

**OPEN-ENROLLMENT CHARTER  
CONTRACT RENEWAL PETITION**

**Current Information in Charter School Tracking System**

**Charter Holder Name:** VANGUARD ACADEMY, INC.  
**Charter School Name:** VANGUARD ACADEMY  
**Charter School County/District #:** 108808  
**Generation:** 07  
**Maximum Approved Enrollment:** 4000  
**Grades Approved:** PK4,K,1,2,3,4,5,6,7,8,9,10,11,12

DEC

**Campuses:**

|  |   |  |
|--|---|--|
| 108808101<br>VANGUARD ACADEMY<br>1200 E KELLY AVE<br>PHARR, TX 78577<br><br>Grade Levels Currently Served:<br>PK4,K,1,2,3,4,5,6,7,8,9,10,11,12 | 108808103<br>VANGUARD ACADEMY<br>ELEMENTARY II<br>901 S ATHOL<br>PHARR, TX 78577<br><br>Grade Levels Currently Served:<br>PK4,K,1,2,3,4,5 | 108808104<br>VANGUARD ACADEMY<br>ELEMENTARY III<br>155 E BUSINESS 83<br>ALAMO, TX 78516<br><br>Grade Levels Currently Served:<br>PK4,K,1,2,3,4,5,6 |
|--|---|--|

**Geographical Boundary:**

The original charter application and amendment history reflects that the following district(s) comprise the charter school's geographic boundary:

- |                  |              |                          |                 |
|------------------|--------------|--------------------------|-----------------|
| DONNA ISD        | LA JOYA ISD  | MISSION CISD             | SAN BENITO CISD |
| EDCOUCH-ELSA ISD | LA VILLA ISD | MONTE ALTO ISD           | SHARYLAND ISD   |
| EDINBURG CISD    | MCALLEN ISD  | PHARR-SAN JUAN-ALAMO ISD | VALLEY VIEW ISD |
| HIDALGO ISD      | MERCEDES ISD | PROGRESO ISD             | WESLACO ISD     |

**OPEN-ENROLLMENT CHARTER  
RENEWAL APPLICATION  
FOR  
CONTRACT END DATE  
OF  
JULY 31, 2015**

## Section II.

### Contact Information

The persons listed below will be contacted by agency staff if there are issues to be resolved in any of the renewal application sections. Note that any contact information, including email addresses, provided with the renewal application will be public information.

#### Superintendent Contact Information:

Superintendent's Name: Robert L. Olivarez  
Telephone Number: 956-781-1701  
Fax Number: 956-781-8055  
E-mail Address: vanguardac@aol.com

#### Charter Holder Board Chair Contact Information:

Board Chair's Name: Marty Moore  
Telephone Number: 956-787-1401  
Fax Number: 956-781-8055  
E-mail Address: vanguardac@aol.com

Application Preparer's Contact Information:  Same as Superintendent  Same as Board Chair

Contact Name: Ana M. Mendoza  
Telephone Number: 956-781-1701  
Fax Number: 956-781-8055  
E-mail Address: vanguardac@aol.com

#### Charter School Website:

Web address: [www.vanguardacademy.org](http://www.vanguardacademy.org)

### **Section III.**

#### **Website Postings**

In accordance with the requirements of *TEC §12.1211*, an open-enrollment charter school shall list the names of the members of the governing body on the home page of the school's internet website. Provide the internet URL address where the names of the members of the governing body are listed.

[www.vanguardacademy.org/Site/About\\_Management.html](http://www.vanguardacademy.org/Site/About_Management.html)

In accordance with the requirements of *TEC §12.136*, an open-enrollment charter school shall post the salary of the school's superintendent or CEO on the school's internet website. Provide the internet URL address where the superintendent's salary is posted.

[www.vanguardacademy.org/Site/About\\_Management\\_file/2014%20-%2015%20](http://www.vanguardacademy.org/Site/About_Management_file/2014%20-%2015%20)

In accordance with *Local Government Code §140.006*, an open-enrollment charter school shall post continuously on the school's internet website the annual financials of the school. Provide the internet URL address where the annual financial statements of the charter school are continuously posted.

[www.vanguardacademy.org/Site/About\\_Management.html](http://www.vanguardacademy.org/Site/About_Management.html)

## **Section IV**

# **Vanguard Academy Organizational Chart**

(Attachment 1)

# Vanguard Academy Charter School Administrative Organizational Chart

**Chief Executive Officer**  
Robert L. Olivarez

**Chief Operating Officer**  
Ana Mendoza

**Central Office**

**Business Manager**  
Maria D. Munoz

**Human Resource Coordinator**  
Patricia Garza

**PEIMS Coordinator**  
Rebecca Olivarez

**Technology, Maintenance & Grounds Coordinator**  
Bill Baez

**Principals**

**Elementary**  
Norma Espino

**Elementary**  
Patricia Cardoza

**Elementary**  
Myrna Ramirez

**Secondary**  
Sandra Cabrera

**Assistant Principal**

**Elementary**  
Charlene Rodriguez

## Section IV

# **Vanguard Academy Charter Holder Organizational Chart**

(Attachment 2)

Not Applicable

Vanguard Academy is its own Charter Holder

Vanguard Academy does not govern or  
manage any other entities or programs

## Section V.

### Admission Policy

Please be aware that any change to the terms of an open-enrollment charter that relates to the following subjects:

- grade levels,
- maximum enrollment,
- geographic boundaries,
- approved campus(es),
- approved sites,
- relocation of campus,
- charter holder name,
- charter school (district) name,
- charter campus name,
- charter holder governance,
- articles of incorporation,
- corporate bylaws,
- management company,
- admission policy, or
- the educational program of the school

requires the commissioner of education's approval of an amendment. (See §100.1033(b) Types of amendments, 19 TAC Chapter 100.)

