develop and offer an individualized education plan appropriate to the needs of that student.

- (b) Free Appropriate Public Education. Charterholder must provide a free appropriate public education to all children with disabilities otherwise eligible to enroll in the charter school. If the program, staff or facilities of the charter school are not capable of meeting the needs of a particular child, Charterholder must implement changes necessary to accommodate the child at the charter school. If reasonable accommodations would be insufficient to enable the child to benefit from the charter school's program, Charterholder must, at its own expense, place the child at an appropriate school.
- (c) Services to Expelled Students. Charterholder must continue to provide a free appropriate public education to a child with disabilities even after expelling or suspending the child for valid disciplinary reasons. This obligation to serve the child continues until the end of the school year.
- (d) Monitoring. The charter school's implementation of the laws governing education of children with disabilities will be monitored for compliance by the United States Department of Education, Office of Special Education Programs; the United States Department of Education, Office of Civil Rights; the Texas Education Agency; and others. This monitoring activity includes responding to complaints, random on-site inspections and other investigations by the enforcing agencies, and will result in corrective actions imposed on Charterholder by these agencies for all discrepancies found.
- (e) Due Process Hearings. The charter school's implementation of the laws governing education of children with disabilities will, in addition, be subject to court supervision via litigation against Charterholder brought by individuals affected by the actions of the charter school. The cost of this litigation can be substantial.

Notice: These are only a few of the charter school's legal responsibilities in this area, included here for illustrative purposes only.

- 11. Student Performance and Accountability. Charterholder shall satisfy Subchapters B, C, D, and G of Chapter 39 of the TEC, and related agency rules, as well as the student performance accountability criteria stated in its application for charter. Charterholder shall annually provide in a manner and form defined by the commissioner a written evaluation of the charter school's compliance with the statements, assurances, commitments and representations made by Charterholder in its application for a charter, attachments, and related documents.
- 12. Criminal History. Charterholder shall take prompt and appropriate measures if Charterholder or the charter school, or any of their employees or agents, obtains information that an employee or volunteer

of the charter school or an employee, officer, or board member of a management company contracting with the charter school has a reported criminal history that bears directly on the duties and responsibilities of the employee, volunteer, or management company at the school. Charterholder further represents that the Board and the agency shall be notified immediately of such information and the measures taken.

13. Reporting Child Abuse or Neglect. Charterholder shall adopt and disseminate to all charter school staff and volunteers a policy governing child abuse reports required by Chapter 261, Texas Family Code. The policy shall require that employees, volunteers or agents of Charterholder or the charter school report child abuse or neglect directly to an appropriate entity listed in Chapter 261, Texas Family Code.
14. Notice to District. Charterholder shall notify the school district in which the student resides within three business days of any action expelling or withdrawing a student from the charter school.
15. School Year. Charterholder shall adopt a school year with fixed beginning and ending dates.

Financial Management

16. Fiscal Year. Charterholder shall adopt a fiscal year beginning September 1 and ending August 31.
17. Financial Accounting. Unless otherwise notified by the agency, Charterholder shall comply fully with generally accepted accounting principles ("GAAP") and the Financial Accountability System Resource Guide, Bulletin 679 or its successor ("Bulletin 679") published by the agency in the management and operation of the charter school.
19. Federal Requirements. Failure to comply with Internal Revenue Service withholding regulations shall constitute a material violation of the charter.
20. Workers' Compensation. Charterholder shall extend workers' compensation benefits to charter school employees by (1) becoming a self-insurer; (2) providing insurance under a workers' compensation insurance policy; or (3) entering into an agreement with other entities providing for self-insurance.
21. Annual Audit. Charterholder shall at its own expense have the financial and programmatic operations of the charter school audited annually by a certified public accountant holding a permit from the Texas State Board of Public Accountancy. Charterholder shall file a copy of the annual audit report, approved by Charterholder, with the agency not later than the 120th day after the end of the fiscal year for which the audit was made. The audit must comply with Generally Accepted Auditing Standards and must include an audit of the accuracy of the fiscal information provided by the charter school through PEIMS. Financial statements in the audit must

comply with Government Auditing Standards and the Office of Management and Budget Circular 133.

