



**2016-2017
Texas Education Data Standards (TEDS)**

Public Education Information Management System (PEIMS)

**Section 8.2.1
PEIMS Education Organization Category Data Submission
Requirements**

Post-Addendum Version 2017.A.2.1
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Education Organization Category

The Education Organization Category provides information about the state education agency, education service centers, local education agencies (school districts and charter schools), and campuses. This data category supports the definition of the education offerings provided by campuses, specifically the courses taught, the sections in each course offered and the class period and location of those sections, and the alternative/supplemental programs offered.

The shared services arrangement (SSA) participation data is also reported for each organization type when applicable.

This category includes:

- Complex type data layouts, which show the relationship of data submissions to the Education Organization Category.
- Also described is the information on the data submission for the current school year for LEAs submission of data to the ESCs and ESCs submission of data to TEA;
- Asterisks (**) that appear in the complex type data layouts indicate that there is a complex type within a complex type. The Element Ids that are indented identify the data elements that are part of the complex type denoted with asterisks (**).
- Data rows that are in gray and italicized represent complex types and data elements that are part of the Ed-Fi Core Schema, but not for Texas use at this time.
- Category type discussions which describe information related to each particular record type;
- Data submission samples, which provide samples of how to submit the data for each category.

**Interchange Education Organization
 10005 - EducationServiceCenter Complex Type**

Element ID	Data Element	XMLName	XML Simple Type Name	PEIMS								Len	Data Type	Code Table ID	
				1	1 M	2	2 M	3	3 M	4	4 M				
**	<i>Reference Type</i>	<i>id</i>												STRING	
E1091	EDUCATION-SERVICE-CENTER-ID	StateOrganizationId	IdentificationCode	Y	Y	Y	Y						6	CODED	
**	<i>Complex Type</i>	<i>EducationOrgIdentificationCode</i>	<i>EducationOrgIdentificationCode</i>												
E1086	EDUCATION-SERVICE-CENTER-NAME	NameOfInstitution	NameOfInstitution	Y	Y	Y	Y						75	NAMEFIELD	
E1236	SHORT-NAME-OF-INSTITUTION	ShortNameOfInstitution	NameOfInstitution												
**	<i>Complex Type</i>	<i>OrganizationCategories</i>	<i>EducationOrganizationCategoryType</i>	Y	Y	Y	Y								
E1240	ORGANIZATION-CATEGORY	OrganizationCategory	EducationOrganizationCategoriesType	Y	Y	Y	Y						24	STRING	DC055
**	<i>Complex Type</i>	<i>Address</i>	<i>Address</i>												
**	<i>Complex Type</i>	<i>Telephone</i>	<i>InstitutionTelephone</i>												
E1237	WEBSITE	WebSite	WebSite												
E1238	OPERATIONAL-STATUS	OperationalStatus	OperationalStatusType												
N/A	NOT USED BY TEA	AccountabilityRatings	AccountabilityRating												
N/A	NOT USED BY TEA	ProgramReference	ProgramReferenceType												
**	<i>Reference Complex Type</i>	<i>EducationOrganizationPeerReference</i>	<i>EducationalOrgReferenceType</i>												
**	<i>Reference Complex Type</i>	<i>StateEducationAgencyReference</i>	<i>EducationalOrgReferenceType</i>												

Description

The EducationServiceCenter Complex Type represents a regional, multi-services public agency authorized by state law to develop, manage, and provide services, programs, or other optional support (e.g., construction, food services, and technology services) to LEAs.

Reporting Requirements

For Dashboard reporting, do not submit the EducationServiceCenter Complex Type. Use the LocalEducationAgency Complex Type to report the Education Service Center (ESC).

For PEIMS reporting, the EducationServiceCenter Complex Type is required for submissions 1 and 2 only for ESCs. Report only one ESC per XML file.

An ESC cannot report the EDUCATION-SERVICE-CENTER-ID of another ESC within their data submission file.

Special Reporting Requirements

ESC organization changes must be updated through the AskTED system prior to submitting its respective data in order for the TSDS system to accurately identify an ESC during the data submission process.

Business Rules

EDUCATION-SERVICE-CENTER-ID (E1091) indicates the ESC identification number registered with the Texas Education Agency. The EDUCATION-SERVICE-CENTER-ID must match the 'District Code' in the data submission file name.

EDUCATION-SERVICE-CENTER-NAME (E1086) identifies the name of the education service center registered with the Texas Education Agency.

****OrganizationCategories Complex Type**

The OrganizationCategories Complex Type is the classification of the education agency within the geographic boundaries of a state according to the level of administrative and operational control granted by the state.

ORGANIZATION-CATEGORY (E1240) is the classification of the education agency within the geographic boundaries of a state according to the level of administrative and operational control granted by the state.

Data Sample(s)

[PEIMS - Education Service Center](#)

10010 - LocalEducationAgencyExtension Complex Type

Element ID	Data Element	XMLName	XML Simple Type Name	PEIMS								Len	Data Type	Code Table ID
				1	1 M	2	2 M	3	3 M	4	4 M			
LocalEducationAgency Complex Type														
**	Reference Type	id											STRING	
E0212	DISTRICT-ID	StateOrganizationId	IdentificationCode	Y	Y	Y	Y	Y	Y	Y	Y	6	CODED	
E0213	DISTRICT-NAME	NameOfInstitution	NameOfInstitution	Y	Y	Y	Y	Y	Y	Y	Y	75	NAMEFIELD	
**	Complex Type	OrganizationCategories	EducationOrganizationCategoryType	Y	Y	Y	Y	Y	Y	Y	Y			
E1240	ORGANIZATION-CATEGORY	OrganizationCategory	EducationOrganizationCategoriesType	Y	Y	Y	Y	Y	Y	Y	Y	24	STRING	DC055
E1531	FINE-ARTS-CATEGORY-CODE	TX-FineArtsCategory	TX-PerformanceRatingIndicatorType					Y				2	CODED	C198
E1532	WELLNESS-AND-PHYSICAL-ED-CATEGORY-CODE	TX-WellnessAndPECategory	TX-PerformanceRatingIndicatorType					Y				2	CODED	C198
E1533	COMMUNITY-AND-PARENTAL-INVOLVEMENT-CATEGORY-CODE	TX-CommunityAndParentalInvolvementCategory	TX-PerformanceRatingIndicatorType					Y				2	CODED	C198
E1534	21ST-CENTURY-WORKFORCE-DEVEL-PGM-CATEGORY-CODE	TX-21stCenturyWorkforceDevelPgmCategory	TX-PerformanceRatingIndicatorType					Y				2	CODED	C198
E1535	SECOND-LANG-ACQUISITION-PGM-CATEGORY-CODE	TX-SecondLanguageAcquisitionProgramCategory	TX-PerformanceRatingIndicatorType					Y				2	CODED	C198
E1536	DIGITAL-LEARNING-ENVIRONMENT-CATEGORY-CODE	TX-DigitalLearningEnvironmentCategory	TX-PerformanceRatingIndicatorType					Y				2	CODED	C198
E1537	DROPOUT-PREVENTION-STRATEGIES-CATEGORY-CODE	TX-DropoutPreventionStrategiesCategory	TX-PerformanceRatingIndicatorType					Y				2	CODED	C198
E1538	EDUCATIONAL-PGM-FOR-GT-STUDENTS-CATEGORY-CODE	TX-EducationalPgmGTStudentsCategory	TX-PerformanceRatingIndicatorType					Y				2	CODED	C198
E1539	OVERALL-RATING-CATEGORY-CODE	TX-OverallRatingCategory	TX-PerformanceRatingIndicatorType					Y				2	CODED	C198
E1540	STATUTORY-REPORTING- AND-POLICY-COMPLIANCE-CODE	TX-StatutoryReportingAndPolicyCompliance	TX-PerformanceRatingIndicatorType					Y				2	CODED	C200
E1556	TOTAL-NUMT-SCHOOL-BOARD-REQUESTS	TX-TotalNumSchoolBoardRequests	TX-TotalNumSchoolBoardRequests					Y				3	NUMERIC	
E1557	TOTAL-COST-SCHOOL-BOARD-REQUESTS	TX-TotalCostSchoolBoardRequests	TX-TotalCostSchoolBoardRequests					Y				6	NUMERIC	
E1575	FIRST-CASE-CHOICE-CODE	TX-FirstCaseChoiceCode	TX-FirstCaseChoiceCode					Y				2	CODED	C205

Element ID	Data Element	XMLName	XML Simple Type Name	PEIMS								Len	Data Type	Code Table ID
				1	1 M	2	2 M	3	3 M	4	4 M			
E1576	SECOND-CASE-CHOICE-CODE	TX-SecondCaseChoiceCode	TX-SecondCaseChoiceCode					Y				2	CODED	C205
E1577	THIRD-CASE-CHOICE-CODE	TX-ThirdCaseChoiceCode	TX-ThirdCaseChoiceCode					Y				2	CODED	C205
E1578	CASE-RATINGS-CRITERIA-LINK	TX-CaseRatingsCriteriaLink	TX-CaseRatingsCriteriaLink					Y				200	STRING	
E1583	FAMILY-ENGAGEMENT-PLAN-LINK	TX-FamilyEngagementPlanLink	TX-FamilyEngagementPlanLink					Y				200	STRING	

Description

The LocalEducationAgency (LEA) Complex Type represents an administrative unit at the local level which exists primarily to operate schools or to contract for educational services. It includes school districts, charter schools, charter management organizations, and other local administrative organizations.

The Local Education Agency is defined as follows:

A public board of education or other public authority legally constituted within a state for either administrative control of or direction of, or to perform service functions for, public elementary or secondary schools in:

- 1) A city, county, township, school district, or other political subdivision of a state; or
- 2) Such combination of school districts or counties a state recognizes as an administrative agency for its public elementary or secondary schools; or
- 3) The term also includes any other public institution or agency that has administrative control and direction of a vocational education program.

Reporting Requirements

For both Dashboard and PEIMS reporting, if the LocalEducationAgencyExtension Complex Type is submitted, report only one LEA record.

Community and Student Engagement (CASE) Indicators

In submission 3, each LEA, excluding the Texas Juvenile Justice Department public school (227-622), reports the eight CASE indicators, the Overall CASE Ratings Indicator, and the Statutory Reporting and Policy Compliance Indicator.

In addition to a school district or open enrollment charter school reporting the above mentioned ratings for the self-evaluated performance for the CASE indicators, school districts and charter schools are mandated under TEC 39.0546 to select and report to the agency three programs or categories under TEC 39.0545(b)(1), under which the LEA will evaluate LEA performance, and submit to the agency the criteria the district will use to evaluate district performance and assign the district a performance rating. See data elements E1575 – E1577 below.

Each public school district or open enrollment charter school (LEA) that is required to report this information is required to select three distinct categories listed below and must report those selections in PEIMS Submission 3, prior to the school year in which the performance will be evaluated. For example an LEA will report their three choices at the end of the 2016-2017 school year, and then will report the actual ratings on the same three choices near the end of the 2017-2018 school year.