- A. Specify the period during which applications for admission are accepted. *TEC, §12.117, requires that a charter school establish a reasonable application deadline for the submission of applications for admission.*

Beginning of Period (Month/Day)

End of Period (Month/Day)

March 17

June 15

- B. If the school admits students by lottery when the number of admissions applications received exceeds the number of available spaces, describe the procedures followed in conducting the lottery.

A name will be drawn for each vacancy per grade level that exists and each applicant whose name is drawn will be offered admission. If there are names remaining after all vacancies have been filled, a waiting list will be developed in the order that they have been drawn.

- C. If the school utilizes a lottery when oversubscribed, are any categories of applicants exempted from the lottery?

- Yes  
 No  
 Not applicable (because lotteries are not utilized)

If "Yes" was indicated in C above, state the categories of applicants that are exempted.

Students who are exempt from the lottery are returning students, siblings of returning students and children of Vanguard Academy employees.



**Section V. (Continued)**  
**Admission Policy**

**REVISED DURING CONTINGENCY PROCESS**  
**SEE INSERT**

D. If the school utilizes a lottery when oversubscribed, specify the approximate date the lottery will be conducted.

Approximate Date of Lottery (Month/Day)

June 15

E. If the school does not utilize a lottery when oversubscribed, but rather fills the available positions in the order in which applications were received before the expiration of the application deadline (i.e., a “first-come, first-served” admission process), describe the manner in which the school notifies the community of the opportunity to apply for admission. *TEC, §12.117, requires a charter school that uses a first-come, first-served admission process when oversubscribed to publish a notice in a newspaper of general circulation not later than the seventh day before the application deadline.*

Not Applicable

F. If the school has a separate process for re-enrollment, state the process and the timeline to be used.

Not Applicable

G. State the procedures for processing applications received once the application deadline has passed.

Once the application deadline is passed Vanguard Academy continues to accept applications and they are filed with the PEIMS clerks at each campus.

H. Describe the information that an applicant must provide in order to be considered for admission. *Applicants may not be required to provide copies of transcripts or other academic records until after they are offered admission and are enrolling. Furthermore, a student may not be precluded from enrolling due to the charter school's failure to receive information required for enrollment from the student's parent or guardian or previous school. See TEC, §25.002.*

To be considered for admission to Vanguard Academy, the applicant must provide parent or guardian contact information, proof of residency in the geographic area, and general information that is provided on the application form.

**Section V. (Continued)**  
**Admission Policy**

- D. If the school utilizes a lottery when oversubscribed, specify the approximate date on which a lottery will be conducted.

Approximate Date of Lottery (Month/Day)

June 15

- E. If the school does not utilize a lottery when oversubscribed, but rather fills the available positions in the order in which applications were received before the expiration of the application deadline (i.e., a “first-come, first-served” admission process), describe the manner in which the school notifies the community of the opportunity to apply for admission. *TEC, §12.117, requires a charter school that uses a first-come, first-served admission process when oversubscribed to publish a notice in a newspaper of general circulation not later than the seventh day before the application deadline.*

Not Applicable

- F. If the school has a separate process for re-enrollment, state the process and the timeline to be used.

The process for re-enrollment at Vanguard Academy will begin on the last week in February until the Friday of the first week in March to take Returning Student Applications. We give all our parents the opportunity to secure their students place for the following school year. These two weeks are opened so that Admissions can have an idea of how many students are returning per campus and per grade level so that Admissions will know how many slots are opened for enrollment the following school year. If a parent does not return this application Vanguard will fill that slot with another student that has applied.

- G. State the procedures for processing applications received once the application deadline has passed.

Any applications received after the deadline has passed Vanguard Academy continues to accept applications. Applications are placed on the wait list in the order drawn after those not selected in the lottery.

- H. Describe the information that an applicant must provide in order to be considered for admission. *Applicants may not be required to provide copies of transcripts or other academic records until after they are offered admission and are enrolling. Furthermore, a student may not be precluded from enrolling due to the charter school's failure to receive information required for enrollment from the student's parent or guardian or previous school. See TEC, §25.002.*

To be considered for admission to Vanguard Academy, the applicant must provide parent or guardian contact information, proof of residency in the geographic area, and general information that is provided on the application form.

## Section V. (Continued)

### Admission Policy

- I. The charter holder certifies that the non-discrimination statement required by *TEC, §12.111 (a)(5)* is printed in the school's admission policy. *TEC, §12.111 (a)(5)* requires that a charter school's admission policy include a statement that the school will not discriminate in admissions based on gender, national origin, ethnicity, religion, disability, academic, artistic, or athletic ability, or the district the child would otherwise attend.