22. Attendance Accounting. To the extent required by the commissioner, Charterholder shall comply with the "Student Attendance Accounting Handbook" published by the Agency; provided, however, that Charterholder shall report attendance data to the agency at six-week intervals or as directed by the agency.
23. Foundation School Program. . Distribution of funds to the charter school under Section 12.106, TEC, is contingent upon charterholder's compliance with the terms of the charter. Charterholder is ineligible to receive Foundation School Program funds prior to execution of this contract by the board. Within 30 days of receiving notice of overallocation and request for refund under Section 42.258, TEC, Charterholder shall transmit to the agency an amount equal to the requested refund. If Charterholder fails to make the requested refund, the agency may recover the overallocation by any means permitted by law, including but not limited to the process set forth in Section 42.258, TEC.
24. Tuition and Fees. Charterholder shall not charge tuition and shall not charge a fee except that it may charge a fee listed in Subsection 11.158(a), TEC.
25. Assets of Charter. Charterholder shall not apply, hold, credit, transfer or otherwise make use of funds, assets or resources of the charter school for any purpose other than operation of the charter school described in the charter.
26. Indebtedness of Charter. Charterholder shall not incur a debt, secure an obligation, extend credit, or otherwise make use of the credit or assets of the charter school for any purpose other than operation of the charter school described in the charter.
27. Interested Transactions. All financial transactions between the charter school and (a) Charterholder; (b) an officer, director, or employee of Charterholder or of the charter school; or (c) a person or entity having partial or complete control over Charterholder or the charter school shall be separately and clearly reflected in the accounting, auditing, budgeting, reporting, and record keeping systems of the charter school. Charterholder shall not transfer any asset of the charter or incur any debt except in return for goods or services provided for the benefit of the charter school at fair market value.
28. Non-Charter Activities. Charterholder shall keep separate and distinct accounting, auditing, budgeting, reporting, and record keeping systems for the management and operation of the charter school. Any business activities of Charterholder not directly related to the management and operation of the charter school shall be kept in separate and distinct accounting, auditing, budgeting, reporting, and record keeping systems from those reflecting activities under the charter. Any commingling of

charter and non-charter business in these systems shall be a material violation of the charter.

Governance and Operations

- 29. Status of Charterholder. Charterholder shall immediately notify the Board in writing of changes in its membership or statutory authority.
- 30. Records Retention and Management. Charterholder shall implement a records management system that conforms to the system required of school districts under the Local Government Records Act, Section 201.001 et seq., Local Government Code, and rules adopted thereunder; provided, however, that records subject to audit shall be retained and available for audit for a period of not less than five (5) years from the latter of the date of termination or renewal of the charter.
- 31. PEIMS Reporting. Charterholder shall report timely and accurate information to the Public Education Information Management System (PEIMS), as required by the commissioner.
- 32. Conflict of Interest. Charterholder shall comply with any applicable prohibition, restriction or requirement relating to conflicts of interest. If an officer or board member of Charterholder or of the charter school has a substantial interest, within the meaning of Chapter 171, Local Government Code, in a transaction, such interest shall be disclosed in public session at a duly called meeting of the governing body prior to any action on the transaction.
- 33. Disclosure of Campaign Contributions. Charterholder shall adopt policies that will ensure compliance with the disclosure requirements of State Board of Education Operating Rule 4.3 or its successor.
- 34. Indemnification. To the extent permitted by law, Charterholder shall hold the Board and agency harmless from and shall indemnify the Board and agency against any and all claims, demands, and causes of action of whatever kind or nature asserted by any third party and occurring or in any way incident to, arising out of, or in connection with wrongful acts of Charterholder, its agents, employees, and subcontractors.
- 35. Failure to Operate. Charterholder shall operate the charter school for the full school term as described in the charter application in each year of the charter contract. Charterholder may not suspend operation for longer than 21 days without a revision to its charter, adopted by the Board, stating that the charter school is dormant and setting forth the date on which operations shall resume and any applicable conditions. Suspension of operations in violation of this paragraph shall constitute abandonment of this contract and of the charter.
- 36. Charter School Facility. Charterholder shall have and maintain throughout the term of the charter a lease agreement, title or other legal