PEIMS data elements E1575 – E1577 are supported by PEIMS code table C205 – CASE-CHOICE-CODE.

Code	Translation
01	Fine Arts Category Code
02	Wellness and Physical Ed Category Code
03	Community and Parental Involvement Category Code
04	21 Century Workforce Development Category Code

05	Second Language Acquisition Program Category Code
06	Digital Learning Environment Category Code
07	Dropout Prevention Strategies Category Code
08	Educational Program for GT Students Category Code

Failure to report these three data elements with valid codes will result in a negative impact on the LEA accountability ratings issued by the Agency at the end of the following school year.

Special Reporting Requirements

LEA organization changes must be updated through the AskTED system prior to submitting its respective data in order for the TSDS system to accurately identify an LEA during the data submission process.

Submission 3: With the exception of the Texas Juvenile Justice Department (TJJD) (227622), all LEAs must assign and report performance ratings for the community and student engagement indicators (E1531-E1540).

Business Rules

LocalEducationAgency Complex Type

id is an XML generated XML ID associated with this complex type.

DISTRICT-ID (E0212) is the county-district number registered with TEA for that district or charter school.

The DISTRICT-ID must match the value for the 'District Code' in the data submission file name.

DISTRICT-NAME (E0213) is the name registered with TEA for that local education agency.

****OrganizationCategories Complex Type**

The OrganizationCategories Complex Type is the classification of the education agency within the geographic boundaries of a state according to the level of administrative and operational control granted by the state.

ORGANIZATION-CATEGORY (E1240) is the classification of the education agency within the geographic boundaries of a state according to the level of administrative and operational control granted by the state.

FINE-ARTS-CATEGORY-CODE (E1531) indicates the performance rating locally assigned to the LEA or campus in community and student engagement for fine arts. TEC 39.0545(b)(1)(A)

An LEA must use criteria developed by a local committee to evaluate the LEA's performance in fine arts.

WELLNESS-AND-PHYSICAL-ED-CATEGORY-CODE (E1532) indicates the performance rating locally assigned to the LEA or campus in community and student engagement for wellness and physical education. TEC 39.0545(b)(1)(B)

An LEA must use criteria developed by a local committee to evaluate the LEA's performance in wellness and physical education.

COMMUNITY-AND-PARENTAL-INVOLVEMENT-CATEGORY-CODE (E1533) indicates the performance rating locally assigned to the LEA or campus in community and student engagement for community and parental involvement. TEC 39.0545(b)(1)(C)

An LEA must use criteria developed by a local committee to evaluate the LEA's performance in community and parental involvement.

21ST-CENTURY-WORKFORCE-DEVEL-PGM-CATEGORY-CODE (E1534) indicates the performance rating locally assigned to the LEA or campus in community and student engagement for 21st Century Workforce Development program. TEC 39.0545(b)(1)(D)

An LEA must use criteria developed by a local committee to evaluate the LEA's performance of the 21st Century Workforce Development program.

SECOND-LANG-ACQUISITION-PGM-CATEGORY-CODE (E1535) indicates the performance rating locally assigned to the LEA or campus in community and student engagement for second language acquisition program. TEC 39.0545(b)(1)(E)

An LEA must use criteria developed by a local committee to evaluate the LEA's performance of the second language acquisition program.

DIGITAL-LEARNING-ENVIRONMENT-CATEGORY-CODE (E1536) indicates the performance rating locally assigned to the LEA or campus in community and student engagement for digital learning environment. TEC 39.0545(b)(1)(F)

An LEA must use criteria developed by a local committee to evaluate the LEA's performance of the digital learning environment.

DROPOUT-PREVENTION-STRATEGIES-CATEGORY-CODE (E1537) indicates the performance rating locally assigned to the LEA or campus in community and student engagement for dropout prevention strategies. TEC 39.0545(b)(1)(G)

An LEA must use criteria developed by a local committee to evaluate the LEA's performance of the dropout prevention strategies.

EDUCATIONAL-PGM-FOR-GT-STUDENTS-CATEGORY-CODE (E1538) indicates the performance rating locally assigned to the LEA or campus in community and student engagement for educational program for gifted and talented students. TEC 39.0545(b)(1)(H)

An LEA must use criteria developed by a local committee to evaluate the LEA's performance of the educational programs for gifted and talented students.

OVERALL-RATING-CATEGORY-CODE (E1539) indicates the performance rating locally assigned to the LEA or campus in community and student engagement for overall performance rating. TEC 39.0545(a)

An LEA must use criteria developed by a local committee to evaluate overall LEA's performance.

STATUTORY-REPORTING-AND-POLICY-COMPLIANCE-CODE (E1540) indicates whether the LEA or campus has met compliance with statutory reporting and policy requirements by using criteria established by a local committee. TEC 39.0545(b)(2)

An LEA must use criteria developed by a local committee to evaluate compliance with statutory reporting and policy requirements for the LEA.

TOTAL-NUM-SCHOOL-BOARD-REQUESTS (E1556) indicates the total number of requests submitted outside of a school board meeting by a member of the trustees (school board) for information, documents, and records as specified in TEC SECTION 11.1512.

The data collection period for TOTAL-NUM-SCHOOL-BOARD-REQUESTS is from June 1 through May 31 of each year.

TOTAL-COST-SCHOOL-BOARD-REQUESTS (E1557) indicates the total cost of fulfilling requests submitted outside of a school board meeting by a member of the trustees (school board) for information, documents, and records as specified in TEC SECTION 11.1512.

Each district may choose its own way of determining the total cost of fulfilling school board requests. The legislation that mandates the reporting of total cost, Texas Education Code §11.1512, does not specify how to determine total cost. If a district would like guidance, please refer to Title 1, Part 3, §70.3, of the Texas Administrative Code (TAC), Charges for Providing Copies of Public Information. TAC §70.3 was written for recovering the cost of responding to information requests and not for determining the cost of fulfilling school board requests; however, it may be helpful as an example of how to determine cost.

The data collection period for TOTAL-COST-SCHOOL-BOARD-REQUESTS is from June 1 through May 31 of each year.

[School Board Request Cost Calculation Guidelines.pdf](#)

FIRST-CASE-CHOICE-CODE (E1575) indicates the first choice of three of the eight community and student engagement indicators identified in TEC 39.0545 for the Texas public school accountability systems ratings under TEC 39.0546.

SECOND-CASE-CHOICE-CODE (E1576) indicates the second choice of three of the eight community and student engagement indicators identified in TEC 39.0545 for the Texas public school accountability systems ratings under TEC 39.0546.

THIRD-CASE-CHOICE-CODE (E1577) indicates the third choice of three of the eight community and student engagement indicators identified in TEC 39.0545 for the Texas public school accountability systems ratings under TEC 39.0546.

CASE-RATINGS-CRITERIA-LINK (E1578) indicates the internet website link to the Community and Student Engagement (CASE) ratings criteria that are used by the local education agency and campuses to determine the ratings for the LEA and campuses per TEC 39.0546.

In addition to reporting the three CASE choices (E1575 – E1577), the LEA is also required to report to TEA the criteria that will be used in the following school year to determine the actual ratings for the same three choices reported at the end of the prior school year. To accomplish this reporting requirement, each LEA must report a valid internet link to a location on the LEA internet website that will allow access to the criteria that will be used by the LEA in the following school year to determine the actual ratings for the three CASE choices. This internet link will be reported using the following PEIMS data element.

FAMILY-ENGAGEMENT-CRITERIA-LINK (E1583) indicates the internet website link for LEAs to provide their Family Engagement Plan.

The FAMILY-ENGAGEMENT-CRITERIA-LINK will need to remain active for as long as the district is using funds for a High Quality Pre-K program.

Example(s)

Texas ISD has selected the following three categories to be part of its accountability ratings for the following school year

FINE-ARTS-CATEGORY-CODE (E1531)

COMMUNITY-AND-PARENTAL-INVOLVEMENT-CATEGORY-CODE (E1533)

SECOND-LANG-ACQUISITION-PGM-CATEGORY-CODE (E1535)

Texas ISD would report the following data to represent its choices in the LocalEducationAgencyExtension Complex Type Complex.

District ID	E1575 FIRST-CASE-CHOICE-CODE	E1576 SECOND-CASE-CHOICE-CODE	E1577 THIRD-CASE-CHOICE-CODE	E1578 CASE-RATINGS-CRITERIA-LINK
Texas ISD	01 Fine Arts Category Code	03 Community and Parental Involvement Category Code	05 Second Language Acquisition Program Category Code	www.texasisd/districtratingscriteria.com

Data Sample(s)

[PEIMS - Local Education Agency Dashboard - Local Education Agency](#)

10020 - SchoolExtension Complex Type

Element ID	Data Element	XMLName	XML Simple Type Name	PEIMS								Len	Data Type	Code Table ID	
				1	1 M	2	2 M	3	3 M	4	4 M				
E0266	CAMPUS-ID	StateOrganizationId	IdentificationCode	Y	Y	Y	Y	Y	Y	Y	Y	Y	9	CODED	
E0267	CAMPUS-NAME	NameOfInstitution	NameOfInstitution	Y	Y	Y	Y	Y	Y	Y	Y	Y	75	NAMEFIELD	
**	Complex Type	OrganizationCategories	EducationOrganizationCategoryType	Y	Y	Y	Y	Y	Y	Y	Y	Y			
E1240	ORGANIZATION-CATEGORY	OrganizationCategory	EducationOrganizationCategoriesType	Y	Y	Y	Y	Y	Y	Y	Y	Y	24	STRING	DC055
**	Reference Complex Type	LocalEducationAgencyReference	EducationalOrgReferenceType	Y	Y	Y	Y	Y	Y	Y	Y	Y	6	CODED	
**	Reference Complex Type	EducationalOrgIdentity	EducationalOrgIdentityType	Y	Y	Y	Y	Y	Y	Y	Y	Y			
E0212	DISTRICT-ID	StateOrganizationId	IdentificationCode	Y	Y	Y	Y	Y	Y	Y	Y	Y	6	CODED	
**	Reference Complex Type	ClassPeriodReference	ReferenceType					Y							
**	Reference Type	ref						Y	Y					STRING	
E1531	FINE-ARTS-CATEGORY-CODE	TX-FineArtsCategory	TX-PerformanceRatingIndicatorType					Y					2	CODED	C198
E1532	WELLNESS-AND-PHYSICAL-ED-CATEGORY-CODE	TX-WellnessAndPECategory	TX-PerformanceRatingIndicatorType					Y					2	CODED	C198
E1533	COMMUNITY-AND-PARENTAL-INVOLVEMENT-CATEGORY-CODE	TX-CommunityAndParentalInvolvementCategory	TX-PerformanceRatingIndicatorType					Y					2	CODED	C198
E1534	21ST-CENTURY-WORKFORCE-DEVELOPMENT-CATEGORY-CODE	TX-21stCenturyWorkforceDevelopmentCategory	TX-PerformanceRatingIndicatorType					Y					2	CODED	C198
E1535	SECOND-LANG-ACQUISITION-PGM-CATEGORY-CODE	TX-SecondLanguageAcquisitionProgramCategory	TX-PerformanceRatingIndicatorType					Y					2	CODED	C198
E1536	DIGITAL-LEARNING-ENVIRONMENT-CATEGORY-CODE	TX-DigitalLearningEnvironmentCategory	TX-PerformanceRatingIndicatorType					Y					2	CODED	C198
E1537	DROPOUT-PREVENTION-STRATEGIES-CATEGORY-CODE	TX-DropoutPreventionStrategiesCategory	TX-PerformanceRatingIndicatorType					Y					2	CODED	C198
E1538	EDUCATIONAL-PGM-FOR-GT-STUDENTS-CATEGORY-CODE	TX-EducationalPgmGTStudentsCategory	TX-PerformanceRatingIndicatorType					Y					2	CODED	C198
E1539	OVERALL-RATING-CATEGORY-CODE	TX-OverallRatingCategory	TX-PerformanceRatingIndicatorType					Y					2	CODED	C198
E1540	STATUTORY-REPORTING-AND-POLICY-COMPLIANCE-CODE	TX-StatutoryReportingAndPolicyCompliance	TX-PerformanceRatingIndicatorType					Y					2	CODED	C200