Yes

No

- J. Does the admission policy either require or permit the school to exclude from admission all students with documented histories of a criminal offense, a juvenile court adjudication, or discipline problems under *TEC Chapter 37, Subchapter A* as authorized by *TEC, § 12.111 (a)(5)(B)*?

Yes (The school excludes such students or reserves the right to exclude such students from admissions.)

No (The school does not deny admission to such students based on their documented histories of misconduct.)

#### Submit

- A current copy of the admission policy that incorporates the information provided in the above answers to questions A through H and any other relevant information (**Attachment 3**);
- A blank copy of the current admission application, i.e., the information requested when the student first seeks admission (**Attachment 4**); and
- A blank copy of the current enrollment form(s), i.e., the information required once an applicant has been offered admission and is registering for enrollment (**Attachment 5**)

## **Section V**

# **Vanguard Academy Admission Policy**

(Attachment 3)

REVISED DURING CONTINGENCY PROCESS  
SEE INSERT

### Enrollment

As an open enrollment charter school, Vanguard Academy will admit any age/grade appropriate child on a first come, first served basis upon completion of the enrollment packet. Since there is a limited number of spaces per grade level, students may be placed on a waiting list until space becomes available, where upon students will be admitted by a lottery system. Vanguard Academy reserves the right to deny admission to a student who has a documented history of a criminal offense, juvenile court adjudication, or discipline problems under Texas Education Code chapter 37, subchapter A.

The State of Texas requires that children be five years old on or before September 1<sup>st</sup> to enter kindergarten. (**Texas Education Code 25.0001**).

## **Admission**

As an open enrollment charter school, Vanguard Academy accepts all applications. Admission and enrollment of students is open to persons who reside within the geographic boundaries stated in Vanguard Academy charter and who are eligible for admission based on lawful criteria identified in the charter, policy and in law. The total number of students enrolled at Vanguard Academy shall not exceed the number of students approved in the charter or subsequent amendments.

Vanguard Academy complies with all state and federal regulations regarding admission and does not discriminate during the admission and enrollment process on the basis of sex; national origin; ethnicity; religion; disability; academic; artistic, or athletic ability; or the district the child would otherwise attend under state law.

Vanguard Academy requires all applicants for admission to submit a completed Admission Application in order to be considered for admission no later than the deadline established by Vanguard Academy. Admission will be determined on a first-come, first-served basis. However, if more applications are received than spaces available, the available spaces will be filled by lottery. Any Applications received after the timeline has passed, they are placed on the waiting list in order drawn after those not selected in the lottery.

Vanguard Academy reserves the right to deny admission to a student with a documented history of a criminal offense, a juvenile court adjudication, or other discipline problems listed under Texas Education Code Chapter 37, Subchapter A.

Any student admitted to Vanguard Academy must provide verification of residency, verification of identity, current immunization records, and information regarding food allergies.

**Please Note: If there are more admitted students than open seats available, final admissions and enrollment must be determined by a lottery conducted in accordance with federal and state law.**

**Section V**

**Vanguard Academy  
Admission Application**

(Attachment 4)



VANGUARD ACADEMY  
Charter School  
2014-2015 Student Application Form

**For Office Use Only:**  
 Application/Enrollment Form  
 Proof of Residence (Utility bill/tax records)  
 Copy of Student's most recent report card/transcript. (grades 1<sup>st</sup>-12<sup>th</sup>)  
*All information must accompany this application to be considered for review.*

**S. REVISED DURING CONTINGENCY PROCESS  
SEE INSERT**

**Student's Legal Name:** Use Black ink only.  
 Last: \_\_\_\_\_ First: \_\_\_\_\_  
 Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_ Sex: \_\_\_\_\_ (M/F)  
 Student's Address: \_\_\_\_\_  
 State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
 Grade Enrolling for 2014-2015: \_\_\_\_\_ Currently Enrolled: \_\_\_\_\_

|   |  |
|---|--|
| <b>Ethnicity:</b><br><input type="checkbox"/> Hispanic<br><input type="checkbox"/> Am. Ind./Alaskan Native<br><input type="checkbox"/> Asian/Pacific Islander<br><input type="checkbox"/> Black (Not Hispanic)<br><input type="checkbox"/> White (Not Hispanic) | <b>History:</b><br>Please circle "Y" for yes and "N" for no.<br>Y/N Has the student ever repeated a grade? If so, which one(s)? _____<br>Y/N Has the student ever been suspended from school, or been assigned to an alternative school? _____<br>Y/N Has the student ever been placed in a special education/Resource/504 class? If so, where? _____<br>When? (Be Specific) _____<br>Please provide the documentation.<br>Y/N Has the student ever received Speech Therapy and/or Occupational Therapy? _____<br><input type="checkbox"/> Private <input type="checkbox"/> School/Child Find<br>Y/N Is the student currently taking any medication?<br>If so, which one(s)? _____<br><b>Please list any illnesses or health problems that your child may have:</b><br>_____<br>_____<br>_____<br>Is this student the subject of a court or custody order? _____ (Y/N)<br><b>If YES, please provide a copy of the order to the school.</b> |
|---|--|

