

REQUEST FOR APPLICATION

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# Program Guidelines

## 2019-2021 School Safety and Security Grant

Authorized by SB 500, Section 32, 86<sup>th</sup> Texas Legislature

Application Closing Date—5:00 p.m., Central Time  
Application due date January 22, 2020

TEXAS EDUCATION AGENCY

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**Department of Grant Compliance and Administration  
1701 North Congress Avenue  
Austin, Texas 78701**

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# Introduction to the Program Guidelines

TEA, as the pass-through entity<sup>1</sup>, is the grantee<sup>2</sup> from the U.S. Department of Education (USDE) and TEA awards subgrants to non-federal entities<sup>3</sup> such as local educational agencies (LEAs), including school districts, charter schools, and education service centers, and to a lesser degree institutions of higher education (IHEs), and nonprofit organizations (NPOs) who are the agency's subgrantees<sup>4</sup>. These guidelines apply to all subgrantees of TEA, regardless of whether referenced herein as subgrantee or grantee. For purposes of this document, TEA may use the terms grantee and subgrantee synonymously for its subrecipients.

This part of the request for application (RFA), Program Guidelines, is to be used in conjunction with the [General and Fiscal Guidelines](#) and any application instructions. The Standard Application System (SAS) consists of Application Part 1 (PDF – narrative schedules) and Application Part 2 (Excel - budget schedules) to be completed in order for the applicant to be eligible for funding.

For applicants selected for funding, all guidelines and instructions will be incorporated by reference into the Notice of Grant Award (NOGA).

## Reference to the General and Fiscal Guidelines

The Program Guidelines provide information specifically relevant to this grant program. The [General and Fiscal Guidelines](#) provide information relevant to all TEA grant programs. Throughout the Program Guidelines, cross-references are given to applicable sections of the [General and Fiscal Guidelines](#). It is critical that you review all referenced sections of the [General and Fiscal Guidelines](#) when preparing your application.

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<sup>1</sup> Pass-through entity is defined as a non-Federal entity that provides a subaward to a subrecipient to carry out part of a federal program. (2 CFR 200.74)

<sup>2</sup> Grantee is defined as the legal entity to which a grant is awarded and that is accountable to the federal government for the use of the funds provided. The term “grantee” does not include any secondary recipients, such as subgrantees and contractors that may receive funds from a grantee. (34 CFR 77)

<sup>3</sup> Non-federal entity is defined as a state, local government, Indian tribe, institution of higher education, or nonprofit organization that carries out a federal award as a recipient or subrecipient. (2 CFR 200.69)

<sup>4</sup> Subgrantee is defined by TEA to be the same as a subrecipient which is defined as a non-federal entity that receives a subaward from a pass-through entity to carry out part of a federal program; but does not include an individual that is a beneficiary of such program. (2 CFR 200.93) Subgrantee is defined in 34 CFR 77 as the legal entity to which a subgrant is awarded and that is accountable to the grantee for the use of the funds provided.

# Contact for Clarifying Information

## Program Contact

Cory Green, Associate Commissioner  
Department of Grant Compliance and Administration  
cory.green@tea.texas.gov  
Phone: (512) 463-8992  
Fax: (512) 463-9176

## Funding Contact

Lisa Gonzales, Grants Administration Division  
lisa.gonzales@tea.texas.gov  
Phone: (512) 463-8525  
Fax: (512) 463-9811

# US Department of Education and/or State Appropriations

The following is provided in compliance with the US Department of Education Appropriations Act:

Category	Amount
Total funds available for this project	\$100,000,000
Percentage to be financed with federal funds	0%
Amount of federal funds	\$0
Percentage to be financed from nonfederal sources	100%
Amount of nonfederal funds	\$100,000,000

## Grant Timeline

For all dates related to the grant, including reporting dates, see the [TEA Grant Opportunities](#) page. If a report due date falls on a weekend or holiday, the report will be due the following business day. All dates except the grant ending date may vary slightly as conditions require.

# Grant at a Glance

This section provides detailed information about the grant program.

## Program Purpose, Goals, and Objectives

\$100,000,000 is appropriated to the Texas Education Agency to provide funding to public schools, including the School for the Blind and Visually Impaired and the School for the Deaf for: (1) exterior doors with push bars; (2) metal detectors at school entrances; (3) erected vehicle barriers; (4) security systems that monitor and record school entrances, exits, and hallways; (5) campus-wide active shooter alarm systems that are separate from fire alarms; (6) two-way radio systems; (7) perimeter security fencing; (8) bullet-resistant glass or film for school entrances; and (9) door-locking systems.

## Eligible Applicants

See the [General and Fiscal Guidelines](#), Eligibility Requirements.

## Eligibility List

An Eligibility List is posted by Local Education Agency (LEA), including School for the Blind and Visually Impaired, and School for the Deaf on the [Grant Opportunities Page](#).

## Shared Services Arrangement

See the [General and Fiscal Guidelines](#), Shared Services Arrangements.

Shared services arrangements (SSAs) are allowed.