Element ID	Data Element	XMLName	XML Simple Type Name	PEIMS								Len	Data Type	Code Table ID		
				1	1	2	2	3	3	4	4					
E1575	FIRST-CASE-CHOICE-CODE	TX-FirstCaseChoiceCode	TX-FirstCaseChoiceCode						Y					2	CODED	C205
E1576	SECOND-CASE-CHOICE-CODE	TX-SecondCaseChoiceCode	TX-SecondCaseChoiceCode						Y					2	CODED	C205
E1577	THIRD-CASE-CHOICE-CODE	TX-ThirdCaseChoiceCode	TX-ThirdCaseChoiceCode						Y					2	CODED	C205
E1578	CASE-RATINGS-CRITERIA-LINK	TX-CaseRatingsCriteriaLink	TX-CaseRatingsCriteriaLink						Y					200	STRING	

Description

The SchoolExtension complex type represents an educational organization that includes staff and students who participate in classes and educational activity groups.

Reporting Requirements

For Dashboard reporting, an LEA must report at least one active instructional campus that is registered through AskTED with the Texas Education Agency.

For PEIMS reporting, every LEA must report one campus record for each active instructional campus that is registered through AskTED with the Texas Education Agency.

A LEA cannot report the CAMPUS-ID of another LEA in the SchoolExtension Complex Type.

Texas Education Agency will pre-populate the Education Data Warehouse (EDW) with the AskTED education organization data that is centrally managed by the Texas Education Agency. However, an LEA may populate the education organization data from the source system but data will be overridden with information from AskTED.

Community and Student Engagement (CASE) Indicators

In submission 3, each campus, excluding the Texas Juvenile Justice Department public school (227-622) campuses, Juvenile Justice Alternative Education Program (JJAEP) campuses, Disciplinary Alternative Education Program (DAEP) campuses, and juvenile detention center campuses, reports the eight CASE indicators, the Overall CASE Ratings Indicator, and the Statutory Reporting and Policy Compliance Indicator.

In addition to a LEA campus reporting the above mentioned ratings for the self-evaluated performance for the CASE indicators, LEA campuses are mandated under TEC 39.0546 to select and report to the agency three programs or categories under TEC 39.0545(b)(1), under which the campus will evaluate campus performance, and submit to the agency the criteria the campus will use to evaluate campus performance and assign the campus a performance rating.

Only Juvenile Justice Alternative Education Program (JJAEP) campuses, Disciplinary Alternative Education Program (DAEP) campuses, and Texas Juvenile Justice Department juvenile detention facility campuses are exempt from reporting this data. All other campuses are required to report this information. Each campus will select three distinct categories listed below and must report those selections in PEIMS Submission 3, prior to the school year in which the performance will be evaluated. For example a LEA will report their three choices at the end of the 2016-2017 school year, and then will report the actual ratings on the same three choices near the end of the 2017-2018 school year. PEIMS data elements E1575 - E1577 are supported by PEIMS code table C205 – CASE-CHOICE-CODE.

Code	Translation
01	Fine Arts Category Code
02	Wellness and Physical Ed Category Code
03	Community and Parental Involvement Category Code

04	21 Century Workforce Development Category Code
05	Second Language Acquisition Program Category Code
06	Digital Learning Environment Category Code
07	Dropout Prevention Strategies Category Code
08	Educational Program for GT Students Category Code

Failure to report these three data elements with valid codes will result in a negative impact on the campus accountability ratings issued by the Agency at the end of the following school year.

Special Reporting Requirements

Campus organization changes must be updated through the AskTED system prior to submitting its respective data in order for the TSDS system to accurately identify a campus during the data submission process.

With the exception of the Texas Juvenile Justice Department (TJJD/227622), all districts must assign performance ratings for the community and student engagement indicators to all active instructional campuses in the district, except for Disciplinary Alternative Education Program (DAEP) campuses, Juvenile Justice Alternative Education Program (JJAEP) campuses, and certain Alternative Education Program (AEP) campuses that serve only students in TJJD facilities.

Business Rules

CAMPUS-ID (E0266) indicates the unique campus identification number registered with the Texas Education Agency (TEA). It is the linking of DISTRICT-ID with the campus identification number.

An instructional campus:

- 1) has an assigned administrator,
- 2) has enrolled students who are counted for average daily attendance,
- 3) has assigned instructional staff,
- 4) receives federal and/or state and/or local funds as its primary support,
- 5) provides instruction in the Texas Essential Knowledge and Skills (TEKS),
- 6) has one or more grade groups in the range from early education through grade 12, and
- 7) is not a program for students enrolled in another public school.

An alternative instructional unit:

- 1) is an instructional site, center, program, or arrangement that is not governed by an individual campus organization, and
- 2) does not meet the above standard definition of an instructional campus.

The campuses reported on the SchoolExtension Complex Type must match a campus registered with the TEA for the current year.

A campus must not be reported with a number greater than 698.

The first 6 characters of CAMPUS-ID must match the value of the DISTRICT-ID in the LEA's LocalEducationAgencyExtension Complex Type.

When submitting an xml file for a campus, the CAMPUS-ID must match the value for the 'Campus ID' in the data submission file name.

CAMPUS-NAME (E0267) identifies the name of the campus registered with the TEA as of the reporting date.

****OrganizationCategories Complex Type**

The OrganizationCategories Complex Type is the classification of the education agency within the geographic boundaries of a state according to the level of administrative and operational control granted by the state.

ORGANIZATION-CATEGORY (E1240) is the classification of the education agency within the geographic boundaries of a state according to the level of administrative and operational control granted by the state.

****LocalEducationAgencyReference**

LocationReference is a reference to the Location complex type which is the available class locations offered for the campus.

****EducationalOrgIdentity Complex Type**

The EducationalOrgIdentity Complex Type provides user information to look up and link to an existing educational organization record in the receiving system.

DISTRICT-ID (E0212) indicates the district identification number registered with the Texas Education Agency.

****ClassPeriodReference Complex Type**

The ClassPeriodReference Complex Type represents the class period during which the section meets.

**** Reference Complex Type**

The Reference Complex Type is the base type for association references.

ref is an XML generated XML IDREF that references the object associated with this object.

FINE-ARTS-CATEGORY-CODE (E1531) indicates the performance rating locally assigned to the LEA or campus in community and student engagement for fine arts. TEC 39.0545(b)(1)(A)

A LEA must use criteria developed by a local committee to evaluate the campus performance in fine arts.

WELLNESS-AND-PHYSICAL-ED-CATEGORY-CODE (E1532) indicates the performance rating locally assigned to the LEA or campus in community and student engagement for wellness and physical education. TEC 39.0545(b)(1)(B)

A LEA must use criteria developed by a local committee to evaluate the campus performance in wellness and physical education.

COMMUNITY-AND-PARENTAL-INVOLVEMENT-CATEGORY-CODE (E1533) indicates the performance rating locally assigned to the LEA or campus in community and student engagement for community and parental involvement. TEC 39.0545(b)(1)(C)

A LEA must use criteria developed by a local committee to evaluate the campus performance in community and parental involvement.

21ST-CENTURY-WORKFORCE-DEVEL-PGM-CATEGORY-CODE (E1534) indicates the performance rating locally assigned to the LEA or campus in community and student engagement for 21st Century Workforce Development program. TEC 39.0545(b)(1)(D)

A LEA must use criteria developed by a local committee to evaluate the campus performance of the 21st Century Workforce Development program.

SECOND-LANG-ACQUISITION-PGM-CATEGORY-CODE (E1535) indicates the performance rating locally assigned to the LEA or campus in community and student engagement for second language acquisition program. TEC 39.0545(b)(1)(E)

A LEA must use criteria developed by a local committee to evaluate the campus performance of the second language acquisition program.

DIGITAL-LEARNING-ENVIRONMENT-CATEGORY-CODE (E1536) indicates the performance rating locally assigned to the LEA or campus in community and student engagement for digital learning environment. TEC 39.0545(b)(1)(F)

A LEA must use criteria developed by a local committee to evaluate the campus performance of the digital learning environment.

DROPOUT-PREVENTION-STRATEGIES-CATEGORY-CODE (E1537) indicates the performance rating locally assigned to the LEA or campus in community and student engagement for dropout prevention strategies. TEC 39.0545(b)(1)(G)

A LEA must use criteria developed by a local committee to evaluate the campus performance of the dropout prevention strategies.

EDUCATIONAL-PGM-FOR-GT-STUDENTS-CATEGORY-CODE (E1538) indicates the performance rating locally assigned to the LEA or campus in community and student engagement for educational program for gifted and talented students. TEC 39.0545(b)(1)(H)

A LEA must use criteria developed by a local committee to evaluate the campus performance of the educational programs for gifted and talented students.

OVERALL-RATING-CATEGORY-CODE (E1539) indicates the performance rating locally assigned to the LEA or campus in community and student engagement for overall performance rating. TEC 39.0545(a)

A LEA must use criteria developed by a local committee to evaluate overall campus performance.

STATUTORY-REPORTING-AND-POLICY-COMPLIANCE-CODE (E1540) indicates whether the LEA or campus has met compliance with statutory reporting and policy requirements by using criteria established by a local committee. TEC 39.0545(b)(2)

A LEA must use criteria developed by a local committee to evaluate compliance with statutory reporting and policy requirements for each campus.

FIRST-CASE-CHOICE-CODE (E1575) indicates the first choice of three of the eight community and student engagement indicators identified in TEC 39.0545 for the Texas public school accountability systems ratings under TEC 39.0546.