instrument granting to Charterholder the right to occupy and use one or more facilities suitable for use as the charter school facilities described by the charter. During any period of dormancy granted by the Board, this requirement may be waived by the Board. Facilities occupied and used as charter school facilities shall comply with all applicable laws, including, but not limited to, the Texas Architectural Barriers Act, Article 9102, Vernon's Texas Civil Statutes.

Enforcement

- 37. Agency Investigations. The commissioner may in his sound discretion direct the agency to conduct investigations of the charter school to determine compliance with the terms of the charter or as authorized in Sections 39.074 and 39.075, Subchapter D, Chapter 39, TEC or other law. Charterholder, its employees and agents shall fully cooperate with such investigations. Failure to timely comply with reasonable requests for access to sites, personnel, documents or things is a material violation of the charter.

- 38. Commissioner Authority. The commissioner in his sole discretion may take any action authorized by Section 39.131, TEC or Chapter 29, TEC relating to the charter school. Such action is not "adverse action" as used in this contract. Charterholder, its employees and agents shall fully cooperate with such actions. Failure to timely comply with any action authorized by Section 39.131, TEC or Chapter 29, TEC is a material violation of the charter.

- 39. Adverse Action. The Board in its sole discretion may modify, place on probation, revoke or deny timely renewal of the charter for cause ("adverse action"). Each of the following shall be cause for adverse action on the charter: (a) any material violation of the terms of the charter listed in paragraphs 2, 3, and 20; (b) failure to satisfy generally accepted accounting standards of fiscal management; or (c) failure to comply with an applicable law or rule.

This Agreement

- 40. Entire Agreement. This contract, including all referenced attachments and terms incorporated by reference, contains the entire agreement of the parties. All prior representations, understandings and discussions are merged into, superseded by and canceled by this contract.

- 41. Severability. If any provision of this contract is determined by a court or other tribunal to be unenforceable or invalid for any reason, the remainder of the contract shall remain in full force and effect, so as to give effect to the intent of the parties to the extent valid and enforceable.

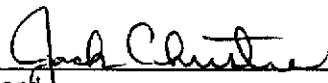
- 42. Conditions of Contract. Execution of this contract by the Board is conditioned on full and timely compliance by Charterholder with: (a) the

terms, required assurances and conditions of Request for Application #701-97-028; (b) applicable law; and (c) all commitments and representations made in Charterholder's application and any supporting documents (to the extent such commitments and representations are consistent with the terms of this contract).

43. No Waiver of Breach. No assent, express or implied, to any breach of any of the covenants or agreements herein shall waive any succeeding or other breach.
44. Venue. Any suit arising under this contract shall be brought in Travis County, Texas.
45. Governing Law. In any suit arising under this contract, Texas law shall apply.
46. Authority. By executing this contract, Charterholder represents that it is an "eligible entity" within the meaning of Section 12.101 (a), TEC. Charterholder shall immediately notify the Board of any legal change in its status which would disqualify it from holding the charter, of any violation of the terms and conditions of this contract, or of any change in the chief operating officer of the charter school or Charterholder. Charterholder further represents that the person signing this contract has been properly delegated authority to do so.

Entered into this 12th day of November 1998.

Texas State Board of Education


Board
By Dr. Jack Christie

Chairman

Charterholder

Dallas County Juvenile

By 