Has the student ever attended school in Texas? \_\_\_\_\_ (Y/N)  
 Has the student ever attended Vanguard? \_\_\_\_\_ (Y/N) If yes, during what school year? \_\_\_\_\_  
**Last school attended:**  
 School Name: \_\_\_\_\_ District \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
 Campus of Residence: \_\_\_\_\_

**Qualifications:** Pre-Kinder - 4 years old by September 1, 2014 Kinder- 5 years old by September 1, 2014  
 \*Must meet State and Federal guidelines. (Exceptions apply for contracted employees)

**Parent/Guardian Information:**

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ Relation: \_\_\_\_\_  
 Address: \_\_\_\_\_ Apt. \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
 Cell Ph. #: \_\_\_\_\_ Other Ph. #: \_\_\_\_\_ Email: \_\_\_\_\_

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ Relation: \_\_\_\_\_  
 Address: \_\_\_\_\_ Apt. \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
 Cell Ph. #: \_\_\_\_\_ Other Ph. #: \_\_\_\_\_ Email: \_\_\_\_\_



**Emergency Contacts:**

Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Relation: \_\_\_\_\_  
Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Relation: \_\_\_\_\_  
Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Relation: \_\_\_\_\_

Student's Doctor/Clinic: \_\_\_\_\_ Phone: \_\_\_\_\_  
Hospital of Choice: \_\_\_\_\_

**Migrant Information: Employment Survey**

Has your family left the school district to search for work in the last three years? \_\_\_\_\_ Yes \_\_\_\_\_ No

Date: \_\_\_\_\_

If yes, from \_\_\_\_\_ to \_\_\_\_\_  
City, State or Country City, State or Country

Did you move in search of work? \_\_\_\_\_ Yes \_\_\_\_\_ No

Se ha movido su familia de distrito escolar, ciudad o estado en busca de trabajo en los últimos tres años?  
\_\_\_\_\_ Sí \_\_\_\_\_ No Fecha: \_\_\_\_\_

Si su respuesta es "Sí", de \_\_\_\_\_ a \_\_\_\_\_  
Ciudad, Estado o País Ciudad, Estado o País

**REVISED DURING CONTINGENCY PROCESS  
SEE INSERT**

**Directory Information:**

Schools regularly receive requests for directory information on students enrolled. This information includes, but is not limited to, information such as student name, address, telephone number, date and place of birth, photographs, participation in sports, grade level, dates of attendance, enrollment status and e-mail address.

\_\_\_\_\_ I Give \_\_\_\_\_ I DO NOT GIVE permission to release student directory information.

STUDENTS NAME: \_\_\_\_\_

**I attest that all of the above information is true and correct to be the best of my knowledge.**

**Parent/Guardian Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

\*\*Upon acceptance, a *Student Withdrawal form* from the previous school must be presented before a student may be registered.

**For office use only:**  
Date Received: \_\_\_\_\_  
Time: \_\_\_\_\_  
Int's: \_\_\_\_\_  
Int's: \_\_\_\_\_  
Int's: \_\_\_\_\_

Vanguard Academy prohibits discrimination in admission policy on the basis of sex, national origin, ethnicity, religion, disability, academic, artistic, or athletic ability, or the district the child would otherwise attend. It does not discriminate on the basis of gender, race, color, and national and ethnic origin in administration of its education policies, scholarships, and/or administrated programs.



**Section V**

**Vanguard Academy  
Enrollment Form**

(Attachment 5)

## VANGUARD ACADEMY Registration Form for School Year 2014 - 2015

Campus Name: VANGUARD ACADEMY

Campus Phone: (956) 781-1701

Campus Fax: (956) 781-8055

### STUDENT INFORMATION

|                  |               |             |                      |       |     |  |   |
|------------------|---------------|-------------|----------------------|-------|-----|--|---|
| Local ID         | Student Name  | Grade Level | Orig Entry Dt        | Track | SSN | <input type="checkbox"/> Hispanic  | <input type="checkbox"/> Pacific Islander |
|                  |               |             |                      |       |     | <input type="checkbox"/> White   | <input type="checkbox"/> Black            |
|                  |               |             |                      |       |     | <input type="checkbox"/> Asian   | <input type="checkbox"/> American Indian  |
| Gender           | Date of Birth | Birth Place | Age (Sept 1st, 2014) |       |     |  |   |
| Address:         |               |             |                      |       |     | Student Home Phone:  |   |
| Mailing Address: |               |             |                      |       |     | Student Cell Phone:  |   |
| Student Email:   |               |             |                      |       |     | Will your child be using bus transportation to get to school? <input type="checkbox"/> Yes <input type="checkbox"/> No |   |