SECOND-CASE-CHOICE-CODE (E1576) indicates the second choice of three of the eight community and student engagement indicators identified in TEC 39.0545 for the Texas public school accountability systems ratings under TEC 39.0546.

THIRD-CASE-CHOICE-CODE (E1577) indicates the third choice of three of the eight community and student engagement indicators identified in TEC 39.0545 for the Texas public school accountability systems ratings under TEC 39.0546.

CASE-RATINGS-CRITERIA-LINK (E1578) indicates the internet website link to the Community and Student Engagement (CASE) ratings criteria that are used by the local education agency and campuses to determine the ratings for the LEA and campuses per TEC 39.0546.

Each campus that is required to report PEIMS data elements E1575 – E1577 is also required to report to TEA the criteria that will be used in the following school year to determine the actual ratings for the same three choices reported at the end of the prior school year. Each campus must report a valid internet link to a location from the campus internet website that will allow access to the criteria that will be used by the campus in the following school year to determine the actual ratings for the three CASE choices.

Example(s)

Texas ISD has three campuses; Texas Elementary School, Texas Middle School, and Texas High School. Each campus has selected the following three categories to be part of its accountability ratings for the following school year:

Code	Translation	Texas Elementary School	Texas Middle School	Texas High School
01	Fine Arts Category Code			X
02	Wellness and Physical Ed Category Code		X	
03	Community and Parental Involvement Category Code	X		
04	21 Century Workforce Development Category Code			X
05	Second Language Acquisition Program Category Code		X	
06	Digital Learning Environment Category Code	X		
07	Dropout Prevention Strategies Category Code		X	X
08	Educational Program for GT Students Category Code	X		

The Texas ISD campuses would report the following data to represent its choices in the SchoolExtension Complex Type:

District ID/ Campus ID	E1575 FIRST-CASE- CHOICE-CODE	E1576 SECOND-CASE- CHOICE-CODE	E1577 THIRD-CASE-CHOICE- CODE	E1578 CASE-RATINGS-CRITERIA-LINK
Texas ISD Texas Elementary School	03 -Community and Parental Involvement Category Code	06 - Digital Learning Environment Category Code	08 - Educational Program for GT Students Category Code	www.TexasISD/TexasElementaryCampusCASERatingsCriteria.com
Texas ISD Texas Middle School	02 - Wellness and Physical Ed Category Code	05 - Second Language Acquisition Program Category Code	07 - Dropout Prevention Strategies Category Code	www.TexasISD/TexasMiddleCampusCASERatingsCriteria.com
Texas ISD Texas High School	01 - Fine Arts Category Code	04 - 21 Century Workforce Development Category Code	07 - Dropout Prevention Strategies Category Code	www.TexasISD/TexasHighCampusCASERatingsCriteria.com

Data Sample(s)

[PEIMS - Campus Dashboard - Campus](#)

10040 - ClassPeriod Complex Type

Element ID	Data Element	XMLName	XML Simple Type Name	PEIMS								Len	Data Type	Code Table ID
				1	1 M	2	2 M	3	3 M	4	4 M			
**	Reference Type	id						Y	Y				STRING	
E1074	CLASS-PERIOD	ClassPeriodName	ClassPeriodNameType					Y	Y			2	NAMEFIELD	

Description

The ClassPeriod Complex Type represents the designation of regularly scheduled series of class meetings at designated times and days of the week.

Reporting Requirements

The value for CLASS-PERIOD is a required field.

Special Reporting Requirements

Currently, there are no special reporting requirements.

Business Rules

id is an XML generated XML ID associated with this complex type.

CLASS-PERIOD (E1074) is the class period identifier that illustrates the time of the school day that a particular class was offered.

The value reported for CLASS-PERIOD may consist of any combination of letters (A – Z) and/or numbers (0 – 9).

The CLASS-PERIOD value reported is useful to school teachers and administrators who review classroom performance data in the Student Assessment Data Portal.

Data Sample(s)

[PEIMS - Class Period Dashboard - Class Period](#)

10070 - Course Complex Type

Element ID	Data Element	XMLName	XML Simple Type Name	PEIMS								Len	Data Type	Code Table ID
				1	1 M	2	2 M	3	3 M	4	4 M			
**	Complex Type	CourseCode	CourseCode	Y	Y			Y	Y	Y	Y			
E1089	COURSE-IDENTIFICATION-SYSTEM	IdentificationSystem	CourseCodeSystemType	Y	Y			Y	Y	Y	Y	31	STRING	DC036
E0724	SERVICE-ID	ID	IdentificationCode	Y	Y			Y	Y	Y	Y	8	CODED	C022
**	Reference Complex Type	EducationOrganizationReference	EducationalOrgReferenceType	Y	Y			Y	Y	Y	Y	9	CODED	
**	Reference Complex Type	EducationalOrgIdentity	EducationalOrgIdentityType	Y	Y			Y	Y	Y	Y			
E0266	CAMPUS-ID	StateOrganizationId	IdentificationCode	Y	Y			Y	Y	Y	Y	9	CODED	

Description

The Course Complex Type represents the organization of subject matter and related learning experiences provided for the instruction of students on a regular or systematic basis. This is the course catalog of all courses offered at each school.

Reporting Requirements

All course records in the Course Complex Type must be reported with an 'Identification System Attribute' of 'LEA course code'.

For PEIMS reporting, all course records in the Course Complex Type must be reported with an 'Identification System Attribute' of 'State course code'.

Special Reporting Requirements

Currently, there are no special reporting requirements.

Business Rules

****CourseCode Complex Type**

The CourseCode Complex Type is a standard code that identifies the organization of subject matter and related learning experiences provided for the instruction of students.

COURSE-IDENTIFICATION-SYSTEM (E1089) is a system that is used to identify the organization of subject matter and related learning experiences provided for the instruction of students.

When submitting the COURSE-IDENTIFICATION-SYSTEM data element for SERVICE-ID, this value will equal "State course code".

SERVICE-ID (E0724) refers to the services supplied by staff.

The values for SERVICE-ID listed in Code Table C022 include both courses and non-teaching responsibilities.

****EducationOrganizationReference Complex Type**

The EducationOrganizationReference defines the curriculum and courses offered - often the LEA or school. **ref** is an XML generated XML IDREF that references the object associated with this object.

****EducationalOrgIdentity Complex Type**

The EducationalOrgIdentity Complex Type provides user information to look up and link to an existing educational organization record in the receiving system.

CAMPUS-ID (E0266) indicates the unique campus identification number registered with the Texas Education Agency. It is the linking of DISTRICT-ID with the campus identification number associated with the course.

Data Sample(s)

[PEIMS - Course](#)

**InterchangeMasterSchedule
10050 - CourseOffering Complex Type**

Element ID	Data Element	XMLName	XML Simple Type Name	PEIMS								Len	Data Type	Code Table ID
				1	1 M	2	2 M	3	3 M	4	4 M			
**	Reference Type	id						Y	Y	Y	Y			
**	Reference Complex Type	SchoolReference	EducationalOrgReferenceType					Y	Y	Y	Y	9	CODED	
**	Reference Complex Type	EducationalOrgIdentity	EducationalOrgIdentityType					Y	Y	Y	Y			
E0266	CAMPUS-ID	StateOrganizationId	IdentificationCode					Y	Y	Y	Y	9	CODED	
**	Reference Complex Type	CourseReference	CourseReferenceType					Y	Y	Y	Y			
**	Reference Complex Type	CourseIdentity	CourseIdentityType					Y	Y	Y	Y			
**	Complex Type	CourseCode	CourseCode					Y	Y	Y	Y			
E1089	COURSE-IDENTIFICATION-SYSTEM	IdentificationSystem	CourseCodeSystemType					Y	Y	Y	Y	31	STRING	DC036
E0724	SERVICE-ID	ID	IdentificationCode					Y	Y	Y	Y	8	CODED	C022

Description

The CourseOffering Complex Type represents an offering of a course by the school during a session, representing the course catalog of available courses. This is a list of all current year courses that are found in the Course Complex in the Education Organization Interchange.

Reporting Requirements

Do not include course information for prior year courses.

All of the reference data elements must be defined either by the Course Complex Type in the Education Organization Interchange or the Session Complex Type in the Education Org Calendar Interchange and the CourseOffering Complex Type in the Master Schedule Interchange.

Special Reporting Requirements

Currently, there are no special reporting requirements.

Business Rules

id is an XML generated XML ID associated with this complex type.

****SchoolReference Complex Type**

The **SchoolReference** Complex Type is the school that offers the course.

****EducationalOrgIdentity Complex Type**

The EducationalOrgIdentity Complex Type provides user information to look up and link to an existing educational organization record in the receiving system.

CAMPUS-ID (E0266) indicates the unique campus identification number registered with the Texas Education Agency. It is the linking of DISTRICT-ID with the campus identification number that offers the course.

****CourseReference Complex Type**

The CourseReference Complex Type references the course being offered by the school.

****CourseIdentity Complex Type**

The CourseIdentity Complex Type provides user information to look up and link to an existing course record in the receiving system. Two cases are supported:

- 1) StateCourseCode or other standard course code
- 2) SchoolOrganizationID + LocalCourseCode

****CourseCode Complex Type**

The CourseCode Complex Type represents the code that identifies the organization of subject matter and related learning experiences provided for the instruction of students.

COURSE-IDENTIFICATION-SYSTEM (E1089) is a system that is used to identify the organization of subject matter and related learning experiences provided for the instruction of students.

SERVICE-ID (E0724) refers to the services supplied by staff. This data element is for PEIMS reporting.