## Cost Share or Matching Requirement

See the [General and Fiscal Guidelines](#), Cost Share/Match Requirement.

There is no cost share or matching requirement for this grant program.

## Supplement, Not Supplant

For supplement, not supplant guidance, see the Supplement, Not Supplant Handbook on the Grants Administration Division's [Administering a Grant](#) page.

The supplement, not supplant provision does apply to this grant program.

## Limitation of Administrative Funds

See the [General and Fiscal Guidelines](#), Administrative Costs.

NOTE: Administrative funds include **both** direct administrative costs **and** allowable indirect costs.

The authorizing statute specifies the allowable uses of the funds, and therefore does not permit administrative costs for this grant program.

## Pre-Award Costs

See the [General and Fiscal Guidelines](#), Pre-Award Costs.

Pre-award costs are permitted, if requested, from June 6, 2019, to stamp-in date.

## Application Requirements and Assurances

This section identifies the two types of requirements in which applicants must comply to be eligible for funding:

- Statutory requirements (requirements defined in the authorizing statute)
- TEA program requirements (requirements defined by TEA program staff)

### Statutory Requirements

See the [General and Fiscal Guidelines](#), Statutory Requirements.

Per Section 22.0834 of the Texas Education Code (TEC), any person offered employment by any entity that contracts with TEA or receives grant funds administered by TEA (i.e., a grantee or subgrantee) is subject to the fingerprinting requirement. TEA is prohibited from awarding grant funds to any entity, including nonprofit organizations, that fails to comply with this requirement. For details, refer to the [General and Fiscal Guidelines](#), Fingerprinting Requirement.

The following requirements are defined in the statute that authorizes this program. The applicant must comply with each of these requirements in the application to be considered for funding:

1. Public schools, including the School for the Blind and Visually Impaired and the School for the Deaf may only expend funds for:
  - a. exterior doors with push bars;
  - b. metal detectors at school entrances;
  - c. erected vehicle barriers;
  - d. security systems that monitor and record school entrances, exits, and hallways;
  - e. campus-wide active shooter alarm systems that are separate from fire alarms;
  - f. two-way radio systems;
  - g. perimeter security fencing;
  - h. bullet-resistant glass or film for school entrances; and
  - i. door-locking systems.
2. Grantees may not expend funds for administrative purposes, including direct administrative costs or indirect costs.

## **TEA Program Requirements**

See the [General and Fiscal Guidelines](#), TEA Program Requirements.

There are no additional TEA program requirements for this grant program.

## **Program-Specific Assurances**

See the [General and Fiscal Guidelines](#), Provisions and Assurances.

The program-specific assurances for this grant program are listed in the Application Part 1.

## **Allowable Activities and Use of Funds**

See the [Administering a Grant](#) page for general guidance on allowable activities and use of funds.

Allowable activities and use of funds for this grant may include and are limited to the following:

### **General Allowable Activities and Use of Funds**

- Exterior doors with push bars
- Metal detectors at school entrances
- Erected vehicle barriers
- Security systems that monitor and record school entrances, exits, and hallways
- Campus-wide active shooter alarm systems that are separate from fire alarms
- Two-way radio systems
- Perimeter security fencing
- Bullet-resistant glass or film for school entrances
- Door-locking systems

## **Unallowable Activities and Use of Funds**

In general, refer to the Budgeting Cost Guidance Handbook on the [Administering a Grant](#) page for unallowable costs.

In addition, unallowable activities and use of funds for this grant may include but are not limited to the following:

- Administrative Costs
- School resource officers or school police officers, unless part of a larger security system
- Training, unless a documented part of a larger security system or active shooter alarm system
- Active shooter training, unless a documented part of a larger active shooter alarm system
- Firearms, ammunition, and training related to firearms
- Debt service (lease-purchase)
- Audit services for state-funded grants



- Field Trips
- Advisory Council
- Cost of Membership in any Civic or Community Organization
- Hosting or Sponsoring of Conferences
- Out-of-State Travel
- Travel Costs for Officials such as Executive Director, Superintendent, or Board Members
- Travel for students to conferences
- Stipends for non-employees
- Non-employee costs for conferences

## **Performance Measures**

The applicant agrees to collect data and report on data measures required by TEA in the time and manner requested by TEA. There will be potentially mid-year and end-of-year performance reports required. Additional information will be available at a later date.

# **Attachments**

See the following sections of the [General and Fiscal Guidelines](#):

- Required Fiscal-Related Attachments
- Required Program-Related Attachments

This section describes the two types of attachments that may be required to be submitted with the application: fiscal-related attachments and program-related attachments.

### **Required Fiscal-Related Attachments**

See the [General and Fiscal Guidelines](#), Required Fiscal-Related Attachments, for a general description of fiscal-related documents that can be required as attachments to the application.

### **Required Program-Related Attachments**

See the [General and Fiscal Guidelines](#), Required Program-Related Attachments, for a general description of program-related documents that can be required as attachments to the application.

No program-related attachments are required for this grant program.

No additional attachments will be reviewed.