### PARENT INFORMATION

|   |   |
|---|---|
| 1. Guardian: _____ Relation: _____  | 2. Guardian: _____ Relation: _____  |
| Address: _____  | Address: _____  |
| City, St, Zip: _____  | City, St, Zip: _____  |
| Employer: _____   | Employer: _____   |
| Cell Ph: _____ Home Ph: _____ Bus Ph: _____   | Cell Ph: _____ Home Ph: _____ Bus Ph: _____   |
| Other Ph: _____ Phone Preference: <input type="checkbox"/> Cell <input type="checkbox"/> Home <input type="checkbox"/> Business <input type="checkbox"/> Other    | Other Ph: _____ Phone Preference: <input type="checkbox"/> Cell <input type="checkbox"/> Home <input type="checkbox"/> Business <input type="checkbox"/> Other    |
| Receive Mailouts: <input type="checkbox"/> Yes <input type="checkbox"/> No Language Preference: <input type="checkbox"/> English <input type="checkbox"/> Spanish | Receive Mailouts: <input type="checkbox"/> Yes <input type="checkbox"/> No Language Preference: <input type="checkbox"/> English <input type="checkbox"/> Spanish |
| Emergency Contact: <input type="checkbox"/> Yes <input type="checkbox"/> No Email: _____  | Emergency Contact: <input type="checkbox"/> Yes <input type="checkbox"/> No Email: _____  |
| Svc Branch: _____ Rank: _____ Enrolling Person: _____   | Svc Branch: _____ Rank: _____ Enrolling Person: _____   |
| Right to Transport: <input type="checkbox"/> Yes <input type="checkbox"/> No Driver License #: _____ State: _____   | Right to Transport: <input type="checkbox"/> Yes <input type="checkbox"/> No Driver License #: _____ State: _____   |
| Vehicle Make: _____ Model: _____ Color: _____   | Vehicle Make: _____ Model: _____ Color: _____   |
| Vehicle Plate #: _____ State: _____   | Vehicle Plate #: _____ State: _____   |

### EMERGENCY CONTACT INFORMATION

|  |  |
|--|--|
| 1. Name: _____ Relation: _____ Cell Ph: _____ Home Ph: _____ Bus Ph: _____   | 2. Name: _____ Relation: _____ Cell Ph: _____ Home Ph: _____ Bus Ph: _____   |
| Other Ph: _____ Phone Preference: <input type="checkbox"/> Cell <input type="checkbox"/> Home <input type="checkbox"/> Business <input type="checkbox"/> Other Right to Transport: <input type="checkbox"/> Yes <input type="checkbox"/> No Driver License #: _____ State: _____ | Other Ph: _____ Phone Preference: <input type="checkbox"/> Cell <input type="checkbox"/> Home <input type="checkbox"/> Business <input type="checkbox"/> Other Right to Transport: <input type="checkbox"/> Yes <input type="checkbox"/> No Driver License #: _____ State: _____ |
| Vehicle Make: _____ Model: _____ Color: _____ Plate #: _____ State: _____  | Vehicle Make: _____ Model: _____ Color: _____ Plate #: _____ State: _____  |
| Doctor: _____ Bus Ph: _____  | Dentist: _____ Bus Ph: _____   |
| Hospital: _____ Bus Ph: _____  | Other Medical: _____ Bus Ph: _____   |
| List any Allergies: _____  |  |

### SIBLING INFORMATION

| Brothers/Sisters | Grade | School | Brothers/Sisters | Grade | School |
|------------------|-------|--------|------------------|-------|--------|
| _____            | _____ | _____  | _____            | _____ | _____  |
| _____            | _____ | _____  | _____            | _____ | _____  |

The above information is required for a permanent school record of your child and will be used by school personnel. Presenting false documents, records or information is a violation of state law and may subject you to tuition cost for your child. I certify that the information given above is correct. I authorize the school to contact the person named on this form and the above named physician to render such treatment as may be necessary in an emergency of said child. In the event parents, physician, or other persons named cannot be contacted, school officials are hereby authorized to take whatever action is necessary in their judgment for the health of the above child. I will not hold the school district financially responsible for emergency care and/or transportation.

Parent or Guardian Signature \_\_\_\_\_ Date of Birth \_\_\_\_\_ Date \_\_\_\_\_

### (For Office Use Only)

|  |                                    |  |
|--|------------------------------------|--|
| Teacher Name: _____                          | Control Nbr: _____                 | Eligibility Code: _____  |
| Birth Certificate on File: _____             | Mil Conn: _____ Foster Care: _____ | Immunization on File: _____ Title I: _____                         |
| Soc Sec Copy on File: _____                  | At Risk: _____ Migrant: _____      | Hm Lng: _____  |
| Gift: _____ LEP: _____ BIL: _____ ESL: _____ | Par Per: _____ Econ: _____         | Special Education: Prim: _____ Sec: _____ Tert: _____ Multi: _____ |

# Vanguard Academy Charter School

## Student and Parent Agreement

Vanguard Academy Charter School was founded on the premise that parents are a child's primary teacher and should be involved in their ongoing formal education. Therefore, parents agree to participate in the following areas:

Please initial each of the lines below:

- \_\_\_\_ 1. I have read the student Handbook and agree that my child will be taught according to the listed guidelines.
  
- \_\_\_\_ 2. I agree to make an effort to attend conferences and to administer discipline.
  
- \_\_\_\_ 3. I agree to make an effort to attend required parenting events.
  
- \_\_\_\_ 4. I agree with the philosophy of Vanguard Academy that parents are the primary teachers of their children. The school and home join hands to teach children the way to live and learn.
  