Data Sample(s)

[PEIMS – Course Offering](#) [Dashboard – Course Offering](#)

10050 - SectionExtension Complex Type

Element ID	Data Element	XMLName	XML Simple Type Name	PEIMS								Len	Data Type	Code Table ID
				1	1 M	2	2 M	3	3 M	4	4 M			
Section Complex Type														
E1056	CLASS-ID-NUMBER	UniqueSectionCode	UniqueSectionCode					Y	Y	Y	Y	14	NAMEFIED	
**	Reference Complex Type	CourseOfferingReference	CourseOfferingReferenceType					Y	Y	Y	Y			
**	Reference Type	ref						Y	Y	Y	Y		STRING	
**	Reference Complex Type	SchoolReference	EducationalOrgReferenceType					Y	Y	Y	Y	9	CODED	
**	Reference Complex Type	EducationalOrgIdentity	EducationalOrgIdentityType					Y	Y	Y	Y			
E0266	CAMPUS-ID	StateOrganizationId	IdentificationCode					Y	Y	Y	Y	9	CODED	
**	Reference Complex Type	ClassPeriodReference	ClassPeriodReferenceType					Y	Y			2	NAMEFIED	
**	Complex Type	ClassPeriodIdentity	ClassPeriodIdentityType					Y	Y					
E1074	CLASS-PERIOD	ClassPeriodName	ClassPeriodNameType					Y	Y			2	NAMEFIED	
E0266	CAMPUS-ID	StateOrganizationId	IdentificationCode					Y	Y			9	CODED	
SectionExtension Complex Type														
E1093	SCHOOL-YEAR	TX-SchoolYear	SchoolYearType					Y	Y	Y	Y	9	STRING	C193
E0747	POPULATION-SERVED-CODE	TX-PopulationServed	TX-PopulationServedType					Y	Y			2	CODED	C030
E0948	COURSE-SEQUENCE-CODE	TX-CourseSequence	TX-CourseSequenceType					Y	Y	Y	Y	2	CODED	C135
E1072	NON-CAMPUS-BASED-INSTRUCTION-CODE	TX-NonCampusBasedInstruction	TX-NonCampusBasedInstructionType					Y	Y			2	CODED	C182
E1579	PK-CURRICULA	TX-PKCurricula	TX-PKCurricula					Y				2	CODED	C206
E1580	HIGH-QUALITY-PK-PROGRAM-INDICATOR	TX-HighQualityPrekProgramIndicator	TX-HighQualityPrekProgramIndicator					Y				1	CODED	C088
E1558	STUDENT-INSTRUCTION	TX-StudentInstruction	TX-StudentInstructionType					Y				2	CODED	C210
E1555	PK-SCHOOL-TYPE	TX-PKSchoolType	TX-PKSchoolType					Y				2	CODED	C209

Description

The SectionExtension Complex Type represents a setting in which organized instruction of course content is provided to one or more students for a given period of time. This complex type lists the current year courses taken by a student or taught by a teacher. A course may be offered to more than one class/section. Instruction, provided by one or more teachers or other staff members, may be delivered in person or via a different medium.

Reporting Requirements

The SectionExtension Complex Type inherits data elements from the Section Complex Type.

Information from the SectionExtension Complex Type is used to capture the complete course offerings for a particular campus. This information is then used for translating the data submitted for staff and student course participation in order to identify the classes enrolled in by students and classes taught by teachers.

All of the reference data elements must be defined either by the Course Complex Type in the Education Organization Interchange, Session Complex Type in the Education Org Calendar Interchange, or the CourseOffering Complex Type in the

Master Schedule Interchange.

One SectionExtension Complex Type must be submitted in submission 3 for each reportable unique class (course section) that was offered during the school year. Report all courses offered through a campus regardless of the method of instructional delivery. If a student is being instructed in a particular service on or through a campus, then the information for that SERVICE-ID should be included on the CourseOffering Complex Type and Course Complex Type. Each LEA must begin tracking the course sections for reporting purposes as of the PEIMS fall snapshot date and for any course sections that were completed prior to the PEIMS fall snapshot date.

For each SectionExtension Complex Type reported where NON-CAMPUS-BASED-INSTRUCTION-CODE is “00”, there must be a matching TeacherSectionAssociationExtension Complex Type (CAMPUS-ID, SERVICE-ID, CLASS-ID-NUMBER, and COURSE-SEQUENCE-CODE), where CLASS-ROLE is ‘01’ (Teacher of Record). This rule ensures that each course section offered at a campus that should have a teacher assigned to it, does indeed have a teacher reported for that section.

For each SectionExtension Complex Type, there must be a matching CourseTranscriptExtension Complex Type where CAMPUS-ID-OF-ENROLLMENT matches CAMPUS-ID, and SERVICE-ID, CLASS-ID-NUMBER, and COURSE-SEQUENCE-CODE is the same. This rule ensures that each course section offered at a campus has at least one student assigned to that course section.

For students that are placed in or are expelled to a DAEP program, or expelled to a JJAEP, the campus that enrolls the student during these disciplinary removals is responsible for creating the SectionExtension Complex Type(s) that reflect the new course sections to which the student has been assigned while attending a DAEP or a JJAEP.

Texas School for the Deaf (TSD) and Texas School for the Blind and Visually Impaired (TSBVI), and Texas Juvenile Justice Department (TJJD) must report the SectionExtension Complex Type.

Special Reporting Requirements

Currently, there are no special reporting requirements.

Business Rules

CLASS-ID-NUMBER (E1056) is a number identifying a unique course section that is unique for a particular school year, Campus, and SERVICE-ID.

CLASS-ID-NUMBER must be unique such that multiple teachers can be linked to a single course section through the Teacher Assignment Records and students enrolled in a unique course section can be identified by the CLASS-ID-NUMBER on the SectionExtension Complex Type.

**CourseOfferingReference Complex Type

The CourseOfferingReference Complex Type references the entity that represents an offering of a course by school during a session, representing the course catalog of available courses.

ref is an XML generated XML IDREF that references the object associated with this object.

For the SectionExtension Complex Type record, do not include courses with SERVICE-IDs that begin with SA, SE, SR, SS, or 8. e

SERVICE-ID 02000000, Elementary, Grades 1-6, should be used only when a teacher is serving multi-grade or ungraded student populations, typically in a pullout program. It is not used for those situations where a district assigns a teacher two contiguous grades of students because neither grade has enough students to allow for a single classroom.

For elementary school courses, districts have the option of using either the generic elementary SERVICE-IDs (02010000 - Grade 1, 02020000 - Grade 2, 02030000 - Grade 3, 02040000 - Grade 4, 02050000 - Grade 5, 02060000 - Grade 6) for the core curriculum or the subject specific Service IDs in the student and teacher scheduling system(s). However, the district should make the decision to report these elementary Service IDs based upon how the students will be reported on the CourseTranscriptExtension Complex Type in the summer submission. A school will not be able to report teachers using one method and students with the other as the data will not pass the fatal edits in the summer submission for the Classroom Link data reporting.

**EducationalOrgIdentity Complex Type

The EducationalOrgIdentity Complex Type provides user information to look up and link to an existing educational organization record in the receiving system.

CAMPUS-ID (E0266) indicates the unique campus identification number registered with the Texas Education Agency. It is the linking of DISTRICT-ID with the campus identification number that is associated with the course offering.

****ClassPeriodReference Complex Type**

The ClassPeriodReference Complex Type represents the class period during which the section meets.

****ClassPeriodIdentity Complex Type**

The ClassPeriodIdentity Complex Type provides user information to look up and link to an existing class period record in the receiving system.

CLASS-PERIOD (E1074) is the class period identifier that illustrates the time of the school day that a particular class was offered.

CAMPUS-ID (E0266) indicates the unique campus identification number registered with the Texas Education Agency. It is the linking of DISTRICT-ID with the campus identification number that is associated with the course offering.

SectionExtension Complex Type

SCHOOL-YEAR (E1093) is the identifier for the school year.

SCHOOL-YEAR is the calendar year that identifies the spring semester for a particular school year.

POPULATION-SERVED-CODE (E0747) identifies the student population for which a service has been designed or is intended. It does not necessarily identify the program eligibility of the students who receive the service.

POPULATION-SERVED-CODE does not necessarily identify the program eligibility of the students who receive the service. A scheduled classroom service will have a single POPULATION-SERVED-CODE value (e.g. "01" for regular students) despite the fact that members of other student populations happen to be served in the class. The same holds true for non-classroom services. It is only when the service has been tailored for a special population that POPULATION-SERVED-CODE should be given values that apply to special student populations.

The correct value of POPULATION-SERVED-CODE is determined by the population for which the service was designed, not by the student population that receives a service. If two or more populations are being served, only one record should be reported, using the population for which the service was designed.

COURSE-SEQUENCE-CODE (E0948) identifies the unique part(s) of a course when a course is taught during a single grading period or semester or across multiple grading periods or semesters.

The COURSE-SEQUENCE-CODE identifies how the course was taught to the student during the school year, or in the summer.

NON-CAMPUS-BASED-INSTRUCTION-CODE (E1072) indicates that a course was offered for class credit or student achievement, but 1) was not taught by a school district/charter school employee or a contracted teacher, or 2) was taught by a school district/charter school employee or a contracted teacher at a facility other than the campus where the student is enrolled. Examples include but are not limited to college based instruction, non-district teacher, non-campus teacher, internet based instruction, electronic Course Pilot (eCP), and Texas Virtual School Network (TxVSN).

The following information expands on the NON-CAMPUS-BASED-INSTRUCTION-CODEs to better explain the intent of each code.

- 01 - College Campus Based Course - College course (usually a dual credit course) is taught either on a college campus or a high school campus by an instructor not employed by the LEA. College courses taught on a high school campus by a LEA teacher with college credentials cannot be coded with NON-CAMPUS-BASED-INSTRUCTION-

CODE 01.

- 02 - Electronic/Internet/Correspondence Based Course – Any course that is taught not using an actual teacher (ROLE-ID 087 or 047) in the classroom where the student(s) meet for the class. Examples include internet delivered curriculum, academic instructional software programs, video instruction (live or recorded), online courses, etc.
- 03 - Non-District Teacher Providing Classroom Instruction Services – This course is taught by a teacher that is employed by another school district/charter. The “classroom” could be at any suitable location. Do not use this code for reporting college instructors.
- 04 – Texas Virtual School Network (TxVSN) Online Schools program (Formerly Electronic Course Program (eCP)) – This is a full-time virtual program available only to eligible students in grade levels 3 - 12 who are enrolled in an eligible LEA participating in the program. For additional information and rules refer to the Student Attendance Accounting Handbook. In order for a school to receive state funding for students enrolled in the TxVSN online school, all TxVSN Online Schools program course sections offered to students must be reported with this code.
- 05 - Texas Virtual School Network (TxVSN) Statewide Online Course Catalog – This program provides a supplemental statewide online course catalog of high school, advanced placement, and dual credit courses to eligible students in grade levels 9 - 12 who are enrolled in the LEA. For additional information refer to the Student Attendance Accounting Handbook. In order for a school to receive state funding for students enrolled in courses offered through the TxVSN statewide course catalog, all TxVSN Statewide course catalog course sections offered to students must be reported with this code.
- 06 - Non-Campus Teacher Providing Instruction at Another District Facility – These courses are taught in the district at a location that does not have its own campus number. An example of this would be when the CTE program courses are all taught at a central CTE location that is not eligible for its own campus number. These teachers are not associated with any other campus in the LEA.
- 07 - Juvenile Justice Alternative Education Program (JJAEP) - TEC 37.011 – These courses are always taught at a JJAEP that has been established in accordance with TEC 37.011, and are taught by teachers that are hired or are paid for by the JJAEP.
- 08 - Credit by Exam – This code reflects those courses for which a student earned credit through the official “credit by exam” process.
- 09 - Out of District DAEP Program – This code reflects those courses that a student is assigned to while placed in a DAEP that is physically located in another school district or charter school. While this code is similar to the “Non District Teacher “code 03, it is limited to those instances of a student attending a DAEP that is physically under the control of another school district or charter school.
- 10 - Non-District PE Substitution Program (Limited to Service IDs PES00008 - PES00011) – The use of this code is limited to those cases where the LEA has authorized a student to earn PE credit by participating in a physical education activity that is not offered by the LEA. These include such things as gymnastic organizations, etc....
- 99 – Other - The use of this code is limited to those situations where no other Non-Campus Based Instruction code listed above applies and the teacher, if applicable, in the classroom is not employed by or under direct contract to the LEA. The use of Non Campus Based Instruction Code 99 should be rare.

PK-CURRICULA (E1579) Indicates curricula used in the district's prekindergarten program section TEC 29.1532(c)(6).

HIGH-QUALITY-PK-PROGRAM-INDICATOR (E1580) Indicates campus participation in the High Quality Grant Program Funding at an LEA if the district meets all program standards required under subchapter TEC 29.166(b).

STUDENT-INSTRUCTION (E1558) Indicates the PK student type of instruction.

PK-SCHOOL-TYPE (E1555) Indicates the PK program that is offered at the campus.

Data Sample(s)

[PEIMS - Section](#) [Dashboard - Section](#)

10050 - BellSchedule Complex Type

Element ID	Data Element	XMLName	XML Simple Type Name	TSDS		PEIMS								Len	Data Type	Code Table ID	
				TSDS	M	1	1 M	2	2 M	3	3 M	4	4 M				
E1466	BELL-SCHEDULE-NAME	BellScheduleName	BellScheduleName														
**	Complex Type	GradeLevels	GradeLevelType														
E1161	WEEKS-IN-CYCLE	WeeksInCycle															
**	Reference Complex Type	SessionReference	SessionReferenceType														
**	Reference Complex Type	MeetingTimeReference	ReferenceType														
**	Reference Complex Type	CalendarDateReference	CalendarDateReferenceType														

Description

The BellSchedule Complex Type represents the schedule of class period meeting times.

Reporting Requirements

Currently, there are no reporting requirements.

Special Reporting Requirements

Currently, there are no special reporting requirements.

Business Rules

Currently, there are no business rules.

Data Sample(s)

Not Applicable

10050 - MeetingTime Complex Type

Element ID	Data Element	XMLName	XML Simple Type Name	TSDS		PEIMS								Len	Data Type	Code Table ID	
				TSDS	M	1	1 M	2	2 M	3	3 M	4	4 M				
**	Reference Complex Type	ClassPeriodReference	ClassPeriodReferenceType														
E1296	WEEK-NUMBER	WeekNumber															
**	Complex Type	MeetingDays	MeetingDaysType														
E1297	ALTERNATE-DAY-NAME	AlternateDayName	AlternateDayName														
E1298	START-TIME	StartTime															
E1299	END-TIME	EndTime															
E1300	OFFICIAL-ATTENDANCE-PERIOD	OfficialAttendancePeriod															

Description

The MeetingTime Complex Type represents the set of elements defining the meeting time for a class period for a bell schedule.

Reporting Requirements

Currently, there are no reporting requirements.

Special Reporting Requirements

Currently, there are no special reporting requirements.

Business Rules

Currently, there are no business rules.

Data Sample(s)

Not Applicable

**InterchangeEducationOrgCalendar
10200 - CalendarDateExtension Complex Type**

Element ID	Data Element	XMLName	XML Simple Type Name	TSDS		PEIMS								Len	Data Type	Code Table ID	
				TSDS	M	1	1 M	2	2 M	3	3 M	4	4 M				
**	Reference Type	id		Y	Y						Y	Y				STRING	
E1168	CALENDAR-DATE	Date		Y	Y						Y	Y			10	CODED	
E1582	SCHOOL-DAY-EVENT-CODE	TX-SchoolDayCode	TX-SchoolDayCode								Y	Y			2	STRING	C208
E1570	CALENDAR-WAIVER-EVENT-TYPE	TX-CalendarWaiverEventType	TX-CalendarWaiverEventType								Y				2	STRING	C204
E1571	SCHOOL-DAY-OPERATIONAL-MINUTES	TX-SchoolDayOperationalMinutes	TX-SchoolDayOperationalMinutesType								Y	Y			3	NUMERIC	
E1572	SCHOOL-DAY-WAIVER-MINUTES	TX-SchoolDayWaiverMinutes	TX-SchoolDayWaiverMinutesType								Y	Y			3	NUMERIC	

Description

The CalendarDate Extension Complex Type represents a day in the school calendar.

Reporting Requirements

Texas Education Code 25.081 requires that schools operate a school year for each campus that includes 75,600 minutes of school day operation over the course of the school year. The collection of the data on the CalendarDateExtension Sub-Category is limited to the days that students are planned to attend school and the days that are sub-planted with a waiver and the students do not actually attend school either for a partial day or a full day. Do not report school holidays, such as spring break, weekends, or any other time that staff and students are not expected to be at school. Do not include staff work days that are not related to exercising the option of using a staff development waiver in lieu of a student instruction day.

Because schools are required to operate a school year consisting of at least 75,600 school day operational minutes, the sum of the SCHOOL-DAY-OPERATIONAL-MINUTES and the SCHOOL-DAY-WAIVER-MINUTES should add to at least 75,600 minutes.

Special Reporting Requirements

Currently, there are no special reporting requirements.

Business Rules

id is an XML generated XML ID associated with this complex type.

CALENDAR-DATE (E1168) is the month, day and year of the calendar date.

SCHOOL-DAY-EVENT-CODE (E1582) is the type of scheduled or unscheduled event for the day. For example: Student Instructional day or Waiver day.

CALENDAR-WAIVER-EVENT-TYPE (E1570) indicates the type of state approved waiver.

SCHOOL-DAY-OPERATIONAL-MINUTES (E1571) indicates the minutes that a campus operated on a particular school day for the purpose of student instruction.

SCHOOL-DAY-WAIVER-MINUTES (E1572) indicates the waiver minutes for the campus and calendar date.

Example(s)

Texas ISD has three campuses: an elementary, middle school, and high school. Texas Middle School aims to operate a 75,600 minute school year by operating the campus for seven (7) hours or 420 minutes each school day. As a result of operating the school day for 420 minutes each school day, the total number of school days will work out to 180 days of

planned student instruction.

First Day of School	8/22/2016
Last Day of First Reporting Period	9/30/2016
Beginning of Second Reporting Period	10/3/2016
Last Day of Second Reporting Period	11/10/2016
Beginning of Third Reporting Period	11/11/2016
Last Day of Third Reporting Period	12/16/2016
Beginning of Fourth Reporting Period	1/3/2017
Last Day of Fourth Reporting Period	2/17/2017
Beginning of Fifth Reporting Period	2/20/2017
Last Day of Fifth Reporting Period	4/7/2017
Beginning of Sixth Reporting Period	4/10/2017
Last Day of School	5/26/2017

The middle school campus- operates the following school calendar using a single instructional track for all students:

	E0934 Reporting Period Indicator Code	E0975 Instructional Track Indicator Code	E1568 Reporting Period Begin Date	E1569 Reporting Period End Date	E0935 Number of Actual Days Taught
First Day of School/ First Day of First Reporting Period	1	0	8/22/2016		
Last Day of First Reporting Period				9/30/2016	
First Reporting Period Days Taught					29
Beginning of Second Reporting Period	2	0	10/3/2016		
Last Day of Second Reporting Period				11/10/2016	
Second Reporting Period Days Taught					28
Beginning of Third Reporting Period	3	0	11/11/2016		
Last Day of Third Reporting Period				12/16/2016	
Third Reporting Period Days Taught					22
Beginning of Fourth Reporting Period	4	0	1/3/2017		

	E0934 Reporting Period Indicator Code	E0975 Instructional Track Indicator Code	E1568 Reporting Period Begin Date	E1569 Reporting Period End Date	E0935 Number of Actual Days Taught
Last Day of Fourth Reporting Period				2/17/2017	
Fourth Reporting Period Days Taught					32
Beginning of Fifth Reporting Period	5	0	2/20/2017		
Last Day of Fifth Reporting Period				4/7/2017	
Fifth Reporting Period Days Taught					28
Beginning of Sixth Reporting Period	6	0	4/10/2017		
Last Day of School				5/26/2017	
Sixth Reporting Period Days Taught					35

Texas ISD Middle School also had the following calendar events planned and/or occurred during the course of the school year:

Staff Development School Day Waivers	10/10/2016, 1/2/2017
Missed School Days Waivers	1/9/2017 and 2/4/2017
Shortened School Days Waivers	9/30/2016, 11/10/2016, 12/16/2016, 2/17/2017, 4/7/2017, and 5/26/2017
Low Attendance School Day Waivers	3/4/2017

The following is an abbreviated example of how the CalendarDateExtension complex will be reported using the first day and last day of each reporting period and the other calendar events listed above (waivers). Please note that each day of the school year will be reported.

Campus ID	Calendar Date	School Day Event Code	Calendar Waiver Event Type	School Day Operational Minutes	School Day Waiver Minutes
Texas Middle School	8-22-2016	01-Student Instructional Day		420	0
Texas Middle School	Other school days in reporting period	01-Student Instructional Days		420 minutes for each day	0 minutes for each day
Texas Middle School	9-30-2016	01-Student Instructional Day	03-Shortened Waiver Day	240	180
Texas Middle School	10-3-2016	01-Student Instructional Day		420	0

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Campus ID	Calendar Date	School Day Event Code	Calendar Waiver Event Type	School Day Operational Minutes	School Day Waiver Minutes
Texas Middle School	Other school days in reporting period	01-Student Instructional Days		420 minutes for each day	0 minutes for each day
Texas Middle School	10-10-2016	02 –Waiver Day	01-Staff Development Waiver Day	0	420
Texas Middle School	Other school days in reporting period	01-Student Instructional Days		420 minutes for each day	0 minutes for each day
Texas Middle School	11-10-2016	01-Student Instructional Day	03-Shortened Waiver Day	240	180
Texas Middle School	11-11-2016	01-Student Instructional Days		420	0
Texas Middle School	12-16-2016	01-Student Instructional Days	03-Shortened Waiver Day	240	180
Texas Middle School	1-2-2017	02 –Waiver Day	01-Staff Development Waiver Day	0	420
Texas Middle School	1-3-2017	01-Student Instructional Days		420	0
Texas Middle School	Other school days in reporting period	01-Student Instructional Days		420 minutes for each day	0 minutes for each day
Texas Middle School	1-9-2017	02 –Waiver Day	02-Missed School Waiver Day	0	420
Texas Middle School	Other school days in reporting period	01-Student Instructional Days		420 minutes for each day	0 minutes for each day
Texas Middle School	2-4-2017	02 – Waiver Day	02-Missed School Waiver Day	0	420
Texas Middle School	Other school days in reporting period	01-Student Instructional Days		420 minutes for each day	0 minutes for each day
Texas Middle School	2-17-2017	01-Student Instructional Days	03-Shortened Waiver Day	240	180
Texas Middle School	2-21-2017	01-Student Instructional Days		420	0
Texas Middle School	Other school days in reporting period	01-Student Instructional Days		420 minutes for each day	0 minutes for each day
Texas Middle	3-4-2017	02 –Waiver Day	04-Low	0	420