- \_\_\_\_ 5. I understand the uniform dress code for Vanguard Academy and agree to adhere to this policy.
  
- \_\_\_\_ 6. I understand the complaint procedure of Vanguard Academy and I agree to adhere to this policy. (The teacher will be contacted first before any complaint is brought to administration.)
  
- \_\_\_\_ 7. I agree to adhere to all policies and procedures set forth by Vanguard Academy.
  
- \_\_\_\_ 8. I understand and agree that it is vital my child's education and advancement that they are in attendance to each class and be on time to school. Abuse of absenteeism and tardiness may result in status review of your child's enrollment.

I agree to adhere to the statement of philosophy, guidelines, and parenting guidelines of Vanguard Academy. I understand Vanguard Academy is a school of choice and not under the jurisdiction of any local ISD. I understand that Vanguard Academy reserves the right to exclude a student and family who do not abide by the policies and guidelines of the school.

Child's Name \_\_\_\_\_ Grade \_\_\_\_\_

Parent Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent Signature \_\_\_\_\_ Date \_\_\_\_\_

# Vanguard Academy Charter School

## Acuerdo de Estudiante y Padres

**Vanguard Academy Charter School fue fundada en la premisa de que los padres son los maestros primarios y deben participar en su educación formal en curso. Por lo tanto, los padres serán responsables en participar en las siguientes áreas:**

Marque sus iniciales en cada una de las líneas más abajo:

- \_\_\_ 1. He leído el manual del estudiante y estoy de acuerdo en que mi hijo/a se impartirá según las directrices mencionadas.
- \_\_\_ 2. Estoy de acuerdo en hacer mi mejor esfuerzo para asistir las conferencias y administrar disciplina si es necesario (según las pautas de disciplina.)
- \_\_\_ 3. Estoy de acuerdo en hacer mi mejor esfuerzo en asistir a los eventos organizados para padres.
- \_\_\_ 4. Estoy de acuerdo con la filosofía de Vanguard Academy que los padres son los primeros maestros de sus hijos. La escuela y los padres se comprometen en educar a nuestros niños el propósito de vivir y aprender.
- \_\_\_ 5. Entiendo el código de vestir (uniformes) para Vanguard Academy y estoy de acuerdo en seguir la póliza.
- \_\_\_ 6. Estoy de acuerdo y entiendo que como padres y educadores trabajaremos juntos para resolver cualquier problema, duda o malentendido. (El profesor será contactado primero antes de cualquier queja es llevada a la administración.)
- \_\_\_ 7. Estoy de acuerdo en seguir todas las pólizas y procedimientos establecidos por Vanguard Academy.
- \_\_\_ 8. Entiendo y estoy de acuerdo en la importancia de asistencia para el plan educativo de mi hijo/a. Asistencia y puntualidad es vital para la educación de todos los estudiantes de Vanguard Academy. Abuso de ausentismo y puntualidad puede resultar en revisión de inscripción.

Entiendo y me comprometo en seguir las guías y filosofía de Vanguard Academy. Entiendo que Vanguard Academy es una escuela de elección y no bajo la jurisdicción de cualquier distrito escolar independiente local. Entiendo que Vanguard Academy se reserva el derecho de excluir a un estudiante y familias que no se comprometan en seguir las guías y filosofía de la escuela.

Nombre del estudiante \_\_\_\_\_ Nivel \_\_\_\_\_

Firma de Padre \_\_\_\_\_ Fecha \_\_\_\_\_

Firma de Padre \_\_\_\_\_ Fecha \_\_\_\_\_

**Section VI.**

**Special Education Assurances**

The charter holder certifies it has policies and procedures in place that ensure implementation of all federal laws and regulations, Texas laws, State Board of Education (SBOE) and commissioner of education rules related to students with disabilities and further certifies any future amendments to the laws, regulations, and rules will be incorporated and implemented.



Signature of Charter Holder Board Chair  
*(Must sign in blue ink)*



Date

Marty Moore

Printed Name of Charter Holder Board Chair

## Section VII.

### Serving Students at Residential Facilities Assurances

If the charter school is not currently approved to serve students at residential facilities, do not provide a signature and indicate N/A on the signature line.

If operating a charter school campus on the site of a residential facility (RF) or serving students residing in or receiving services from an RF, the charter holder chair certifies by signing the assurance that:

***Compliance with Special Education Requirements:*** The charter holder assures that it will comply with all of the requirements for the provision of educational services to students with disabilities as mandated by the Individuals with Disabilities Education Act, as amended, the Texas Education Code, and federal and state special education regulations. The charter holder acknowledges that state and federal special education requirements require, among other things, it provide a free and appropriate public education (FAPE) in the least restrictive environment (LRE) to students with disabilities residing in RFs. The charter holder further assures that it will provide, or seek the provision of, a FAPE to students with disabilities, which may require it to contract with outside service providers or another local educational agency to provide necessary services and supports to students with disabilities.

***Geographic Boundaries:*** The charter holder assures that it will accept students who reside in the school district(s) that are within each campus's geographic boundaries regardless of the presence or absence of a disability or admission to or participation in an RF program.