Campus ID	Calendar Date	School Day Event Code	Calendar Waiver Event Type	School Day Operational Minutes	School Day Waiver Minutes
School			Attendance Waiver Day		
Texas Middle School	Other school days in reporting period	01-Student Instructional Days		420 minutes for each day	0 minutes for each day
Texas Middle School	4-7-2017	01-Student Instructional Days	03-Shortened Waiver Day	240	180
Texas Middle School	4-10-2017	01-Student Instructional Days		420	0
Texas Middle School	Other school days in reporting period	01-Student Instructional Days		420 minutes for each day	0 minutes for each day
Texas Middle School	5-26-2017	01-Student Instructional Days	03-Shortened Waiver Day	240	180

Data Sample(s)

[Dashboard – Calendar Date Extension](#)

10200 - AcademicWeek Complex Type

Element ID	Data Element	XMLName	XML Simple Type Name	TSDS		PEIMS								Len	Data Type	Code Table ID	
				TSDS	M	1	1 M	2	2 M	3	3 M	4	4 M				
E1098	WEEK-IDENTIFIER	WeekIdentifier	WeekIdentifier														
E1099	ACADEMIC-WEEK-BEGIN-DATE	BeginDate															
E1100	ACADEMIC-WEEK-END-DATE	EndDate															
E1101	TOTAL-INSTRUCTIONAL-DAYS	TotalInstructionalDays															
**	Reference Complex Type	CalendarDateReference	ReferenceType														

Description

The AcademicWeek Complex Type represents the academic weeks for a school year, optionally captured to support analyses.

Reporting Requirements

Currently, there are no reporting requirements.

Special Reporting Requirements

Currently, there are no special reporting requirements.

Business Rules

Currently, there are no business rules.

Data Sample(s)

Not Applicable

10200 - ReportingPeriodExtension Complex Type

Element ID	Data Element	XMLName	XML Simple Type Name	TSDS		PEIMS								Len	Data Type	Code Table ID	
				TSDS	M	1	1 M	2	2 M	3	3 M	4	4 M				
**	Reference Complex Type	TX-SchoolReference	EducationalOrgReferenceType								Y	Y				STRING	
**	Reference Complex Type	StateOrganizationID	IdentificationCode								Y	Y					
E0266	CAMPUS-ID	StateOrganizationID	IdentificationCode								Y	Y		9	CODED		
E1093	SCHOOL-YEAR	TX-SchoolYear	SchoolYearType								Y	Y		9	STRING	C193	
E0934	REPORTING-PERIOD-INDICATOR-CODE	TX-ReportingPeriod	TX-ReportingPeriodType								Y	Y		1	CODED	C130	
E1568	REPORTING-PERIOD-BEGIN-DATE	BeginDate									Y	Y		10	CODED		
E1569	REPORTING-PERIOD-END-DATE	EndDate									Y	Y		10	CODED		
E0975	INSTRUCTIONAL-TRACK-INDICATOR-CODE	TX-InstructionalTrack	TX-InstructionalTrackType								Y	Y		2	CODED	C141	
E0935	NUMBER-DAYS-TAUGHT	TX-NumberDaysTaught									Y	Y		3	NUMERIC		
**	Reference Complex Type	CalendarDateReference	ReferenceType								Y	Y					
**	ReferenceType	ref									Y	Y					

Description

The ReportingPeriodExtension Complex Type represents a time period for which student attendance data are reported.

Reporting Requirements

Texas Education Code 25.081 requires that schools operate a school year for each campus that includes 75,600 minutes of school day operation over the course of the school year. The collection of the data on the ReportingPeriodExtension Sub-Category identifies the first calendar day and last calendar day of each six-week reporting period for each campus, six-week reporting period, and instructional track. For example, if the first day of a particular reporting period was planned as a student day and is turned into a non-student day because of the use of a waiver, such as a staff development day waiver or a missed instructional day waiver, then that day will be reported as the beginning date of a particular reporting period. The same will be true if the last day of a particular reporting is sub-planted with a waiver for either a partial day or full day of school.

Because schools report the school year for a particular campus to TEA in six approximately equal reporting periods, each LEA school campus should have six (6) strings of XML data for the CalendarDateExtension showing the REPORTING-PERIOD-INDICATOR-CODE (E0934), REPORTING-PERIOD-BEGIN-DATE (E1568), REPORTING-PERIOD-END-DATE (E1569), and NUMBER-DAYS-TAUGHT (E0935). This string of data will be repeated for each instance of a unique instructional track by indicating the INSTRUCTIONAL-TRACK-INDICATOR-CODE (E0975). For example, if a school campus operates two different instructional tracks, then the school will report a total of twelve (12) strings of XML data for the CalendarDateExtension.

Refer to the Student Attendance Accounting Handbook for additional details and rules related to operating a campus for 75,600 minutes per school year.

Special Reporting Requirements

Currently, there are no special reporting requirements.

Business Rules

id is an XML generated XML ID associated with this complex type.

****EducationOrganizationReference Complex Type**

The Education Organization that defines the curriculum and courses offered - often the LEA.

****EducationalOrgIdentity Complex Type**

The EducationalOrgIdentity Complex Type provides user information to look up and link to an existing educational organization record in the receiving system.

CAMPUS-ID (E0266) indicates the unique campus identification number registered with the Texas Education Agency (TEA). It is the linking of DISTRICT-ID with the campus identification number.

The campuses reported on the SchoolExtension Complex Type must match a campus registered with the TEA for the current year.

A campus must not be reported with a number greater than 698.

The first 6 characters of CAMPUS-ID must match the value of the DISTRICT-ID in the LEA's LocalEducationAgencyExtension Complex Type.

When submitting an xml file for a campus, the CAMPUS-ID must match the value for the 'Campus ID' in the data submission file name.

SCHOOL-YEAR (E1093) is the identifier for the school year.

REPORTING-PERIOD-INDICATOR-CODE (E0934) indicates the period for which the attendance data are being reported.

REPORTING-PERIOD-BEGIN-DATE (E1568) indicates the first day of the reporting period.

REPORTING-PERIOD-END-DATE (E1569) indicates the last day of the reporting period.

NUMBER-DAYS-TAUGHT (E0935) indicates the number of days of instruction offered, as shown on the school calendar, during a particular reporting period.

****CalendarDateReference Complex Type**

The CalendarDateReference Complex Type references the days associated with the grading period.

ref is an XML generated XML IDREF that references the object associated with this object.

The CalendarDateReference, located in the ReportingPeriodExtension, is considered *unbounded*. What this means is that the XML Name can be repeated within the ReportingPeriodExtension tag. Example 1 demonstrates the concept of an "unbounded" element. This structure is how the CalendarDateReference should be reported.

**In order to determine if an element is unbounded you can look at the XSD for the text maxOccurs="unbounded".

Example 1:

```
<ReportingPeriodExtension>
  <TX-SchoolReference>
    <EducationalOrgIdentity>
      <StateOrganizationID>654321111</StateOrganizationID>
    </EducationalOrgIdentity>
  </TX-SchoolReference>
  <TX-SchoolYear>2016-2017</TX-SchoolYear>
  <TX-ReportingPeriod>1</TX-ReportingPeriod>
  <BeginDate>2016-08-23</BeginDate>
  <EndDate>2016-10-07</EndDate>
  <TX-InstructionalTrack>0</TX-InstructionalTrack>
  <TX-NumberDaysTaught>33</TX-NumberDaysTaught>
  <CalendarDateReference ref="DT-20160823"/>
  <CalendarDateReference ref="DT-20160824"/>
  <CalendarDateReference ref="DT-20160825"/>
  <CalendarDateReference ref="DT-20160826"/>
  <CalendarDateReference ref="DT-20160829"/>
</ReportingPeriodExtension>
```

Example(s)

Texas ISD has three campuses: an elementary, middle school, and high school. The middle school campus operates the following school calendar using a single instructional track for all students. The school year calendar consists of the following significant start and stop points:

First Day of School	8/22/2016
Last Day of First Reporting Period	9/30/2016
Beginning of Second Reporting Period	10/3/2016
Last Day of Second Reporting Period	11/10/2016
Beginning of Third Reporting Period	11/11/2016
Last Day of Third Reporting Period	12/16/2016
Beginning of Fourth Reporting Period	1/3/2017
Last Day of Fourth Reporting Period	2/17/2017
Beginning of Fifth Reporting Period	2/20/2017
Last Day of Fifth Reporting Period	4/7/2017
Beginning of Sixth Reporting Period	4/10/2017
Last Day of School	5/26/2017

The following example illustration demonstrates the data that would be reported for the ReportingPeriodExtension Sub-Category:

	E0934 Reporting Period Indicator Code	E0975 Instructional Track Indicator Code	E1568 Reporting Period Begin Date	E1569 Reporting Period End Date	E0935 Number of Actual Days Taught
First Day of School/ First Day of First Reporting Period	1	0	8/22/2016		
Last Day of First Reporting Period				9/30/2016	
First Reporting Period Days Taught					29
Beginning of Second Reporting Period	2	0	10/3/2016		
Last Day of Second Reporting Period				11/10/2016	
Second Reporting Period Days Taught					28
Beginning of Third Reporting Period	3	0	11/11/2016		
Last Day of Third Reporting Period				12/16/2016	
Third Reporting Period Days Taught					22
Beginning of Fourth Reporting Period	4	0	1/3/2017		
Last Day of Fourth Reporting Period				2/17/2017	
Fourth Reporting Period Days Taught					32
Beginning of Fifth Reporting Period	5	0	2/20/2017		
Last Day of Fifth Reporting Period				4/7/2017	
Fifth Reporting Period Days Taught					28
Beginning of Sixth Reporting Period	6	0	4/10/2017		
Last Day of School				5/26/2017	
Sixth Reporting Period Days Taught					35

Data Sample(s)
[Waiver Minutes Worksheet](#)

**InterchangeSSAOrganizationAssociation
 10011 SSAOrgAssociationExtension Complex Type**

Element ID	Data Element	XMLName	XML Simple Type Name	PEIMS				Len	Data Type	Code Table ID				
				1	1 M	2	2 M				3	3 M	4	4 M
**	Reference Complex Type	TX-FiscalAgentEducationOrganizationReference	EducationalOrgReferenceType	Y	Y	Y	Y					6	CODED	
**	Reference Complex Type	EducationalOrgIdentity	EducationalOrgIdentityType	Y	Y	Y	Y							
E0777	FISCAL-AGENT-DISTRICT-ID	StateOrganizationId	EducationalOrgReferenceType	Y	Y	Y	Y					6	CODED	
**	Reference Complex Type	TX-LEAReference	EducationalOrgReferenceType	Y	Y	Y	Y					6	CODED	
**	Reference Complex Type	EducationalOrgIdentity	EducationalOrgIdentityType	Y	Y	Y	Y							
E0212	DISTRICT-ID	StateOrganizationId	IdentificationCode	Y	Y	Y	Y					6	CODED	
E0776	SHARED-SVCS-ARRANGEMENT-TYPE-CODE	TX-SharedServiceArrangement	TX-SharedServiceArrangementType	Y	Y	Y	Y					2	CODED	C049

Description

The SSAOrgAssociationExtension Complex Type identifies the ESC/LEA fiscal agents and the ESC and/or LEA member(s) for each type of shared services arrangement (SSA) that exists among two or more ESCs and or LEAs.