***Admissions Criteria:*** The charter holder assures that its admissions criteria will not be based on the presence or the absence of a disability; or on gender; national origin; ethnicity; religion; academic; artistic or athletic ability; or the home district the child would otherwise attend.

***School Choice:*** The charter holder assures that parents/legal guardians (or adult students) will be advised that they may choose to enroll their child in either the charter school or the local public school district and that the elected choice will be documented in writing and filed for purposes of review or audit by the Texas Education Agency (TEA), an external auditor, or another entity.

***Residential Facilities Monitoring (RFM) System:*** The charter holder assures that it understands that, pursuant to 19 (TAC) §97.1072, there is a specific system for monitoring school districts and charter schools serving students with disabilities who reside in RFs. The charter holder further assures that it understands it will be required to report data related to students with disabilities residing in RFs in TEA's data collection system known as *RF Tracker* and it may be subject to RFM intervention activities and on-site visits based upon a review of the data reported on a random selection or other means of selection.

***Training:*** The charter holder assures that all personnel involved with serving students with disabilities residing in a RF and personnel involved with reporting data in *RF Tracker* will receive training on the RFM system. Please contact your regional Educational Service Center for information regarding the required RFM system training.



**Section VII. (Continued)**

**Serving Students at Residential Facilities Assurances**

The charter holder assures this document has been shared with, and understood by, the RF board and that the RF board has acknowledged its understanding of all federal laws and regulations, Texas laws, State Board of Education (SBOE) and commissioner of education rules related to charter schools serving students at residential facilities and further certifies that any future amendments to the laws, regulations, and rules will be incorporated and implemented.

N/A

---

Signature of Charter Holder Board Chair  
*(Must sign in blue ink)*

---

Date

---

Printed Name of Charter Holder Board Chair

**Please write N/A in the signature line  
if the charter does not serve students at residential facilities.**

## Section VIII.

### Bilingual/ESL, Section 504, and Dyslexia Assurances

*Texas Education Code, Chapter 29, Subchapter B, TEC §12.104(b)(2)(G), and 19 TAC §§89.1201-89.1265* require charter schools to identify limited English proficient students based on state criteria and to provide an appropriate bilingual education or English as a second language program conducted by teachers certified for such courses.

A. The charter holder certifies it has policies and procedures in place to ensure it complies with the legal and regulatory requirements concerning identifying and providing appropriate educational services to limited English proficient students.

Yes

No

Section 504 of the Rehabilitation Act of 1973, *29 U.S.C. §794*, prohibits discrimination on the basis of disability in any program receiving federal financial assistance. A recipient that operates a public education program or activity shall provide a free, appropriate public education to qualified individuals.

B. The charter holder certifies it has policies and procedures in place to ensure it complies with the legal and regulatory requirements concerning identifying and providing appropriate educational services to students protected by Section 504.

Yes

No

*Texas Education Code §38.003, TEC §12.104(b)(2)(K), 19 TAC §74.28* and Section 504 of the Rehabilitation Act of 1973, *29 U.S.C. §794*, require charter schools to identify students with dyslexia or related disorders and to provide appropriate educational services.

C. The charter holder certifies it has policies and procedures in place to ensure it complies with the legal and regulatory requirements concerning identifying and providing appropriate educational services to students with dyslexia or related disorders.

Yes

No

I further certify that any future amendments to the laws, regulations, and rules will be incorporated and implemented.



Signature of Charter Holder Board Chair  
*(Must sign in blue ink)*



Date

Marty Moore

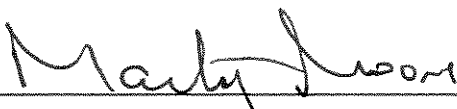
Printed Name of Charter Holder Board Chair

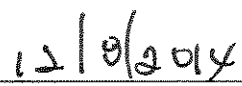
**Section IX.**

**Fingerprinting and Criminal Record Check Assurance**

The charter holder certifies it is in compliance with *TEC §12.120*, and confirms that no individual is serving in any capacity if he or she has been convicted of a misdemeanor involving moral turpitude; a felony; an offense listed in *TEC §37.007(a)*; or an offense listed in *Article 62.001(5) Code of Criminal Procedures*; unless the individual is eligible to be employed in a position in a school district under *TEC §12.120 (a-1)*.

Additionally, the charter holder confirms all current fingerprinting and criminal record checks are available for all employees, including contract employees; volunteers who indicated in writing their intention to serve; board members; and officers of the charter holder who are not on the board, in compliance with *TEC §§12.1059, 22.0832-22.0835*.

  
\_\_\_\_\_  
Signature of Charter Holder Board Chair  
(Must sign in blue ink)

  
\_\_\_\_\_  
Date

Marty Moore  
\_\_\_\_\_  
Printed Name of Charter Holder Board Chair



Michael Williams  
Commissioner of Education

Lizzette C. González Reynolds  
Chief Deputy Commissioner

Michael Berry  
Deputy Commissioner, Policy and Programs

Sally Partridge  
Associate Commissioner, Accreditation and School Improvement

Heather Mauzé  
Director, Division of Charter School Administration

For further information contact the Division of Charter School Administration at:

Texas Education Agency  
1701 North Congress Avenue  
Austin, Texas 78701

(512) 463-9575  
(512) 463-9732 fax

Email - [CharterSchools@tea.state.tx.us](mailto:CharterSchools@tea.state.tx.us)

Or visit the website:

[http://tea.texas.gov/Texas\\_Schools/Charter\\_Schools/Charter\\_Schools/](http://tea.texas.gov/Texas_Schools/Charter_Schools/Charter_Schools/)

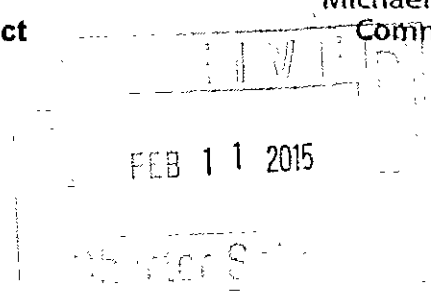


**Charter Renewal Contract**

Michael Williams  
Commissioner

February 2, 2015

Mr. Paul Martin Moore, Board Chair  
VANGUARD ACADEMY, INC.  
1200 E. Kelly  
Pharr, TX 78577



Re: Charter Renewal Contract for VANGUARD ACADEMY (CDN 108808)

Dear Mr. Moore:

I am pleased to inform you that the charter renewal is approved for VANGUARD ACADEMY with a contract ending date of July 31, 2025. After renewal, the charter contract shall consist of the following:

- the representations and assurances made by the charter holder in the original request for application under the standard application system, including all revisions made during the contingency process;
- the original contract for charter, as signed by the charter holder and the State Board of Education;
- any condition, amendment, modification, revision, or other change to the charter approved by the State Board of Education or the commissioner of education, including any prior renewal documents with revisions based on contingency responses;
- the final renewal application received in spring 2015, on file with the Division of Charter School Administration, including any revisions required by the agency and any amendments to the charter made through the renewal application; and
- all statements, assurances, commitments, and representations made by the charter holder in its application for charter renewal and its attachments or related documents, to the extent that these documents are consistent with those listed above.

By accepting these renewal terms, the charter holder represents that it understands that the charter holder, including any and all governance, at whatever level whether appointed or elected, employees, agents, and volunteers, shall fully cooperate with every Texas Education Agency investigation and/or sanction deemed necessary by the commissioner based on authority and responsibility given to the commissioner in state or federal law. This means that Texas Education Agency staff may conduct confidential interviews of charter school personnel and contractors outside the presence of representatives of the charter school's administration and board and that failure to timely reply with reasonable requests for access to site, personnel, documents, or other materials and/or items is a material violation of the contract for charter.

By accepting these renewal terms, the charter holder represents that it is understood by all parties that, if the charter holder loses its 501(c)(3) tax exempt status for any period of time, through action of the Internal Revenue Service or any other action which renders the charter holder no

Mr. Paul Martin Moore, Board Chair  
VANGUARD ACADEMY, INC.

Page 2

longer an "eligible entity" within the meaning of TEC §12.101(a), the charter contract shall be rendered void, and it shall automatically return to the Texas Education Agency without any other action having to be taken by the commissioner.

Note that this contract is contingent upon legislative authorization and that the contract and the funding under state and federal law may be modified or even terminated by future legislative acts. Furthermore, state and federal laws and rules may periodically be adopted, amended, or repealed, and all such changes applicable to the charter holder or its charter school(s) may modify this contract, as of the effective date provided in the law or rule. Nothing in the charter contract shall be construed to entitle the charter holder to any privilege or benefit, including any funding, but in accordance with state and federal laws in effect and as they may in the future be amended. A contract term that conflicts with any state or federal law or rule is superseded by the law or rule to the extent that the law or rule conflicts with the contract term.

Notwithstanding the granting of this renewal, it is understood by the parties, that the charter continues to be subject to future actions by the commissioner including but not limited to possible revocation under TEC 12.115(c).

**To acknowledge acceptance of this renewed contract, the chair of the charter holder board must sign below and return the entire original document to:**

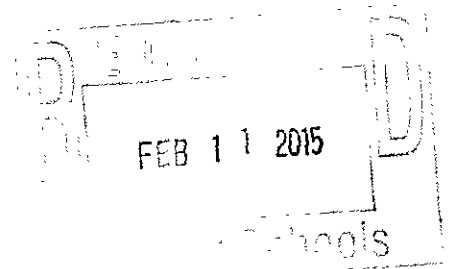
**Texas Education Agency  
Division of Charter School Administration  
William B. Travis Building, Room 5-107  
1701 North Congress Avenue  
Austin, Texas 78701-1494**

The charter holder should keep a copy of the document for its files. Please contact the Division of Charter School Administration at (512) 463-9575 with any questions.

Sincerely,



Michael Williams  
Commissioner of Education



MW/bs

cc: Mr. Robert Olivarez, Superintendent

I the undersigned hereby certify that the governing body of the charter holder has accepted and agreed to the charter renewal agreement for VANGUARD ACADEMY as outlined in the foregoing letter and has authorized me to sign below.

Agreed and Accepted:



Mr. Paul Martin Moore  
Board Chair, VANGUARD ACADEMY, INC.

2/9/15

Date