The SSA data is used by TEA to match SSA participants and fiscal agents for financial reporting purposes. This data figures into the “maintenance of effort” (MOE) for special education spending thresholds for both state and federal allotments. The Texas Education Agency also uses the SSA information reported through this complex to check for consistent SSA financial reporting between Fiscal Agents and Member Districts.

Reporting Requirements

Submission 1:

The SSAOrgAssociationExtension Complex Type must be reported by each ESC and LEA which participates in or are a member of a SSA. This includes the ESCs and LEAs serving as fiscal agents for a particular SSA.

Submission 2:

For each record in the SSAOrgAssociationExtension Complex Type, there must be an ActualExtension Complex Type data record and a SharedServiceArrangementExtension Complex Type data record with appropriate fund codes for the SSA financial reporting.

Business Rules

****LEAReference Complex Type**

The LEAReference Complex Type represents the recipient of the shared services.

****EducationalOrgIdentity Complex Type**

The EducationalOrgIdentity Complex Type provides user information to look up and link to an existing educational organization record in the receiving system.

DISTRICT-ID (E0212) indicates the district identification number registered with the Texas Education Agency. For the purposes of the SSAOrgAssociationExtension Complex Type, the DISTRICT-ID data element identifies the member ESC/LEA that is a member of a particular SSA type identified with the Shared Services Arrangement Type Codes (E0776).

DISTRICT-ID on the SSAOrgAssociationExtension Complex Type must match the value for DISTRICT-ID on the LocalEducationAgencyExtension Complex Type.

SHARED-SVCS-ARRANGEMENT-TYPE-CODE (E0776) indicates the type of program or service provided by the shared service arrangement.

****TX-FiscalAgentEducationOrganizationReference**

The TX-FiscalAgentEducationOrganization Complex Type represents the provider of the shared service (i.e. the fiscal agent).

****EducationalOrgIdentity Complex Type**

The EducationalOrgIdentity Complex Type provides user information to look up and link to an existing educational organization record in the receiving system.

FISCAL-AGENT-DISTRICT-ID (E0777) is the county-district number of the shared services arrangement fiscal agent registered with the Texas Education Agency.

If the fiscal agent is a county, enter the county number for the leftmost three digits of FISCAL-AGENT-DISTRICT- ID, and enter 000 for the rightmost three digits.

For a fiscal agent, the DISTRICT-ID and FISCAL-AGENT-DISTRICT-ID will be the same.

When the fiscal agent reports its own SSAOrgAssociationExtension Complex Type, the fiscal agent reports a record for each shared services arrangement regardless of whether it participates as a member.

FISCAL-AGENT-DISTRICT-ID is the fiscal agent district ID number. The fiscal agent district is responsible for reporting:

- the actual financial data for the prior school year for the shared services arrangement, and
- personnel, payroll, and responsibility information for all administrative and
- all itinerant employees who are paid by the fiscal agent, whether or not these employees are shared by the member districts.

Special Reporting Requirements

Charter schools do not submit any data through the Shared Services Arrangement Organization Association Complex Type. A charter school cannot be reported as either a SSA member or a SSA fiscal agent.

Texas School for the Blind and Visually Impaired and Texas School for the Deaf do not submit data through the Shared Services Arrangement Organization Association Complex Type.

Example(s)

Shared Services Arrangement Example #1

Pioneer ISD (888-888) is a member of a special education shared services arrangement, an adult education shared services arrangement, and a gifted/talented shared services arrangement. Learning ISD (999-999) is the fiscal agent for all three shared services arrangements.

This information is reported with the SSAOrgAssociationExtension complex type using these guidelines:

- DISTRICT-ID should be 888888 to indicate the district number for Pioneer ISD for all three SSAs.
- FISCAL-AGENT-DISTRICT-ID should be 999999 to indicate that Learning ISD is the fiscal agent for the SSAs.
- SHARED-SVCS-ARRANGEMENT-TYPE-CODE should be 11 to indicate special education shared services arrangement.
- SHARED-SVCS-ARRANGEMENT-TYPE-CODE should be 01 to indicate adult education shared services arrangement.
- SHARED-SVCS-ARRANGEMENT-TYPE-CODE should be 05 to indicate gifted/talented shared services arrangement.

Shared Services Arrangement Example #2

Apple ISD (777-777) is the fiscal agent for two shared services arrangements - bilingual education and career and technical education.

This information is reported with the SSAOrgAssociationExtension complex type using these guidelines:

- DISTRICT-ID should be 777777 to indicate the district number for Apple ISD.
- FISCAL-AGENT-DISTRICT-ID should be 777777 to indicate that Apple ISD is the fiscal agent for the SSAs.
- SHARED-SVCS-ARRANGEMENT-TYPE-CODE should be 02 to indicate bilingual education shared services arrangement.
- SHARED-SVCS-ARRANGEMENT-TYPE-CODE should be 09 to indicate career and technical education shared services arrangement.

Shared Services Arrangement Example #3

(Resource Guide Models - FASRG Model #1)

A shared services arrangement is formed for an ESEA, Title I, Part A – Improving Basic Programs project. The funds are received from TEA. The combined entitlements for the two participating members are \$100,000. One member district (Member #1) that acts as fiscal agent will pay \$20,000 for a remedial reading teacher at campus 101. The other member district (Member #2) will pay \$25,000 for a remedial reading teacher at campus 041. The fiscal agent will retain \$25,000 to employ a remedial math teacher that will work 50% of the time at both schools, at the same campus as the reading programs. The remaining \$30,000 will be retained by the fiscal agent to employ a program director to serve both school districts.

Member #1 – The non-financial part of this information is reported with the SSAOrgAssociationExtension complex type using these guidelines:

- DISTRICT-ID should be 444444 to indicate Member #1 ISD.
- FISCAL-AGENT-DISTRICT-ID should be 444444 to indicate Member #1 ISD serving as Fiscal Agent.
- SHARED-SVCS-ARRANGEMENT-TYPE-CODE should be 04 to indicate a compensatory or remedial education shared services arrangement.

Member #2 – The non-financial part of this information is reported with the SSAOrgAssociationExtension complex type using these guidelines:

- DISTRICT-ID should be 333333 to indicate Member #2 ISD.
- FISCAL-AGENT-DISTRICT-ID should be 444444 to indicate Member #1 ISD serving as Fiscal Agent.
- SHARED-SVCS-ARRANGEMENT-TYPE-CODE should be 04 to indicate a compensatory or remedial education shared services arrangement.

Shared Services Arrangement Example #4
(Resource Guide Models - FASRG Model #2)

The education service center acts as fiscal agent for an ESEA, Title I, Part C – Education of Migratory Children project funded through TEA. All services are provided by the fiscal agent and no funds are passed through to the three member districts.

The combined entitlement is \$75,000. The education service center provides each school district a teacher who has a salary of \$25,000 per year for the 5th grade. These teachers provide services which result in the extension of the school day to 5:00 p.m. While the curriculum is basic, the extended day assists the students in completing courses in a shorter school year.

Member #1 – The non-financial part of this information is reported with the SSAOrgAssociationExtension complex type using these guidelines:

- DISTRICT-ID should be 444444 to indicate Member #1 ISD.
- FISCAL-AGENT-DISTRICT-ID should be 777950 to indicate Education Service Center serving as Fiscal Agent.
- SHARED-SVCS-ARRANGEMENT-TYPE-CODE should be 07 to indicate migrant education shared services arrangement.

Member #2 – The non-financial part of this information is reported with the SSAOrgAssociationExtension complex type using these guidelines:

- DISTRICT-ID should be 333333 to indicate Member #2 ISD.
- FISCAL-AGENT-DISTRICT-ID should be 777950 to indicate Education Service Center serving as Fiscal Agent.
- SHARED-SVCS-ARRANGEMENT-TYPE-CODE should be 07 to indicate migrant education shared services arrangement.

Member #3 – The non-financial part of this information is reported with the SSAOrgAssociationExtension complex type using these guidelines:

- DISTRICT-ID should be 222222 to indicate Member #3 ISD.
- FISCAL-AGENT-DISTRICT-ID should be 777950 to indicate Education Service Center serving as Fiscal Agent.
- SHARED-SVCS-ARRANGEMENT-TYPE-CODE should be 07 to indicate migrant education shared services arrangement.

Education Service Center – The non-financial part of this information is reported with the SSAOrgAssociationExtension complex type using these guidelines:

- DISTRICT-ID should be 777950 to indicate the Education Service Center.
- FISCAL-AGENT-DISTRICT-ID should be 777950 to indicate Education Service Center serving as Fiscal Agent.
- SHARED-SVCS-ARRANGEMENT-TYPE-CODE should be 07 to indicate migrant education shared services arrangement.

Shared Services Arrangement Example #5
(Resource Guide Models - FASRG Model #3)

Member district #1 acts as fiscal agent for a state/locally funded special education shared services arrangement that includes 1 other school district. Expenditures are allocated according to the example in the Financial Accountability System Resource Guide, section 1.3.3. Member school districts receive revenue from various sources (foundation fund revenue, tax revenue, etc.). These revenues are recorded in the General Fund and are to be used as the district deems appropriate with written established guidelines for operating purposes. The monies paid to the fiscal agent may not be identifiable as being from a specific revenue source. Periodically during the year, member school districts pay monies to the fiscal agent.

Member school districts determine the payment amount based on predetermined criteria established in the shared services arrangement agreement.

Member #1 – The non-financial part of this information is reported with the SSAOrgAssociationExtension complex type using these guidelines:

- DISTRICT-ID should be 777777 to indicate Member #1 ISD.
- FISCAL-AGENT-DISTRICT-ID should be 777777 to indicate Member #1 ISD serving as Fiscal Agent.
- SHARED-SVCS-ARRANGEMENT-TYPE-CODE should be 11 to indicate special education shared services arrangement.

Member #2 – The non-financial part of this information is reported with the SSAOrgAssociationExtension complex type using these guidelines:

- DISTRICT-ID should be 888888 to indicate Member #2 ISD.
- FISCAL-AGENT-DISTRICT-ID should be 777777 to indicate Member #1 ISD serving as Fiscal Agent.
- SHARED-SVCS-ARRANGEMENT-TYPE-CODE should be 11 to indicate special education shared services arrangement.

Data Sample(s)

[PEIMS – SSA Organization Association Extension](#)